



Conroe Independent School District Board of Trustees
Official Notice and Agenda
Regular Meeting
6:00 PM Tuesday, March 19, 2024

A Regular Meeting of the Board of Trustees of the Conroe Independent School District will be held on Tuesday, March 19, 2024, beginning at 6:00 PM in the CISD Administration Building, 3205 W. Davis, Conroe, TX 77304. The meeting may be accessed virtually at <http://tiny.conroeisd.net/R78KV> * Subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- I. **Opening**
 - A. Invocation
 - B. Pledge of Allegiance
- II. **Special Recognition**
 - A. Forbes - America's Best Large Employers 2024 Conroe ISD
 - B. 2024 UIL 6A Boys' 126lb Weight Class Wrestling State Champion Caio Aron, College Park High School
 - C. 2024 UIL 6A Boys' 157lb Weight Class Wrestling State Champion Kolten Oborny, College Park High School
 - D. 2024 UIL 6A Girls' 114lb Weight Class Wrestling State Champion Riley Rayome, The Woodlands High School
 - E. 2024 UIL 6A Boys' 1-Meter Diving State Champion Jacob Jones, The Woodlands High School
 - F. 2024 UIL Class 6A Boys' 100-Yard Breaststroke State Champion Tyler Tannenberger, The Woodlands High School
 - G. 2024 UIL Class 6A Boys' 200-Yard Medley Relay State Champions, The Woodlands High School
 - H. 2024 UIL Class 6A Girls' 500-Yard Freestyle State Champion Zoe Nordmann, The Woodlands High School
 - I. 2024 UIL 6A Girls' Swimming State Champions The Woodlands High School
- III. **Citizen Participation**
- IV. **Consent Agenda**
 - A. Consider and Approve Minutes
 - B. Consider and Approve Amendment to the 2023-2024 Budget
 - C. Receive Human Resources Report and Consider and Approve Employment of Professional Personnel
 - D. Adopt Revised Board Policy *EHAA Basic Instructional Program - Required Instruction (All Levels)*
 - E. Consider and Approve an Interlocal Agreement between the City of Conroe and Conroe ISD for Police Vehicle Fleet Service
- V. **Human Resources**
 - A. Name Principal for Milam Elementary
 - B. Name Principal for Stewart Elementary
 - C. Name Principal for Travis Intermediate
 - D. Name Principal for McCullough Junior High
 - E. Name Principal for The Woodlands 9th Grade Campus
- VI. **Administration**
 - A. Consider and Approve Campus Mascot for Janet K. Bartlett Elementary
- VII. **Planning and Construction**
 - A. Consider and Select Construction Manager-at-Risk for the Oak Ridge High 9th Grade Campus Renovation Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

- B. Consider and Select Construction Manager-at-Risk for the Snyder, Tough, and Collins Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents
- C. Consider and Select Construction Manager-at-Risk for the Armstrong, Austin, Birnham Woods, and Broadway Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents
- D. Consider and Select Construction Manager-at-Risk for the Deretchin, Kaufman, and Oak Ridge Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents
- E. Consider and Select Construction Manager-at-Risk for the Milam, Houston, and Runyan Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents
- F. Receive Capital Improvements Update
- VIII. **Business/Purchasing**
 - A. Consider and Award RFP# 24-01-03 Portable Building Moving Services
 - B. Consider and Award RFQ# 24-02-01 Micro Form Factor Computers
- IX. **Business/Finance**
 - A. Receive Financial Reports
- X. **Legal**
 - A. Board Member Requested Discussion Regarding the Process to Complain about Decisions to Remove Library Books and Instructional Material Through Informal or Formal Reconsideration as set out in Board Policy EFA *Instructional Resources - Instructional Materials* and EFB *Instructional Resources - Library Materials*
 - B. Board Member Requested Discussion Regarding Bylaws for the School Health Advisory Council
- XI. **Executive Session****
- XII. **Action on Executive Session Items**
- XIII. **Take Requests from Trustees Regarding Future Board Agenda Items**
- XIV. **Adjourn**

Posted in compliance with the Texas Open Meetings Act: _____ at _____.

Dr. Curtis Null, Superintendent of Schools
for the Board of Trustees

*** Virtual Link**

Any meeting not live-streamed will be made available via recording per Tex. Gov't Code Section 551.128(b-2), (b-4)

**** Executive Session Authorization during Meeting**

The Board of Trustees may conduct a closed or executive meeting or session under the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting. The Board of Trustees may convene in closed or executive session or meeting as authorized by the Texas Open Meetings Act, under the following Texas Government Code Sections:

§551.071 – For a private consultation with the Board's attorney on any or all subjects or matters authorized by law including board governance;

§551.072 – To discuss the purchase, exchange, lease, or value of real property;

§551.073 – To consider a negotiated contract for prospective gifts or donations;

§551.074 – To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employee(s)/officer(s) including board governance, and/or to hear complaints or charges against public employee(s)/public official(s).

§551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices;

§551.082 – To consider the discipline of a public school child or children or to hear a complaint for an employee against another employee;

§551.0821 – For a matter regarding a public school student if personally identifiable information about the student will be revealed by the deliberation;

§551.084 – To exclude any witness or witnesses from a hearing during the examination of another witness

§551.089 – Deliberation regarding security devices or security audits

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of the public meeting; or
- b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Special District Recognition
Forbes - America's Best Large Employers 2024
Conroe ISD

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to the District for being ranked in the top 40 of Forbes' Best Large Employers in America for 2024, as submitted by Sarah Blakelock, Executive Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Conroe ISD has been ranked on the Forbes list of America's Best Large Employers for 2024. The District was rated 37th out of the 600 large employers and is the only school district among the top 200.

In addition to Conroe ISD, the top 40 of America's Best Large Employers (those with more than 5,000 employees) includes well-known organizations such as Houston Methodist (7), St. Jude Children's Research Hospital (9), Microsoft (18), Google (21), NASA (22), H-E-B (23), American Express (27), and Apple (35). Other companies of note also ranked in the annual Forbes list are Chevron (59), Costco (61), MD Anderson Cancer Center (63), Marriott (85), Lockheed Martin (101), Dell (111), Nike (142), Kinder Morgan (200), University of Texas at Austin (206), Tesla (203), Southwest Airlines (271), Halliburton (354), BP (371), Chick-fil-A (402), United Airlines (499), Exxon Mobil (511), Netflix (566), and Keurig Dr Pepper (599).

Ranked fifth in the State of Texas, Conroe ISD scored behind only Cook Children's Health Care System (3), Houston Methodist (7), H-E-B (23), and Keller Williams Realty (29). Ysleta Independent School District in El Paso was the only other K-12 school system on the list at 229th.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Boys' 126lb Weight Class Wrestling State Champion
Caio Aron, College Park High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Caio Aron, a junior at College Park High School, as submitted by Sarah Blakelock, Executive Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

College Park High School's Caio Aron won the 2024 UIL 6A Boys' 126lb Weight Class Wrestling State Championship at the Berry Center in Cypress on Saturday, February 17, 2024.

College Park High School Principal Dr. Mark Murrell will introduce Coach Spjut who will present this talented and deserving young man to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Boys' 157lb Weight Class Wrestling State Champion
Kolten Oborny, College Park High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Kolten Oborny, a senior at College Park High School, as submitted by Sarah Blakelock, Executive Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

College Park High School's Kolten Oborny won the 2024 UIL 6A Boys' 157lb Weight Class Wrestling State Championship at the Berry Center in Cypress on Saturday, February 17, 2024.

College Park High School Principal Dr. Mark Murrell will introduce Coach Spjut who will present this talented and deserving young man to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Girls' 114lb Weight Class Wrestling State Champion
Riley Rayome, The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to Riley Rayome, a junior at The Woodlands High School, as submitted by Sarah Blakelock, Executive Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Riley Rayome won the 2024 UIL 6A Girls' 114lb Weight Class Wrestling State Championship at the Berry Center in Cypress on Saturday, February 17, 2024.

The Woodlands High School Principal Dr. Ted Landry will introduce Coach Rayome who will present this talented and deserving young woman to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Boys' 1-Meter Diving State Champion
Jacob Jones, The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Jacob Jones, a senior at The Woodlands High School, as submitted by Sarah Blakelock, Executive Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Jacob Jones won the 2024 UIL 6A Boys' 1-Meter Diving State Championship at the Lee & Joe Jamail Texas Swimming Center in Austin on Saturday, February 24, 2024.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present this talented and deserving young man to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Boys' 100-Yard Breaststroke State Champion
Tyler Tannenberger, The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to the 2024 UIL 6A Boys' 100-Yard Breaststroke State Champion as submitted by Sarah Blakelock, Executive Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Tyler Tannenberger won the 2024 UIL 6A Boys' 100-Yard Breaststroke State Championship at the Lee & Joe Jamail Texas Swim Center in Austin on Saturday, February 24, 2024. He finished the race in 54.11 seconds.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Boys' 200-Yard Medley Relay State Champions
The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to the 2024 UIL 6A Boys' 200-Yard Medley Relay State Champions as submitted by Sarah Blakelock, Executive Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Boys' 200-yard Medley Relay team won the 2024 UIL 6A Boys' 200-yard Medley Relay State Championship at the Lee & Joe Jamail Texas Swim Center in Austin on Saturday, February 24, 2024. The team finished the race in 1:30.19, just shy of their State record of 1:29.81 set in 2023.

