

Accident or Emergencies:

1. Follow the driver's instructions
2. Students and employees may not leave the site unless released by a District Administrator after the investigation is completed.
3. In the event of an evacuation in an emergency situation:
 - a. Evacuation will start with the seat nearest the front loading door unless otherwise instructed.
 - b. Students will leave the bus in a single file line as quickly as possible and make their way to the designated safe location.
 - c. Emergency doors and other emergency exits are to be used only if the loading door is blocked or malfunctioning.

Possession and Use of Electronic Devices:

The District is not responsible for any item brought on or left on the school bus by a student. A student bringing an item on the bus including an electronic device does so at his or her own risk. **The District will not be responsible for any damaged, lost or stolen electronic devices.**

Video Surveillance:

Video cameras may be used in District vehicles for safety and for compliance with the rules of conduct. Video recording may be protected student records. (District Policy FL) (FERPA)

Address Identification:

Identifying the proper bus stop locations can be difficult for our drivers especially if the streets or addresses are unmarked. Please help us by making sure your address is clearly marked on your mailbox. Thank you

Transportation Portal Information:

For bus information please visit our Transportation Portal at:
<http://routeinfo.conroeisd.net>

Department Contact Information:

Conroe Center (Conroe HS Feeder)

108 Gladstell Road • Conroe, Texas 77301
Office: 936•709•7916

Caney Creek Center (Caney Creek Feeder)

13735 Grangerland Rd • Conroe, Texas
77306 Office: 936•709•5976

Oak Ridge Center (Oak Ridge Feeder)

27110 Geffert Wright Road • Spring, Texas 77386
Office: 832•709•8850

The Woodlands Center

(Woodlands & College Park Feeders)
12208 Sawmill Road • The Woodlands, Texas 77380
Office: 832•592•8800

**Be all you can be.
Be a School Bus Driver!**

How to Apply:

Contact Human Resources by phone:

936•709•7859 or 832•482•6859

Or online at:

Jobs.conroeisd.net/jobs

The Conroe Independent School District (District) as an equal opportunity educational provider and employer does not discriminate on the basis of race, color, national origin, sex religion, age, or disability in educational programs or activities that it operates or in employment matters. The district is required by Title VI and Title VII of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with disabilities Act, as well as Board policy not to discriminate in such a manner.

For information about **Title IX rights** or **Section 504/ADA rights**, contact the Title IX Coordinator or the Section 504/ADA coordinator at 3205 W. Davis, Conroe, TX 77304: (936) 709-7752



Conroe ISD Bus Safety

Dear Parents:

The Transportation Department is an important member of the educational team, which includes the school district and community. We strive for excellence and look for more efficient ways to improve our operation, while at the same time, always placing the safety of our students and employees first. We take seriously the trust and confidence that the parents and community have place in us to transport what is most precious, our children.

We are committed to operating safe, clean, and mechanically defect-free buses. Our interactions with students contribute to an atmosphere of learning and sets the stage for a positive learning environment. An effective and efficient Transportation Department will improve the quality of education for our children and I look forward to working with all to ensure that our mission is accomplished.

Thank you,

Juan Melendez
Director of Transportation

Transportation Department
Conroe Independent School District
<http://transportation.conroeisd.net/>



CONROE
INDEPENDENT
SCHOOL DISTRICT

Bus Rider Rules and Expectations:

Be Safe:

- Follow School Rules
- Follow Driver/Monitor instructions
- Stay in your assigned seat
- Keep body and objects to yourself and inside the bus
- Keep aisle clear

Be Respectful:

- Use inside voice and appropriate language
- No eating, drinking (except water), or gum chewing
- Do not damage the bus

Failure to obey the rules may result in a loss of bus-riding privileges

Conduct on the Bus*:

1. Riding the school bus is a privilege.
2. Follow the drivers' instructions at ALL times.
3. Remain in your assigned seat at all times.
4. A student shall not refuse to sit in an assigned seat or deny another student a place to sit.
5. Normal conversation is permitted, loud noises that may distract the driver and create an unsafe conditions are not acceptable.
6. Horseplay, fighting, and the use of profane or vulgar language and gestures are not allowed.
7. Do not throw objects inside or out of the bus.
8. Do not litter, mark, cut or scratch any part of the bus. Students responsible for damages may lose bus service until the school district has been compensated for those damages.
9. Students should only use the emergency and exit door controls during supervised drills or actual emergencies.
10. Students shall never attempt to operate the passenger door or other controls except in case of emergency.
11. Students shall face forward for the duration of the trip, and shall keep their feet in front of them and out of the bus aisle.
12. Bus rules apply on all extra-curricular trips.

