

# Work Schedule • 2024-2025 School Year

## CONROE INDEPENDENT SCHOOL DISTRICT

### 10 Month Employees

**182 days**

Start date                      End date  
August 6, 2024                      May 23, 2025

Non-workdays | 10/11, 11/4

**Employees**

Bus Driver & Monitor  
Child Nutrition Manager in Training  
Child Nutrition Assistant Manager  
Child Nutrition Associate/Cashier  
Child Nutrition Warehouse Person/Driver  
Class C Auxiliary Driver  
Transportation (*Safety Trainer, Video Technician*)

**183 days**

Start date                      End date  
August 5, 2024                      May 28, 2025

Non-workdays | 10/11, 11/4, 2/14, 4/21

**Employees**

Behavior Support Paraprofessional (*RBT*)  
(*Campus-based, District-level*)  
Campus Paraprofessional  
Deaf Education Secretary  
Financial Secretary (*Junior High*)  
Homeless Student Parent Liaison  
Job Coach (*Campus-based, Community-based*)  
Lead Clinic Assistant  
Licensed Vocational Nurse  
Migrant Liaison  
Occupational Therapist/Assistant  
Parent Involvement Liaison  
Parent Resource Center Liaison  
Prevention Control Officer  
Physical Therapist/Assistant  
Spanish Language Interpreter

**187 days**

Start date                      End date  
August 5, 2024                      May 28, 2025

**Employees**

ARD Facilitator  
Assistive Technology Aide  
Athletic Coach  
Band Director  
Brailist  
Child Nutrition Manager  
Choir Teacher  
Coordinator - 504/IAT (*High School*)  
Counselor (*Special Education*)  
CTE Teacher  
Deaf Education Interpreter  
District Reading Interventionist  
Family Engagement Liaison  
Lead Adaptive PE Teacher  
Librarian  
Instructional Coach (*Campus*)  
Office Clerk - Child Nutrition  
PEIMS Clerk (*JDC*)  
Positive Behavior Support Liaison  
Project Mentor Facilitator  
Project Mentor Liaison Facilitator  
Social Services Liaison  
Social Worker (*Special Education*)  
Speech Language Pathologist  
Speech Language Pathology Assistant  
Speech Therapist  
Teacher  
Technologist (*Junior High, High School*)  
Theater Arts Teacher (*High School*)

**187 days**

Start date                      End date  
August 1, 2024                      May 27, 2025

Non-workday | 4/21

**Employees**

Nurse

**190 days**

Start date                      End date  
August 2, 2024                      May 23, 2025

Non-workdays | 10/11-14, 11/4-5, 11/25-27, 12/23-24,  
1/2-6, 2/14-17, 3/10-14, 4/18-21

Employee Holidays | 9/2, 11/28-29, 12/25-31, 1/1, 1/20

**Employees**

Custodial Campus Employee

**193 days**

Start date                      End date  
August 1, 2024                      June 3, 2025

**Employees**

District Assistive Technology Teacher  
Secretary - OT/PT  
Special Education AI Specialist

### 11 Month Employees

**197 days**

Start date                      End date  
July 29, 2024                      June 4, 2025

**Employees**

Audiologist  
Diagnostician  
LSSP, LSSP Intern, LSSP Trainee

**202 days**

Start date                      End date  
July 22, 2024                      June 4, 2025

**Employees**

AI Specialist  
Assistant Principal  
Athletic Trainer  
Board Certified Behavior Analyst  
Budget Clerk (*Campus*)  
Child Nutrition Manager 4  
Counselor  
CTE Agri-Science Teachers (*High School*)  
Dyslexia Specialist  
High School Completion Specialist  
In-Home & Parent Training Facilitator  
Instructional Coach (*District*)  
Instructional Facilitator  
Lead Dyslexia Interventionist  
Lead OT/PT  
Parent Liaison (*Special Education*)  
PEIMS Clerk  
Secretary (*Assessment Center*)  
Secretary (*Intermediate, Elementary*)  
Social Worker, Parent Education  
Special Education Behavior Specialist  
Special Education Transition Facilitator  
Special Education Transition Specialist

### 12 Month Employees

**217 days**

Start date                      End date  
July 1, 2024                      June 30, 2025

16 Off-Duty Days

**Employees**

Associate Principal (*Junior High*)  
Crisis Intervention Specialist  
Health Services Specialist  
Library Media Specialist (*District*)  
Principal (*Elementary/Intermediate/Virtual School*)

### Inclement Weather Day Plans

1<sup>st</sup> and 2<sup>nd</sup> Make-up Days

**Work Schedule:**

182, 183, 187, 190, 193, 197, 202, 217, 226

**Make Up Day Flex**

**226 days**

Start date                      End date  
July 1, 2024                      June 30, 2025

7 Off-Duty Days

**Employees**

Administrator, Teacher Training Center  
Administrative Assistant  
Activity Fund Clerk  
Assistant Athletic Director/Head Coach (*High School*)  
Assistant Coordinator  
Assistant Director  
Assistant Specialist  
Assistant Supervisor  
Assistant Superintendent  
Associate Director  
Associate Principal (*High School*)  
Campus Athletic Secretary  
Chief Financial Officer  
Chief of Police  
Child Nutrition Office Staff  
CISCO Networking Teacher (*District*)  
Computer - Mediated Instructional Assistant  
Computer Technician - Counselor  
Coordinator  
Data Entry Clerk (*High School, Transportation*)  
Deputy Superintendent  
Director  
Executive Director  
Executive Legal Assistant  
Field Trip Specialist  
Finance Office Employee  
Financial Secretary (*High School*)  
Fleet Service Technician  
Fleet Technician  
General Counsel  
Headmaster  
Human Resources Employee  
Internal Audit Manager  
Internal Staff Auditor  
JROTC Instructor  
Lead Counselor (*High School*)  
Lead Instructional Facilitator  
Legal Assistant  
Manager  
Parts Clerk  
Print Shop Employee  
Principal (*Junior High, High School*)  
Receptionist (*High School*)  
Records Clerk (*Special Education*)  
Registrar (*High School*)  
Safety Trainer  
Secretary (*Central Office, Natatorium, Police, Transportation*)  
Secretary (*Junior High, High School*)  
Shop Foreman  
Specialist  
Supervisor  
Systems Administrator (*CN*)  
Systems Analyst (*CN*)  
Technology Department Employee

**261 days**

Start date                      End date  
August 1, 2024                      July 31, 2025

10 Vacation Days

1<sup>st</sup> and 2<sup>nd</sup> Make-up Days | Next Scheduled Holiday

**Employees**

Auxiliary (*Custodial, Maintenance, Natatorium, Police, Transportation, Warehouse*)

### 2024-2025 School-Year Holidays for all 261 Day Auxiliary Employees

September 2 .....*Labor Day* ..... 1  
November 28-29 .....*Thanksgiving* ..... 2  
December 25-31 .....*Winter Break* ..... 5  
January 1 .....*New Year's Day* ..... 1  
January 20 .....*Martin Luther King Day* ..... 1  
May 26 .....*Memorial Day* ..... 1  
July 4 .....*Independence Day* ..... 1

**Total Days ..... 12**

Employees may earn up to 5 paid state personal days and 5 paid local personal days per year.

Revised 4/15/2024