Members of the relay team are Ryan Rautenbach, Tyler Tannenberger, Wesley Foster, and Jackson Landahl.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special District Recognition
2024 UIL 6A Girls' 500-Yard Freestyle State Champion
Zoe Nordmann, The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to the 2024 UIL 6A Girls' 500-Yard Freestyle State Champion as submitted by Sarah Blakelock, Executive Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Zoe Nordmann won the 2024 UIL 6A Girls' 500-Yard Freestyle State Championship at the Lee & Joe Jamail Texas Swim Center in Austin on Saturday, February 24, 2024. She finished the race in 4:45.02 seconds.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present this talented and deserving young woman to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Special Board Recognition
2024 UIL 6A Girls' Swimming State Champions
The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees gives special recognition to the 2024 UIL 6A Girls' Swimming State Champions as submitted by Sarah Blakelock, Executive Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Girls Swim Team competed in the 2024 6A Girls' State Championship at the Lee & Joe Jamail Texas Swimming Center in Austin on Saturday, February 24, 2024. The team competed against over 50 6A teams and won the 2024 UIL Class 6A Girls' Swimming State Championship, their second in two years.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Executive Director of Communications

Citizen Participation

Recommendation:

That the Conroe Independent School District Board of Trustees accept as information the presentations made by citizens, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Citizens will have the opportunity to address the Board in accordance with Board Policy BED.

Board Policy: BED

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

Consider Approval of Minutes

Recommendation:

That the Conroe Independent School District Board of Trustees approve the minutes of recent board meetings listed below, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Attached are the minutes from the February 20, 2024, Regular Board Meeting. These minutes will become official upon your approval.

Policy Reference: Legal and Local Board Policy BE

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

**Conroe Independent School District
Board of Trustees Regular Board Meeting
February 20, 2024**

I - OPENING

A regular meeting of the Conroe Independent School District Board of Trustees was held Tuesday, February 20, 2024, in the Board Room of the Deane L. Sadler Administration Building located at 3205 W. Davis, Conroe, TX 77304. Superintendent Dr. Curtis Null and a quorum of the Board of Trustees attended the meeting: Skeeter Hubert, Theresa Wagaman, Stacey Chase, Melissa Dungan, Tiffany Nelson, and Misty Odenweller. Datren Williams did not attend the meeting. Board President Skeeter Hubert called the meeting to order at 6:00 p.m. Mr. Hubert led the invocation and Mrs. Wagaman led the pledges.

II - SPECIAL RECOGNITION

A - 2024 Texas Music Educators Association All-State:

The Conroe ISD Board of Trustees gave special recognition to the 30 students named 2024 Texas Music Educators Association (TMEA) All-State musicians. Conroe ISD All-State Musicians are:
Logan Bass, Ashlyn Burrer, Jadon Chan, Camden Clough, Drew Cole, Dominic Dy, Arturo Gonzalez, Siddhartha Gottumukkula, Harrison Griffith, Drew Guerrero, Tyler Hedgepeth, Rhett Hollier, JD Johnson, Charlotte Juneau, Ishmael Kabore, Rusetsa Karamagi, Zackary LeBlanc, Kayla Lewis, Noah O'Brien, Kasen Owens, Michael Pardo, Jacob Pawlik, Adrian Quintana, Wiley Sadlier, Aldo Villanueva, Nethum Weerasinghe, Zoë Winn, Evan Work, Ellie Yarbrough, and Cody Zuvich.

B - 2024 UIL Co-Ed Cheer State Champions Caney Creek High School:

The Board also recognized the 2024 UIL Co-Ed Cheer State Champions from Caney Creek High School. Caney Creek High School's cheer team competed in the 2024 UIL Co-Ed Cheer competition in January at the Fort Worth Convention Center. Of the 20 teams that placed, Caney Creek secured the championship with a final score of 98.33.

III - CITIZEN PARTICIPATION

The following citizen(s) addressed the Board:

Ryan Grayson	Rachel Walker	Rachael Jones
Deborah Portales	Linda Long	Susan Scruggs
Luis Pedraza	Natalie Adams	Audrey Warner
Scott Nelson	Truly Heiskell	Lindsay Dawson
Michele Nuckolls	Carolyn Nini	Tina Orebaugh
Abby Strecker	Amber Fusca	Robert LaBelle
Melissa Semmler	Alexander Harris	Brandon Carlisle

IV - CONSENT AGENDA

- A - Consider and Approve Minutes from the January 16, 2024, Regular Board Meeting and the February 6, 2024 Board Workshop**
- B - Amendment to the 2023-2024 Budget**
- C - Employment of Professional Personnel**
- D - Texas Teacher Evaluation and Support System (T-TESS) Appraisers**
- E - Confirm Approval of Memorandum of Understanding with the Montgomery County Juvenile Probation Board**

Motion #7420

Theresa Wagaman, seconded by Stacey Chase, moved: That the Board of Trustees approve items on the consent agenda as presented:

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

V – HUMAN RESOURCES

A - Name Director of Highly Mobile and At-Risk Programs:

Motion #7421

Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees name Dr. Paola Gorman as Director of Highly Mobile and At-Risk Programs. Dr. Gorman is currently the principal at Milam Elementary School.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay

Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

B - Name Chief Financial Officer:

Motion #7422

Melissa Dungan, seconded by Misty Odenweller, moved: That the Board of Trustees name Karen Garza as Chief Financial Officer. Mrs. Garza is currently the Conroe ISD Director of Finance.

Carried unanimously by a vote of 6-0.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

VI – PUBLIC HEARING ON THE 2022-2023 ANNUAL REPORT

The Open Session recessed at 7:50 p.m.

The Regular Meeting recessed to hold a public hearing as required by Texas Education Code §39.023 to present an annual report describing the educational performance of the District and each campus in the District. Public comment was invited but no one commented.

The Open Session reconvened at 8:03 p.m.

VII - ADMINISTRATION

A - Receive Information Regarding the Campus Mascot and School Colors for Janet K. Bartlett Elementary School:

The Board of Trustees received information regarding the campus mascot and school colors for Janet K. Bartlett Elementary School. The school colors will be maroon and gray. The recommendation for the school mascot will be presented at the next regular board of trustees meeting.

B - Consider and Approve District of Innovation Plan as Recommended by the District Level Planning and Decision Making Committee:

Motion #7423

Theresa Wagaman, seconded by Stacey Chase, moved: That the Board of Trustees accept the District Level Planning and Decision-Making Committee’s recommendations and approve the District of Innovation Plan. To renew the District’s designation as a district of innovation, the Board must adopt the plan by an affirmative vote of two-thirds of the membership of the Board.

Failed by a vote of 4-2.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Nay
Tiffany Nelson: Yay
Misty Odenweller: Nay

Motion #7424

Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees accept the District Level Planning and Decision-Making Committee’s recommendations and approve the District of Innovation Plan.

Carried by a vote of 5-1.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Nay
Tiffany Nelson: Yay
Misty Odenweller: Yay

C - Consider and Adopt a Resolution Authorizing the District to Submit an Application for the 2024-2025 State and Local Cybersecurity Grant Program:

Motion #7425

Theresa Wagaman, seconded by Stacey Chase, moved: That the Board of Trustees adopt a resolution authorizing the District to apply for the 2024-2025 State and Local Cybersecurity Grant Program.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

VIII - PLANNING AND CONSTRUCTION

Theresa Wagaman briefly left the meeting and was not present.

A - Consider and Approve the Guaranteed Maximum Price Amendment for the New Elementary School in The Woodlands Feeder Project (Flex 24) and Authorize the Superintendent to Negotiate and Execute the Contract Documents:

Motion #7426

Stacey Chase, seconded by Melissa Dungan, moved: That the Board of Trustees approve the Guaranteed Maximum Price Amendment with Marshall Construction Company, Ltd., for the New Elementary School in The Woodlands Feeder Project (Flex 24). Based on Marshall Construction Company, Ltd.’s proposal for this work, the District has negotiated a guaranteed maximum price for the project of \$45,008,193.00.