**School buses should be treated as an extension of the classroom. Students are expected to comply with the student code of conduct while on the bus and to insure that the buses remain in good condition for the safety of themselves and all passengers are not at risk.*

Transportation Bus Referrals:

The driver is to submit all discipline referrals in writing to the appropriate campus administrator. The principal has the responsibility of determining discipline for any infractions that occur on the school bus. Any activity that occurs on a school bus that may be in violation of the law will be referred to the Conroe ISD Police Department for investigation.

Prohibited Items:

1. Tobacco or tobacco products, matches, or lighters.
2. Any animals or insects, dead or alive.
3. Glass containers, golf clubs, skateboards, baseball bats, hockey sticks, ropes, chains, weapons, explosive devices, or aerosol/spray containers.
4. Alcoholic beverages, drugs, or chemicals.
5. Food, chewing gum, and drinks (other than clear plastic bottled water) are prohibited.
6. All items, including band instruments, must be kept on the student's lap or within their seating compartment and may not deny another student a seat, clog the aisle, or an emergency exit.
7. Students are prohibited from using any electronic device while on the bus if the use of such items creates a disruptive or dangerous environment as determined by the bus driver.

Procedures for Waiting for the Bus:

1. Be at your bus stop a least five minutes before the scheduled pickup time. The driver will not wait or honk the horn.
2. Stand back at least 10 feet from the road way in a safe place while waiting for the bus. Be in plain sight of the bus and other traffic. Be watchful and do not play around.
3. As the bus approaches, form a line and be prepared to load right away. Do not approach closer than 10 feet until the door opens or signaled by the driver.
4. If you miss the bus return home immediately. Do not run after the bus.
5. Parents should discuss with their children what to do if they miss the bus.

Loading the Bus:

1. Do not approach the bus until it has stopped.
2. When approaching the bus, stay out of the "Danger Zone", the driver has limited visibility in this area. (10 ft. on both sides, 10 ft. in front and behind).
3. Use the handrails when boarding. Take one step at a time.
4. Move quickly to your seat and sit down. The bus will not move until all students are seated. Delays will affect traffic and schedules.
5. The driver will assign students to seats. Students must sit in their assigned seats even if a different driver is present.

Designated Stop:

Students will be picked up and dropped off only at their designated bus stop. After ten consecutive days of not using bus service, that service may be discontinued. Only **one pickup location and one delivery location** will be allowed. Any request for a change must be approved by the students' campus. They will inform Transportation of the approved change. Please allow up to five business days for the changes to take effect.

Letting off Pre-Kinder and Kindergarten Students:

Parents, designated adult, or approved sibling must be at the bus stop to receive prekindergarten and kindergarten students. If no one is there to receive the student they will be returned to the school. It is the responsibility of the parent to pick up the student(s) from the school. If a parent/guardian is not at the stop to receive their child on several occasions, a bus referral will be written, and bus riding privileges may be discontinued.

Unloading the Bus:

1. Stay seated until the bus is completely stopped at your designated stop.
2. Wait for your turn to leave the bus. Pushing and crowding will slow down exiting and may cause accidents.
3. Stay out of the "Danger Zone". (Visit the CISD Transportation website for more information on the Danger Zones)
4. If something drops or rolls near or under a bus, do not go after it! Go to the bus loading door and alert the driver and ask for help.

Crossing the Roadway:

1. All students living on the left side of the roadway shall exit the bus and move to a point 15 feet in front of the bumper.
2. Wait for the driver to signal that it is safe to cross.
3. Check in both directions and walk directly across.
4. Never cross the road behind the bus.
5. Caution! Be alert for vehicles that do not stop when the bus is loading or unloading students.
6. Obey all traffic signals and signs on your way to and from the bus stop.

