

To: CISD Facility Renters

Date: July 19, 2024

Current rental rates will increase beginning January 1, 2025 to more closely reflect the actual cost of operating our facilities. Below is a comparison of current and future rates. This notification is so that entities that regularly use CISD facilities may begin to prepare operating budgets to reflect these increases.

Rental rates are established as an attempt to reduce the financial impact of operating facilities beyond their intended purposes. Please note as of January 1, 2025 CISD will no longer be renting classrooms. Only common spaces will be rented.

**CONROE INDEPENDENT SCHOOL DISTRICT
FACILITY RENTAL RATES**

Jr. High and High Schools	Current rates per hour	January 1, 2025 per hour rate
Auditorium	\$120	\$258
Black Box	\$75	\$200
LGI	\$50	\$100
Cafeteria	\$100	\$125
Add Kitchen	\$75	\$100
Gym	\$120	\$150

Elementary and Intermediate Schools	Current rates per hour	January 1, 2025 per hour rate
Auditorium (Travis only)	\$100	\$180
LGI	\$50	\$100
Cafeteria	\$80	\$100
Add kitchen	\$75	\$95
Gym	\$120	\$150

2 hour minimum Mon-Thurs

4 hour minimum Fri-Sun

Minimums apply per room.

*Usage fees include normal custodial fees, utility charges and normal wear and tear and does not include supervision fees.

*For Natatorium rates, please contact the CISD Natatorium (936) 709-3901.

*For Woodforest Stadium and Moorhead Stadium rates and availability, please contact Conroe ISD Athletic Department at (936) 709-7560.

ATHLETIC RATES

Administrative approval includes Campus Principal, Campus Athletic Coordinator, and District Athletic Director. CISD Personnel qualify for reduced rates for summer camps.

	Current rate	January 1, 2025 rate
High School Facility	3 Hrs	3 Hrs
Main Field	\$330	\$450
Main Field w/lights	\$375	\$585
Baseball/Softball field	\$300	\$345
Baseball/Softball field w/lights	\$375	\$420
Track	\$300	\$360
Track w/lights	\$375	\$435
Tennis Courts	\$255	\$300
Practice Field	\$60 per hr	\$70 per hr

Junior High School Facility	3 Hrs	3 Hrs
Main Field	\$330	\$450
Main Field w/lights	\$375	\$585
Track	\$300	\$360
Track w/lights	\$375	\$435
Tennis Courts	\$90	\$150
Practice Field	\$40 per hr	\$55 per hr

Additional Staff

Depending on the size of the event and the number of people/vehicles anticipated to attend, additional personnel/staff may be necessary. The District has the final determination on the number and types of staff necessary to operate an event using District facilities. CISD normally does not rent facilities on holidays. When the District does accommodate a holiday rental, additional fees may be charged to cover the additional personnel costs. The per hour staff fee includes administrative costs and labor burden.

Per Hour Fees	Current rate	January 1, 2025 rate
District Wide Facility Administrator	\$50	\$60
School Location Supervisor	\$45	\$50
Police Office	\$40	\$50
Custodial Supervisor	\$40	\$45
Additional Custodian	\$35	\$40
Groundskeeper (field prep & marking)	\$40	\$40
Child Nutrition Manager	\$40	\$40
Misc. Additional Staff	\$20	\$23
Student Operator	\$15	\$15
Ticket Seller	\$20 PH or Flat Fee	\$20 PH or Flat Fee
Ticket Takers	\$15 PH or Flat Fee	\$15 PH or Flat Fee
Scoreboard/Clock Operator	\$15 PH or Flat Fee	\$15 PH or Flat Fee
Video Production (Stadium Scoreboards)	\$150 per hour	\$150 per hour
Additional Staff (Stadium Games)	\$15 PH or Flat Fee	\$15 PH or Flat Fee

Why does the District charge us to use facilities paid for with tax dollars?

By charging rental rates, the District recovers some cost associated with the use of the facilities for purposes other than their intended use. For more information, please see Board Policy GKD.

Why are the rates increasing?

Rates are increasing in 2025 to move closer to what we believe the actual cost of operating our facilities are after hours. It has been several years since rates were last increased. Facility costs include wear and tear and basic cleaning after the event. Rates are increasing to reflect utility costs and wear and tear. Rates have not been raised since January 2017.

More information about using Conroe ISD facilities can be found online at

<http://www.conroeisd.net/department/custodial-maintenance-operations/using-cisd-facilities/>

CISD parking lots are open and accessible to the general public and are generally not implicated under Board Policy GKD. However, if the parking area is to be used for any of the following, the provisions of Board Policy GKD must be met including utilization of SchoolDude:

- The use requires that the lot or a certain number of spaces be made available/reserved for use at a specific time
- Admission will be charged to enter the lot or a designated area in the lot
- Cash transactions will be conducted on the lot
- The District determines that supervision or monitoring of the activity is required
- The use of the lot requires the use of utility services such as water and/or power
- Use of the lot would require clean-up

The rental rate for parking lots is calculated at \$1.25 per parking space per day.