Carried unanimously by a vote of 5-0.
Skeeter Hubert: Yay
Theresa Wagaman: Absent
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

B - Consider and Approve the Guaranteed Maximum Price Amendment for the New Elementary School Project (Flex 25) to benefit the Caney Creek and Oak Ridge Feeders and Authorize the Superintendent to Negotiate and Execute the Contract Documents:

Motion #7427

Stacey Chase, seconded by Misty Odenweller, moved: That the Board of Trustees approve the Guaranteed Maximum Price Amendment with Marshall Construction Company, Ltd., for the New Elementary School Project (Flex 25) to benefit the Caney Creek and Oak Ridge Feeders. Based on Marshall Construction Company, Ltd.’s proposal for this work, the District has negotiated a guaranteed maximum price for the project of \$44,829,681.00.

Carried unanimously by a vote of 5-0.
Skeeter Hubert: Yay
Theresa Wagaman: Absent
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

Theresa Wagaman returned to the meeting.

C - Consider and Select Construction Manager-at-Risk for the Hailey and Buckalew Elementary School Additions and Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7428

Theresa Wagaman, seconded by Melissa Dungan, moved: That the Board of Trustees select Tellepsen Builders, L.P. as Construction Manager-at-Risk for the Hailey and Buckalew Elementary School Additions and Renovations Project.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

D - Consider and Select Construction Manager-at-Risk for the Ford and Creighton Elementary School Additions and Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7429

Tiffany Nelson, seconded by Misty Odenweller, moved: That the Board of Trustees select Tellepsen Builders, L.P. as Construction Manager-at-Risk for the Ford and Creighton Elementary School Additions and Renovations Project.

Carried unanimously by a vote of 6-0.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

E - Consider and Select Construction Manager-at-Risk for The Woodlands High School Renovation Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7430

Tiffany Nelson, seconded by Theresa Wagaman, moved: That the Board of Trustees select Pogue Construction Company as Construction Manager-at-Risk for The Woodlands High School Renovation Project.

Carried unanimously by a vote of 6-0.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

F - Consider and Select Construction Manager-at-Risk for the McCullough Junior High School Addition and Renovation Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7431

Melissa Dungan, seconded by Stacey Chase, moved: That the Board of Trustees select Tellepsen Builders, L.P. as Construction Manager-at-Risk for the McCullough Junior High School Addition and Renovation Project.

Carried unanimously by a vote of 6-0.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

G - Consider and Select Construction Manager-at-Risk for the Washington High School Master Plan, Phase I Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7432

Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees select Satterfield & Pontikes Construction as Construction Manager-at-Risk for the Washington High School Master Plan, Phase I Project.

Carried unanimously by a vote of 6-0.

Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

H - Consider and Select Construction Manager-at-Risk for the Agriculture Facilities Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7433

Tiffany Nelson, seconded by Melissa Dungan, moved: That the Board of Trustees select Brookstone L.P. as Construction Manager-at-Risk for the Agriculture Facilities Project.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

I - Consider and Select Construction Manager-at-Risk for the Oak Ridge Master Plan, Phase II Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:
Motion #7434
Theresa Wagaman, seconded by Tiffany Nelson, moved: That the Board of Trustees select Pogue Construction Company as Construction Manager-at-Risk for the Oak Ridge Master Plan, Phase II Project.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

J - Consider and Select Construction Manager-at-Risk for the Knox Junior High School Renovation Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:
Motion #7435
Tiffany Nelson, seconded by Theresa Wagaman, moved: That the Board of Trustees select Satterfield & Pontikes Construction as Construction Manager-at-Risk for the Knox Junior High School Renovation Project.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

K - Consider and Select Job Order Contracting as the Procurement Method for the 2024 Summer Kitchen Renovations Project, Horizon International Group as the Vendor to Provide the Materials and Services for this Project, and Authorize the Superintendent to Negotiate and Execute and Documents Necessary to Effectuate the Transaction:
Motion #7436
Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees approve the selection of Job Order Contracting as the procurement method for the 2024 Summer Kitchen Renovations Project, Horizon International Group as the vendor to provide the materials and services for this project, and authorized the Superintendent to negotiate and execute documents necessary to effectuate the transaction.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

L - Receive Capital Improvements Update:
The Board of Trustees received information regarding the progress and status of current capital improvement projects.

IX - BUSINESS / PURCHASING
A - Consider and Award CSP #23-11-02 Internal Connections Campus Refresh E-Rate:
Motion #7437
Theresa Wagaman seconded by Stacey Chase, moved: That the Board of Trustees award CSP #23-11-02 Internal Connections Campus Refresh E-Rate to Data Vox, Inc. and Layer 3 Technologies for an estimated expenditure of \$5,200,000 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

B - Consider and Award CSP #23-11-03 Internet and Data Transmission Services E-Rate:
Motion #7438
Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees award CSP #23-11-03 Internet and Data Transmission Services E-Rate to WaveMedia, Inc. / ICTX for an estimated expenditure of \$2,600,000 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

B - Consider and Approve Relay Graduate School of Education for the Purchase of Professional Development Services and Authorize the Superintendent to Negotiate and Execute all Documents Necessary to Effectuate Purchases:
Motion #7439
Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees approve the selection of Relay Graduate School of Education for an estimated annual expenditure of no more than \$120,000, and authorize the Superintendent to negotiate and execute any documents necessary to effectuate the purchases

Carried unanimously by a vote of 6-0.
Skeeter Hubert: Yay
Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Yay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

X - BUSINESS / FINANCE

A - Receive Financial Reports:
Director of Finance Karen Garza presented the year-to-date financial reports.

XI - EXECUTIVE SESSION
The Board did not hold an executive session.

XII - ACTION ON EXECUTIVE SESSION ITEMS
No Action.

XIII - LEGAL
A - Consider Revisions to Board Policy EHAA Basic Instructional Program-Required Instruction (All Levels):
The Board of Trustees received revisions to Board Policy EHAA *Basic Instructional Program-Required Instruction (All Levels)*. The District will recommend that the Board adopt this change at its March meeting.

B - Consider and Approve Sale or Disposal of Discontinued Instructional Resources in Accordance with Texas Education Code §31.105
Motion #7440
Theresa Wagaman, seconded by Misty Odenweller, moved: That the Board of Trustees authorize the District to dispose of through sale, donation, recycling, or discarding, instructional resources listed on the provided report, which includes some printed materials that have not yet been discontinued from use by the State Board of Education but are no longer needed by the District and not expected to be needed by the District.

Stacey Chase moved to amend the motion to exclude instructional resources that have been named in informal challenges. There was no second. The request to amend the motion failed.

Carried by a vote of 5-1.
Skeeter Hubert: Yay

Theresa Wagaman: Yay
Datren Williams: Absent
Stacey Chase: Nay
Melissa Dungan: Yay
Tiffany Nelson: Yay
Misty Odenweller: Yay

XIII - TAKE REQUESTS FROM TRUSTEES REGARDING FUTURE BOARD AGENDA ITEMS

The follow requests were made:

- Stacey Chase requests Board of Trustees discuss how complaints concerning decisions to remove library or instructional materials through both the formal and informal reconsideration processes should be handled as neither Board Policy EFA *Instructional Resources – Instructional Materials* or EFB *Instructional Resources – Library Materials* addresses how such complaints should be handled.
- Melissa Dungan requests Board of Trustees discuss Board Policy BQA (Local) *Planning and Decision-Making Process – District Level*.
- Skeeter Hubert requests Board of Trustees discuss developing bylaws for the School Health Advisory Council.

XIV - ADJOURN

Motion #7441

Melissa Dungan, seconded by Tiffany Nelson moved: That the meeting adjourn. President Hubert adjourned the meeting at 10:14 p.m.

Approved: March 19, 2024 by:

President, Board of Trustees

Secretary, Board of Trustees

Consider and Approve Amendment to the 2023-2024 Budget

Recommendation:

That the Conroe Independent School District Board of Trustees approve an amendment to the 2023-2024 Official Budget, as reflected in the summary below and detailed in the following pages, as submitted by Darrin Rice, Chief Financial Officer, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Revenues:

	<i>Current Budget</i>	<i>Amendment</i>	<i>Amended Budget</i>
<u>General Fund</u>	\$ 672,772,241.00	\$ -	\$ 672,772,241.00
Campus Donations	47,505.98	29,105.96	76,611.94
Total Revenue Increase, General Funds	672,819,746.98	29,105.96	672,848,852.94
<u>All Other Funds</u>			
Title I, Part A	10,718,919.00	291,400.00	11,010,319.00
Title I, Part C	30,639.00	947.00	31,586.00
Title I, Part D	172,210.00	6,956.00	179,166.00
Title II, Part A	1,930,075.00	59,693.00	1,989,768.00
Title III, Part A - LEP	1,261,161.00	38,529.00	1,299,690.00
Title III, Part A - Immigrant	403,472.00	12,104.00	415,576.00
Title IV, Part A	760,825.00	23,470.00	784,295.00
Total Revenue Increase, All Funds	<u>\$ 688,097,047.98</u>	<u>\$ 462,204.96</u>	<u>\$ 688,559,252.94</u>

Appropriations:

<u>General Fund</u>	\$ 696,690,720.80	\$ -	\$ 696,690,720.80
Campus Donations	47,505.98	29,105.96	76,611.94
Total Appropriation Increase, General Funds	696,738,226.78	29,105.96	696,767,332.74
<u>All Other Funds</u>			
Title I, Part A	10,718,919.00	291,400.00	11,010,319.00
Title I, Part C	30,639.00	947.00	31,586.00
Title I, Part D	172,210.00	6,956.00	179,166.00
Title II, Part A	1,930,075.00	59,693.00	1,989,768.00
Title III, Part A - LEP	1,261,161.00	38,529.00	1,299,690.00
Title III, Part A - Immigrant	403,472.00	12,104.00	415,576.00
Title IV, Part A	760,825.00	23,470.00	784,295.00
Total Appropriation Increase, All Funds	<u>\$ 712,015,527.78</u>	<u>\$ 462,204.96</u>	<u>\$ 712,477,732.74</u>

In the General Fund, adjustments include campus donations from Broadway Elementary School.

Increases requested for All Other Funds account for new or revised state, federal and local grant allocations and the debt service fund.

Policy Reference: Legal and Local Board Policy CE

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

March 19, 2024

Budget Amendment Executive Summary

The budget amendment for the month of March includes both budget amendments and budget transfers.

Budget Amendment

The budget amendment for the month of March totals \$462,204.96 in revenues and \$462,204.96 in appropriations. The budget amendment is broken down into two categories, 1) General Fund (the district's operating fund), and 2) All Other Funds.

- 1) The budget amendment in the General Fund for the month of March includes activity fund donations totaling \$29,105.96.
 - Broadway Elementary (\$29,105.96 for a new sound system)
- 2) The budget amendment in All Other Funds of \$433,099.00 includes amounts for new or revised state, federal and local grant allocations. Revised funding may be due to federal reallocations, roll forward and maximum entitlements. The roll forward is the unspent portion of the previous year's federal allocation. The maximum entitlement is the final distribution of total unallocated funding by the federal government.

The budget amendment contains maximum entitlements received for: Title I, Part A for \$291,400; Title I, Part C for \$947; Title I, Part D for \$6,956; Title II, Part A Teacher and Principal Training and Recruiting for \$59,693; Title III, Part A Limited English Proficient for \$38,529; Title III, Part A Immigrant for \$12,104; and Title IV, Part A SSAEP for \$23,470.

Budget Transfers

Budget transfers consist of funds transferred within the same fund but changing functions. These transfers are found within the General Fund and All Other Funds. The total amount of all transfers is \$346,348.29. Approximately 75% or \$260,364.13 of the transfers is found in the general fund. The remaining \$85,984.16 is located within the District's grant funds.

Policy Reference: Legal and Local Board Policy CE

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:14:35

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED EXPENDITURE BUDGET SUMMARY REPORT

PAGE NUMBER: 1
MODULE NUM: DBUDRPT1

MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
NONE	00			
OTHER USES	8900	11,000,000.00	.00	11,000,000.00
		11,000,000.00	.00	11,000,000.00
INSTRUCTION	11			
TOTAL PAYROLL	6100	417,725,282.07	-30,044.00	417,695,238.07
CONTRACTED SERVICES	6200	3,287,420.06	.00	3,287,420.06
SUPPLIES AND MATERIALS	6300	44,040,820.97	164,457.87	44,205,278.84
OTHER OPERATING EXPEND	6400	1,962,343.83	-663.50	1,961,680.33
CAPITAL OUTLAY	6600	248,098.73	29,105.96	277,204.69
		467,263,965.66	162,856.33	467,426,821.99
MEDIA SERVICES	12			
TOTAL PAYROLL	6100	6,265,216.86	.00	6,265,216.86
CONTRACTED SERVICES	6200	53,821.76	.00	53,821.76
SUPPLIES AND MATERIALS	6300	752,119.92	-7,202.33	744,917.59
OTHER OPERATING EXPEND	6400	7,109.00	.00	7,109.00
CAPITAL OUTLAY	6600	1,554.19	.00	1,554.19
		7,079,821.73	-7,202.33	7,072,619.40
CURR & INST STAFF DEV	13			
TOTAL PAYROLL	6100	22,252,335.73	53,163.00	22,305,498.73
CONTRACTED SERVICES	6200	653,863.41	21,750.00	675,613.41
SUPPLIES AND MATERIALS	6300	677,367.64	.00	677,367.64
OTHER OPERATING EXPEND	6400	468,697.55	26,614.16	495,311.71
CAPITAL OUTLAY	6600	.00	.00	.00
		24,052,264.33	101,527.16	24,153,791.49
INSTRUCTIONAL ADMIN	21			
TOTAL PAYROLL	6100	7,530,515.00	.00	7,530,515.00
CONTRACTED SERVICES	6200	344,630.72	.00	344,630.72
SUPPLIES AND MATERIALS	6300	811,807.30	.00	811,807.30
OTHER OPERATING EXPEND	6400	393,431.45	.00	393,431.45
CAPITAL OUTLAY	6600	.00	.00	.00
		9,080,384.47	.00	9,080,384.47
SCHL ADMINISTRATION	23			
TOTAL PAYROLL	6100	43,879,507.48	.00	43,879,507.48
CONTRACTED SERVICES	6200	68,801.76	.00	68,801.76
SUPPLIES AND MATERIALS	6300	294,630.24	2,675.00	297,305.24
OTHER OPERATING EXPEND	6400	149,669.36	496.00	150,165.36
CAPITAL OUTLAY	6600	75.00	.00	75.00
		44,392,683.84	3,171.00	44,395,854.84
GUIDANCE & COUNSELING	31			
TOTAL PAYROLL	6100	31,674,208.52	.00	31,674,208.52

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:14:35

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED EXPENDITURE BUDGET SUMMARY REPORT

PAGE NUMBER: 2
MODULE NUM: DBUDRPT1

MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
GUIDANCE & COUNSELING	31			
CONTRACTED SERVICES	6200	653,161.80	.00	653,161.80
SUPPLIES AND MATERIALS	6300	1,175,880.59	-12.50	1,175,868.09
OTHER OPERATING EXPEND	6400	148,700.41	-2,200.00	146,500.41
CAPITAL OUTLAY	6600	.00	.00	.00
		33,651,951.32	-2,212.50	33,649,738.82
SOCIAL WORK	32			
TOTAL PAYROLL	6100	1,744,948.00	.00	1,744,948.00
CONTRACTED SERVICES	6200	436,528.17	.00	436,528.17
SUPPLIES AND MATERIALS	6300	275,645.74	.00	275,645.74
OTHER OPERATING EXPEND	6400	40,170.36	.00	40,170.36
		2,497,292.27	.00	2,497,292.27
HEALTH	33			
TOTAL PAYROLL	6100	8,462,378.00	.00	8,462,378.00
CONTRACTED SERVICES	6200	147,100.00	.00	147,100.00
SUPPLIES AND MATERIALS	6300	232,313.56	-34.00	232,279.56
OTHER OPERATING EXPEND	6400	34,013.94	.00	34,013.94
CAPITAL OUTLAY	6600	.00	.00	.00
		8,875,805.50	-34.00	8,875,771.50
STUDENT TRANS	34			
TOTAL PAYROLL	6100	29,650,099.00	.00	29,650,099.00
CONTRACTED SERVICES	6200	764,395.51	.00	764,395.51
SUPPLIES AND MATERIALS	6300	5,131,277.83	.00	5,131,277.83
OTHER OPERATING EXPEND	6400	834,228.33	.00	834,228.33
CAPITAL OUTLAY	6600	746,853.00	.00	746,853.00
		37,126,853.67	.00	37,126,853.67
CHILD NUTRITION	35			
TOTAL PAYROLL	6100	10,430,000.00	.00	10,430,000.00
CONTRACTED SERVICES	6200	942,861.73	.00	942,861.73
SUPPLIES AND MATERIALS	6300	23,660,694.99	.00	23,660,694.99
OTHER OPERATING EXPEND	6400	40,500.00	.00	40,500.00
CAPITAL OUTLAY	6600	2,166,751.83	.00	2,166,751.83
		37,240,808.55	.00	37,240,808.55
COCURR ACTIVITIES	36			
TOTAL PAYROLL	6100	8,942,617.21	.00	8,942,617.21
CONTRACTED SERVICES	6200	875,448.21	.00	875,448.21
SUPPLIES AND MATERIALS	6300	1,823,321.35	.00	1,823,321.35
OTHER OPERATING EXPEND	6400	3,162,658.72	-2,117.77	3,160,540.95
CAPITAL OUTLAY	6600	32,883.00	.00	32,883.00
		14,836,928.49	-2,117.77	14,834,810.72

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:14:35

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED EXPENDITURE BUDGET SUMMARY REPORT

PAGE NUMBER: 3
MODULE NUM: DBUDRPT1

MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
GENERAL ADMIN	41			
TOTAL PAYROLL	6100	8,928,460.00	.00	8,928,460.00
CONTRACTED SERVICES	6200	1,566,931.29	.00	1,566,931.29
SUPPLIES AND MATERIALS	6300	854,067.25	.00	854,067.25
OTHER OPERATING EXPEND	6400	717,663.17	.00	717,663.17
DEBT SERVICE	6500	38,520.00	.00	38,520.00
CAPITAL OUTLAY	6600	17,590.86	.00	17,590.86
		12,123,232.57	.00	12,123,232.57
MAINTENANCE & OPERATIONS	51			
TOTAL PAYROLL	6100	35,508,538.00	.00	35,508,538.00
CONTRACTED SERVICES	6200	39,257,904.18	11,010.60	39,268,914.78
SUPPLIES AND MATERIALS	6300	5,014,813.48	7,903.47	5,022,716.95
OTHER OPERATING EXPEND	6400	4,468,971.30	.00	4,468,971.30
CAPITAL OUTLAY	6600	2,563,959.71	-11,077.00	2,552,882.71
		86,814,186.67	7,837.07	86,822,023.74
SECURITY	52			
TOTAL PAYROLL	6100	9,865,145.00	.00	9,865,145.00
CONTRACTED SERVICES	6200	173,657.89	.00	173,657.89
SUPPLIES AND MATERIALS	6300	364,816.14	198,380.00	563,196.14
OTHER OPERATING EXPEND	6400	52,535.66	.00	52,535.66
CAPITAL OUTLAY	6600	619,760.00	.00	619,760.00
		11,075,914.69	198,380.00	11,274,294.69
TECHNOLOGY	53			
TOTAL PAYROLL	6100	5,862,764.00	.00	5,862,764.00
CONTRACTED SERVICES	6200	3,182,434.71	.00	3,182,434.71
SUPPLIES AND MATERIALS	6300	1,246,447.24	.00	1,246,447.24
OTHER OPERATING EXPEND	6400	44,017.90	.00	44,017.90
CAPITAL OUTLAY	6600	373,353.92	.00	373,353.92
		10,709,017.77	.00	10,709,017.77
COMMUNITY SERVICES	61			
TOTAL PAYROLL	6100	522,495.00	.00	522,495.00
CONTRACTED SERVICES	6200	18,000.00	.00	18,000.00
SUPPLIES AND MATERIALS	6300	86,896.07	.00	86,896.07
OTHER OPERATING EXPEND	6400	32,445.45	.00	32,445.45
		659,836.52	.00	659,836.52
DEBT SERVICES	71			
DEBT SERVICE	6500	148,808,152.80	.00	148,808,152.80
		148,808,152.80	.00	148,808,152.80
FACILITIES ACQ	81			
CONTRACTED SERVICES	6200	577,284.89	.00	577,284.89

PENTAMATION ENTERPRISES INC.
 DATE: 03/05/2024
 TIME: 10:14:35

CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED EXPENDITURE BUDGET SUMMARY REPORT

PAGE NUMBER: 4
 MODULE NUM: DBUDRPT1

MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
FACILITIES ACQ	81			
SUPPLIES AND MATERIALS	6300	19,978,008.09	.00	19,978,008.09
OTHER OPERATING EXPEND	6400	.00	.00	.00
CAPITAL OUTLAY	6600	717,099,296.49	.00	717,099,296.49
		737,654,589.47	.00	737,654,589.47
OTHER INTERGOVERNMENTAL	99			
CONTRACTED SERVICES	6200	5,150,000.00	.00	5,150,000.00
		5,150,000.00	.00	5,150,000.00
DO NOT USE	ZZ			
CAPITAL OUTLAY	6600	.00	.00	.00
		.00	.00	.00
TOTAL EXPENSES		1,710,093,690.32	462,204.96	1,710,555,895.28

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:04:23

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET AMENDMENTS DETAIL LISTING

PAGE NUMBER: 1
MODULE NUM: DBUDRPT1

SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE TITLE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 11						
6100	2154110020124000-6118 INSTR - GEN EXTRA-DUTY PAY	6,956.00	AMEND - TITLE I, PART D	A4		H
	MAJOR OBJECT TOTAL	6,956.00				
6300	2114110087424000-6317 INSTR - GEN COMPUTER/AV SUPPLIES	291,400.00	AMEND - TITLE I, PART A	A2		H
	2124110088424000-6399 INSTR - GEN GENERAL SUPPLIES	947.00	AMEND - TITLE I, PART C	A3		H
	2634112187425000-6399 INSTR - BILINGUAL GENERAL SUPPLIES	38,529.00	AMEND - TITLE III, PART A	A6		H
	263411IM87425000-6399 INSTR - IMMIGRANT GENERAL SUPPLIES	12,104.00	AMEND - TITLE III, IMMIGR	A7		H
	MAJOR OBJECT TOTAL	342,980.00				
6600	1994110012711000-6636 INSTR - GEN COMPUTER EQUIPMENT	29,105.96	AMEND - SOUND SYSTEM	A1		H
	MAJOR OBJECT TOTAL	29,105.96				
	FUNCTION TOTAL	379,041.96				
FUNCTION 13						
6100	2554130087424000-6118 INSTR STF DEV - GEN EXTRA-DUTY PAY	59,693.00	AMEND - TITLE II, PART A	A5		H
	288413TI73024000-6125 INSTR STF DEV - TECH INFU PARA-PROFESSIONALS	23,470.00	AMEND - TITLE IV, PART A	A8		H
	MAJOR OBJECT TOTAL	83,163.00				
	FUNCTION TOTAL	83,163.00				
	GRAND TOTAL	462,204.96				

PENTAMATION ENTERPRISES INC.
 DATE: 03/05/2024
 TIME: 10:05:27

CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 1
 MODULE NUM: DBUDRPT1

SELECTION CRITERIA: dexp1edgr.entered_by='jstowers'

MAJOR OBJECT	BUDGET CODE TITLE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 11						
6100	161411RT88011000-6112	-22,000.00	TSF -CONSULTANT MTSS/PBI	MAR 24	T 7-24	H
	INSTR - RTI SUBSTITUTES FOR TEACHERS					
	2554113987424000-6112	-15,000.00	TSF - EXT DUTY CURR WRIT	MAR 24	T 7-9	H
	INSTR - SCIENCE SUBSTITUTES FOR TEACHERS					
	MAJOR OBJECT TOTAL	-37,000.00				
6300	1994110006811000-6399	800.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-13	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110010411000-6399	7,202.33	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-19	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110010411000-6399	12.50	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-21	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110012411000-6399	-1,080.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-7	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110012711000-6399	1,104.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-23	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110099811000-6399	-187,303.00	TSF - POLICE VEHICLES	MAR 24	T 7-27	H
	INSTR - GEN GENERAL SUPPLIES					
	1994110099811000-6399	-2,675.00	TSF - VIRTUAL SCHOOL CAB	MAR 24	T 7-29	H
	INSTR - GEN GENERAL SUPPLIES					
	19941101016220PI-6399	-319.45	TSF - CTE COCURR TRAVEL	MAR 24	T 7-2	H
	INSTR - AG SCIENCE GENERAL SUPPLIES					
	1994113100111000-6399	4,050.00	TSF - BAND SUPPLIES	MAR 24	T 7-16	H
	INSTR - BAND GENERAL SUPPLIES					
	1994113100311000-6399	-1,300.00	TSF - COLOR GUARD TRAVEL	MAR 24	T 7-6	H
	INSTR - BAND GENERAL SUPPLIES					
	19941133001220PI-6399	34.00	TSF - POSTERS	MAR 24	T 7-17	H
	INSTR - DESIGN & MULTIMED GENERAL SUPPLIES					
	1994113900311000-6399	-39.28	TSF - SCIENCE COCURR TRA	MAR 24	T 7-5	H
	INSTR - SCIENCE GENERAL SUPPLIES					
	1994119G00111000-6399	390.00	TSF - CH9 SUPPLIES	MAR 24	T 7-18	H
	INSTR - NINTH GRADE GENERAL SUPPLIES					
	199411BR998220PI-6399	-11,010.60	TSF - CTE WO 610058	MAR 24	T 7-10	H
	INSTR - BUDGET RESERVED GENERAL SUPPLIES					
	199411BR998220PI-6399	-7,903.47	TSF - CTE WO 619516	MAR 24	T 7-11	H
	INSTR - BUDGET RESERVED GENERAL SUPPLIES					
	2114110010330000-6399	30,000.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-4	H
	INSTR - GEN GENERAL SUPPLIES					
	2114110010430000-6317	-2,000.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-22	H
	INSTR - GEN COMPUTER/AV SUPPLIES					
	2114110010430000-6399	15,000.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-20	H
	INSTR - GEN GENERAL SUPPLIES					
	2114110011130000-6399	250.00	TSF - INSTRUCTIONAL MATE	MAR 24	T 7-8	H
	INSTR - GEN GENERAL SUPPLIES					
	2114110011230000-6399	-9,875.16	TSF - STAFF DEV PLC CONF	MAR 24	T 7-25	H
	INSTR - GEN GENERAL SUPPLIES					
	2114110012830000-6325	-6,190.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-14	H
	INSTR - GEN BOOKS					

PENTAMATION ENTERPRISES INC.
 DATE: 03/05/2024
 TIME: 10:05:27

CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 2
 MODULE NUM: DBUDRPT1

SELECTION CRITERIA: dexpdledgr.entered_by='jstowers'

MAJOR OBJECT	BUDGET CODE TITLE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 11						
6300	2114110012830000-6325 INSTR - GEN BOOKS	-1,569.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-15	H
	2114110013530000-6399 INSTR - GEN GENERAL SUPPLIES	-1,100.00	TSF - LIBR/TECH COACH TR	MAR 24	T 7-26	H
	2154110020124000-6399 INSTR - GEN GENERAL SUPPLIES	-5,000.00	TSF - STAFF DEVELOP TRAV	MAR 24	T 7-1	H
	MAJOR OBJECT TOTAL	-178,522.13				
6400	199411VR016220PI-6412 INSTR - ROBOTICS TRAVEL STUDENT ONLY	-663.50	TSF - ROBOTICS COCURR TR	MAR 24	T 7-3	H
	MAJOR OBJECT TOTAL	-663.50				
	FUNCTION TOTAL	-216,185.63				
FUNCTION 12						
6300	1994122810411000-6317 MEDIA SRVCS - LIBRARY COMPUTER/AV SUPPLIES	-3,000.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-19	H
	1994122810411000-6325 MEDIA SRVCS - LIBRARY BOOKS	-3,456.96	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-19	H
	1994122810411000-6399 MEDIA SRVCS - LIBRARY GENERAL SUPPLIES	-745.37	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-19	H
	MAJOR OBJECT TOTAL	-7,202.33				
	FUNCTION TOTAL	-7,202.33				
FUNCTION 13						
6100	2114130010330000-6119 INSTR STF DEV - GEN TEACHERS & OTHER PROF.	-30,000.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-4	H
	2114130010430000-6118 INSTR STF DEV - GEN EXTRA-DUTY PAY	-15,000.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-20	H
	2554133987424000-6118 INSTR STF DEV - SCIENCE EXTRA-DUTY PAY	15,000.00	TSF - EXT DUTY CURR WRIT	MAR 24	T 7-9	H
	MAJOR OBJECT TOTAL	-30,000.00				
6200	161413RT88011000-6299 INSTR STF DEV - RTI MISC CONTRACTED SERVICES	22,000.00	TSF -CONSULTANT MTSS/PBI	MAR 24	T 7-24	H
	2114130011130000-6299 INSTR STF DEV - GEN MISC CONTRACTED SERVICES	-250.00	TSF - INSTRUCTIONAL MATE	MAR 24	T 7-8	H
	MAJOR OBJECT TOTAL	21,750.00				
6400	1994130006811000-6411 INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY	1,400.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-12	H
	1994130012411000-6411 INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY	1,080.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-7	H
	2114130010430000-6411 INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY	2,000.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-22	H

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:05:27

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 3
MODULE NUM: DBUDRPT1

SELECTION CRITERIA: dexpdgr.entered_by='jstowers'

MAJOR OBJECT	BUDGET CODE TITLE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 13						
6400	2114130011230000-6411	9,875.16	TSF - STAFF DEV PLC CONF	MAR 24	T 7-25	H
	INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY					
	2114130012830000-6411	5,390.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-14	H
	INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY					
	2114130012830000-6411	769.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-15	H
	INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY					
	2114130013530000-6411	1,100.00	TSF - LIBR/TECH COACH TR	MAR 24	T 7-26	H
	INSTR STF DEV - GEN TRAVEL - EMPLOYEE ONLY					
	2154130020124000-6411	5,000.00	TSF - STAFF DEVELOP TRAV	MAR 24	T 7-1	H
	INSTR STF DEV-GEN TRAVEL - EMPLOYEE ONLY					
	MAJOR OBJECT TOTAL	26,614.16				
	FUNCTION TOTAL	18,364.16				
FUNCTION 23						
6300	1994230099899000-6399	2,675.00	TSF - VIRTUAL SCHOOL CAB	MAR 24	T 7-29	H
	SCHL ADMIN - GEN GENERAL SUPPLIES					
	MAJOR OBJECT TOTAL	2,675.00				
6400	1994230012799000-6497	-1,104.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-23	H
	SCHL ADMIN - GEN FEES AND DUES					
	2114230012830000-6411	800.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-14	H
	SCHL ADMIN - GEN TRAVEL - EMPLOYEE ONLY					
	2114230012830000-6411	800.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-15	H
	SCHL ADMIN - GEN TRAVEL - EMPLOYEE ONLY					
	MAJOR OBJECT TOTAL	496.00				
	FUNCTION TOTAL	3,171.00				
FUNCTION 31						
6300	1994310010499000-6317	-12.50	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-21	H
	GUID/COUNSEL - GEN COMPUTER/AV SUPPLIES					
	MAJOR OBJECT TOTAL	-12.50				
6400	1994310006899000-6411	-1,400.00	TSF - STAFF DEV PLC CONF	MAR 24	T 7-12	H
	GUID/COUNSEL - GEN TRAVEL - EMPLOYEE ONLY					
	1994310006899000-6411	-800.00	TSF - INSTRUCTIONAL SUPP	MAR 24	T 7-13	H
	GUID/COUNSEL - GEN TRAVEL - EMPLOYEE ONLY					
	MAJOR OBJECT TOTAL	-2,200.00				
	FUNCTION TOTAL	-2,212.50				
FUNCTION 33						
6300	1994330000199000-6399	-34.00	TSF - POSTERS	MAR 24	T 7-17	H
	HEALTH - GEN GENERAL SUPPLIES					
	MAJOR OBJECT TOTAL	-34.00				
	FUNCTION TOTAL	-34.00				

PENTAMATION ENTERPRISES INC.
DATE: 03/05/2024
TIME: 10:05:27

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 4
MODULE NUM: DBUDRPT1

SELECTION CRITERIA: dexp1edgr.entered_by='jstowers'

MAJOR OBJECT	BUDGET CODE TITLE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 36						
6400	1994360000399000-6412	1,300.00	TSF - COLOR GUARD TRAVEL	MAR 24	T 7-6	H
	COCURR - GEN TRAVEL STUDENT ONLY					
	19943601016220PI-6412	319.45	TSF - CTE COCURR TRAVEL	MAR 24	T 7-2	H
	COCURR - AG SCIENCE TRAVEL STUDENT ONLY					
	1994363000199000-6412	-390.00	TSF - CH9 SUPPLIES	MAR 24	T 7-18	H
	COCURR - ART TRAVEL STUDENT ONLY					
	1994363100199000-6412	-4,050.00	TSF - BAND SUPPLIES	MAR 24	T 7-16	H
	COCURR - BAND TRAVEL STUDENT ONLY					
	1994363900399000-6412	39.28	TSF - SCIENCE COCURR TRA	MAR 24	T 7-5	H
	COCURR - SCIENCE TRAVEL STUDENT ONLY					
	199436VR016220PI-6412	663.50	TSF - ROBOTICS COCURR TR	MAR 24	T 7-3	H
	COCURR - ROBOTICS TRAVEL STUDENT ONLY					
	MAJOR OBJECT TOTAL	-2,117.77				
	FUNCTION TOTAL	-2,117.77				
FUNCTION 51						
6200	199451MP016220PI-6246	11,010.60	TSF - CTE WO 610058	MAR 24	T 7-10	H
	MAINT/OPER-GEN MAINT PROJ BUILDING/GROUNDS REPAIR					
	MAJOR OBJECT TOTAL	11,010.60				
6300	199451MP001220PI-6399	7,903.47	TSF - CTE WO 619516	MAR 24	T 7-11	H
	MAINT/OPER-GEN MAINT PROJ GENERAL SUPPLIES					
	MAJOR OBJECT TOTAL	7,903.47				
6600	1994510099899000-6631	-11,077.00	TSF - POLICE VEHICLES	MAR 24	T 7-28	H
	MAINT/OPER - GEN VEHICLES					
	MAJOR OBJECT TOTAL	-11,077.00				
	FUNCTION TOTAL	7,837.07				
FUNCTION 52						
6300	1994520099899000-6399	187,303.00	TSF - POLICE VEHICLES	MAR 24	T 7-27	H
	SECURITY - GEN GENERAL SUPPLIES					
	1994520099899000-6399	11,077.00	TSF - POLICE VEHICLES	MAR 24	T 7-28	H
	SECURITY - GEN GENERAL SUPPLIES					
	MAJOR OBJECT TOTAL	198,380.00				
	FUNCTION TOTAL	198,380.00				
	GRAND TOTAL	.00				

**Receive Human Resources Report and
Consider and Approve Employment of Professional Personnel
March 19, 2024**

Recommendation:

That the Conroe Independent School District Board of Trustees approve the Human Resources report as submitted by Paula Green, Executive Director of Human Resources, and as recommended by Dr. Curtis Null, Superintendent of Schools:

Explanation:

As follows, you will find personnel resignations, retirements, employment of professional personnel, renewal of professional personnel, and employment of substitute teachers:

Personnel Resignations (Information Only)

Academy for Careers in Engineering and Science

Emily Vaculik, Science Composite

Armstrong Elementary School

Laura Garcia Rubio, Bilingual Fourth Grade

Sara Smith, Pre-Kindergarten

Ivan Velasco, Music

Bozman Intermediate School

Leticia Holbert, Educational Diagnostician

Bradley Elementary School

Kathryn Bremer, First Grade

Amber McDuffie, Counselor

Melissa Porter, Third Grade

Madison Stanaway, Third Grade

Bush Elementary School

Megan Hunsdale, First Grade

Jeanne Riggs, Fourth Grade

Alyssa Woods, Kindergarten

Caney Creek High School

Michelle Amato, Science Composite

Connor Dorsey, Orchestra

Jeffrey Hutchison, English

Janice Strother-Lindberg, Counselor

Collins Intermediate School

Kelbye Osborn, Math

Conroe High School

Quentin Brown, Health
Alison Deavours, Social Studies
Perry Selvage, Special Education
Brittany Vinson, Business

Conroe High School-Ninth Grade

Patricia Crabtree, Math

Cox Intermediate School

Mary Western, Educational Diagnostician

Cryar Intermediate School

Ryan Bradley, Language Arts

Galatas Elementary School

Marcy Marcum, Campus Instructional Coach-Elementary/Intermediate Math
Katy Riggs, Nurse

Giesinger Elementary School

Anna McCracken, First Grade

Glen Loch Elementary School

Jesica Munoz, Fourth Grade
Urania Ocon Hay, Educational Diagnostician

Gordon-Reed Elementary School

Hannah Hubert, Language Arts/Social Studies

Grand Oaks High School

Nicole Guillory, English

Hines Elementary School

Chelsea Muse, Third Grade

Houser Elementary School

Tuyen Vo, Academic Interventionist

Houston Elementary School

Theresa Gordon, Second Grade
Kaden Milian, Nurse

Knox Junior High School

Edward Baca, Health

Lamar Elementary School

Sabrina Hernandez, Bilingual Third Grade
Candace McGuire, Second Grade

Jordan Rudd, Kindergarten

Milam Elementary School

Jordan Campbell, Second Grade

Oak Ridge Elementary School

Mendy Carr, Second Grade

Oak Ridge High School

Jonathan Cheatham, Science Composite

Shenaz Kerawala, Math

Patterson Elementary School

Morgan Miller, Special Education/Life Skills

Peet Junior High School

Sheryl Cleveland, Math

Kendahl Smith, Math

Kevin Wiseman, Math

Powell Elementary School

Guadalupe Alvarez, Third Grade

Rebecca Rahlfs, Technology

Reaves Elementary School

Jessica Pearson, First Grade

Karla Ramirez Oliva, Bilingual Second Grade

Runyan Elementary School

Nadia Synatschk, Bilingual Kindergarten

San Jacinto Elementary School

Centhia Hamilton, Third Grade

Snyder Elementary School

George Lafleur, Pre-Kindergarten

Amanda Lewis, Third Grade

Julianne Spaulding, First Grade

Special Education Department

Felisha Marks-Pavlik, Lead Special Education Nurse

Stockton Junior High School

Victoria Matthews, English as a Second Language

Suchma Elementary School

Kristin Kirch, First Grade

The Woodlands College Park High School

Zakaria Abu-Adas, Science Composite
Micah Andrews, Spanish
Benjamin Mendoza, Special Education
Erin O'Connor, English
Urooj Qureshi, Math
Hallie Teague, English

The Woodlands High School – Ninth Grade Campus

Rachel Hoechstetter, English
Johnny Mancillas, Math

Virtual School

Linda Cabbell, Special Education

Wilkerson Intermediate School

Monica Wetzig, Librarian Media Specialist

Wilkinson Elementary School

Jenessa Rivas, Counselor

Personnel Retirements (Information Only)**Bush Elementary School**

Mary Foley, First Grade

Caney Creek High School

Stephen Kloesel, Assistant Band Director
Jorge Llopiz, Spanish

Cox Intermediate School

Deborah Spoon, Principal

Cryar Intermediate School

Leslie Baca, Math

DAEP/JJAEP

Loretta Oleary, High School General

David Elementary School

Megan Cook, Fourth Grade

Irons Junior High School

Karen Horrell, Math

Knox Junior High School

Tammy Clark, Educational Diagnostician
Valerie Rayford, Science

Lamar Elementary School

Jordan Rudd, Kindergarten
Margaret Ruiz, Special Education

McCullough Junior High School

Theodore Heath, Social Studies
Jill Houser, Principal
Jenny Wheeler, Counselor

Oak Ridge High School

Sterling Beck, Social Studies
Craig Barber, Industrial Technology

Oak Ridge High School – Ninth Grade Campus

Joice Jeffries, Family Consumer Science

Patterson Elementary School

Diane Gonzales, First Grade

Reaves Elementary School

Mary Gillam, Nurse

Rice Elementary School

Susan Johnson, Second Grade

San Jacinto Elementary School

Julia Rieke, Counselor
Ann Zillmer, Special Education/Life Skills

Special Education Department

Nancy Ludrick, Speech Language Pathologist
Suzanne Wallace, TRAILS/Life Skills

The Woodlands College Park High School

James Matlock, Special Education
Anne Swarr, Special Education

Travis Intermediate School

Vickie Ferrill, Language Arts/Social Studies

Wilkerson Intermediate School

Karyn Carroll, Counselor
Julianne Roddy, Assistant Principal

York Junior High School

Alondra Belle, Student Success Manager

Employment of Professional Personnel

Bozman Intermediate School

Gabrielle Sanders, Special Education

Caney Creek High School

Jade Calhoun, English

Marissa Stevens, Math

Child Nutrition Department

Sergio Velez-Mendoza, Child Nutrition Field Supervisor

Custodial Department

Warren Conner, Custodial Assistant Coordinator

Hilary McVay, Supervisor of Daily Operations

Finance Department

Justin Dolley, Payroll Benefits Accountant

Grand Oaks High School

Aaron Barriere, Special Education

Technology Department

Sherrhonda Allen Gregory, District Instructional Technology Coach

Two-Year Contract List

Joshua Algaze

Lee Allen

Jamie Almond

Shawn Almond

Erin Anderson

Lindsay Ardoin

Amy Barber

Mikia Barnes

Carlos Barron

Ethan Barton

Kristen Belcher

Staci Belcher

Terri Benson

Jamie Bone

Dana Boyer

Hartwell Brown Jr.

Melanie Bujnoch

Shalanda Burks

Megan Burnham

James Bush

Christine Butler

Matthew Campbell

Dayren Carlisle

Kyle Coats

Denise Coello

Shannon Conley

Debra Creel

Amber Debeaumont

Clinton Dulworth

Jeffrey Eldridge

Tami Eldridge

Chris Feris

Chelsea Fuller

Jeffrey Fuller

Roberto Garcia II

Lisa Garrison

Paola Gorman

Paula Green

Denise Griffin

John Hagan

Cedric Hardeman

Mindy Harding

Viviana Harris

Christa Haymark

Christopher Haymark

Lauren Helfer

Sharon Henry

Cassandra Hertenberg

Lauren Hickman

Kendall Hineman

Sean Hooper

Tracy Horne

Robert Horton

Joshua Hughes

Terral Jackson

LaTory Jacobs

Christina Julien

Albert Kisangi

Paula Klapesky

Elizabeth Koehler

Christopher Kuempel

Ted Landry

Shelli Leblanc

Anthony Livecchi
Amy Longaker
Gilberto Lozano
Robert MacFarlane
Erin Mathe
Tiffany Mayes
John McClendon
Robert McCord
Shaun McDowell
Kathleen Meaux
Bethany Medford
Kevin Meyer
Daniel Mickelson
Stacey Moseley
Mark Murrell
Nina Norman
Linsey Oldenburg
Tina Oliver
Serena Pierson
Crystal Poncho

Christopher Povich
Jill Price
Laura Quinones Acevedo
Melissa Ralston
James Rapp
Christina Reichelt
Tiffany Rhodriquez
Eoma Rivera
Barbara Robertson
Joe Roland IV
Anel Salas Cardenas
Mark Schmid
Melissa Sciba
Deborah Shepard
Kenneth Shields
Charita Smith
Kristine Smith
Mark Smith
Rotasha Smith
Malinda Stewart

Jeffrey Stichler
Tally Stout
Tamika Taylor
Patricia Thacker
Nicole Thibault
Elizabeth Thompson
Wendy Tisdell
Carlton Todd
Christina Upshaw
Hedith Upshaw
Tara Vandermark
Elizabeth Villalta
Nicole Walker
Theresa Waller
Kendra Wiggins
Denae Wilker
Laura Willard
Cortnie Williams
Shellie Winkler

Employment of Substitute Teachers (*Information Only*)

Christen Anderson
Sherri Awad
Cassidy Bailey
Raychelle Baines
Taylor Barsh
Julia Basso-Belforti
Dominic Beck
Katherin Bell
Sean Bennett
Katherine Biggers
Bailey Bonham
Heather Bonura
Edward Boswell
Katherine Brandenburg
Holly Brown
Lindsey Burch
Jacqueline Calder
Jony Canales
Katelyn Cantu
Mark Castagna
Madhuri Chamorthy
Phillip Chancellor
Connie Choate
Rhonda Claus

Jirapon Cogley
Gail Colwell
Deborah Concepcion
Megan Covington
Clint Coyle
Raquel Cumby
Haleigh Cutlip
Ane Demny-Wilson
Joselyn Diaz
Gayle Dudley
Maithe Duran Sandia
Hala Eloreibi
Cody Erickson
Sheri Erickson
Linda Feagin
Donna Fender
Erika Freeman
Kyle Fuller
Tabitha Fuson-Ray
Martha Garay
Jennifer Garcia
Theresa Gaskin
Kendra Gibson
Danielle Gorsalitz

Arsenio Guerra Fernandez
Kayla Hadash
Sheila Hanmore
Patricia Harper
Mark Hauser
Tracy Heckenkamp
Catherine Hofheins
Casen Holden
Taylor Humphrey
Alivia Johnson
Crystal Johnson
Latice Jones
Gabriella Kaufman
Molly Kruljac
John Lamborn
Kimberly Lawson
Sarah Linscomb
Alma Lozano
Kristene Main
Ximena Martinez
Marcus Mathews II
Mckenzie McCall
Jessica McCarty
Kailey McFadden

Keyerra McWhorter
Emily Mikolics
Makayla Miller
Melissa Morency
Lizbeth Moreno
Ana Munoz
Hannah Neal
Francina Ocampo Guillen
Raolat Olayeye
Margaret Peacock
Trista Persson
Peyton Pierson
Rhonda Pursley
Alia Rafique
Vilma Ramirez
San Juan Ramirez III
Valerie Ramos
Emily Randle
Miriam Reed
Suzanne Ritala

Mariagny Rivas Pena
Jessica Rodriguez Munoz
Jennifer Rogers
Marilyn Rubio
Maria Saenz
Amanda Sandel
Ronald Sanders
Ruby Santos
Rebecca Saul
Deann Shosha
Scott Sims
Marisela Solis
Suzanne Soto
Allyson Spottswood
Amanda Spruell
Jessica Tate
Jessica Tello Terrones
Yolanda Tierranegra
Laura Trevino
Emily Tripp

Erica Turner
Tracie Turner
Maria Valdez De Correa
Skyler Van Voorhis
Sabra Vargas
Edwin Vazquez
Brenton Veazey
April Vega
Niveditha Vemisetty
Elliot Vermeulen
Miriam Villeda
Hiram Walker
Megan Well
Ramona Wheeler
Stephen White
Ethanael Whiting
Jean Williams
Matthew Winn
Alicia Yarrish
Jonathan York

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Paula Green
Executive Director of Human Resources

Adopt Revised Board Policy EHAA *Basic Instructional Program – Required Instruction (All Levels)*

Recommendation:

That the Conroe Independent School District Board of Trustees adopt revised Board Policy EHAA *Basic Instructional Program – Required Instruction (All Levels)* as submitted by Carrie Galatas, General Counsel, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

At its meeting on January 16, 2024, the Board of Trustees accepted the recommendation of the School Health Advisory Council to continue requiring written parental consent before providing students instruction in human sexuality. Board Policy EHAA has been revised to include the requirement.

Policy Reference: Local Board Policy BF

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Carrie Galatas
General Counsel

BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (ALL LEVELS)

EHAA
(LOCAL)

**Human Sexuality
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the District's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Parent Consent
Before Instruction**

Before a student is provided with human sexuality instruction, the written consent of the student's parent shall be obtained. The request for written consent shall not be included with any other notification or request for written consent provided to the parent, other than the notice provided under Education Code 28.004(i). The notice shall be provided to the parent not later than the 14th day before the date on which the human sexuality instruction begins.

**Instruction on
Prevention of Child
Abuse, Family
Violence, Dating
Violence, and Sex
Trafficking**

The following process shall apply regarding the adoption of curriculum materials for the District's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking:

1. The Board shall adopt a resolution convening the District's SHAC to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.

BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (ALL LEVELS)

EHAA
(LOCAL)

5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

Consider and Approve an Interlocal Agreement between the City of Conroe and Conroe ISD for Police Vehicle Fleet Service

Recommendation:

That the Conroe Independent School District Board of Trustees consider and approve an interlocal agreement with the City of Conroe for police vehicle fleet service as submitted by Carrie Galatas, General Counsel, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

In 2013 the District entered into an interlocal agreement with the City of Conroe for vehicle fleet services related to its police department fleet. The City of Conroe's Fleet Services Department specializes in working on emergency vehicles and has provided the District excellent service. The City of Conroe notified the District that due to increased costs related to labor, it was increasing its rates for the first time since inception of the program in 2010. The new rates, which are reflected in Exhibit A, are reasonable in today's market and the terms of the interlocal agreement comply with state law.

Policy Reference: Legal BAA

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Carrie Galatas
General Counsel



CITY OF CONROE

Est. 1904

FLEET SERVICES DIVISION
INTER-LOCAL AGREEMENT

STATE OF TEXAS
COUNTY OF MONTGOMERY

INTER-LOCAL AGREEMENT
FOR THE PROVISION OF FLEET MAINTENANCE SERVICES BY
THE CITY OF CONROE

This Inter-local Agreement (“Agreement”) for the provision of fleet maintenance services is made and entered into by and between the City of Conroe, Texas a municipal corporation located in Montgomery County, Texas (hereinafter referred to as “Conroe”) and the undersigned unit of local government or non-profit located in Montgomery County, Texas (hereinafter referred to as “Customer”). This agreement shall be for a total period described below; the fleet of vehicles shall be defined initially as vehicles belonging to the Customer.

WHEREAS, the Customer is interested in maintaining its vehicles at a cost-effective rate to provide public services to its Citizens; and

WHEREAS, the City of Conroe has an award-winning fleet services department that is capable of providing fleet maintenance services at a cost-effective rate; and

WHEREAS, Customer has requested Conroe make service available for the maintenance, repair and fleet services of vehicles owned by the Customer; and

WHEREAS, Customer shall pay for this maintenance service as provided herein; and

WHEREAS, it is mutually advantageous to both parties to enter into this agreement;
and

WHEREAS, Texas Government Code, Chapter 791 (the “Act”), provides authorization for political subdivisions to contract with one another for the performance for governmental functions and services under the terms of the Act: and

WHEREAS, the City of Conroe also desires to make such services available to non-profit organizations engaged in the provision of public services:

WITNESSETH

NOW, THEREFORE, for and in consideration of the mutual covenants, terms and conditions set forth herein, and the mutual benefits to each party, the receipt and sufficiency of which are hereby acknowledged, Customer and Conroe hereby contract, covenant, warrant and agree as follows:

I

ADOPTION OF PREAMBLE

All of the matters stated in the preamble of the Agreement are true and correct and are hereby incorporated into the body of the Agreement as though fully set forth in their entirety herein.

II

OBLIGATIONS OF THE PARTIES

1. Customer shall pay for maintenance and related services according to the schedule of rates and charges attached in Appendix "A". Payment shall be due within thirty (30) days of receipt of invoice. Such payments shall be made payable to the City of Conroe and sent to the attention of Accounts Payable, City of Conroe, P.O. Box 3066, Conroe, Texas 77304.
2. Conroe agrees to invoice Customer on a monthly basis. Invoices shall be sent to the attention of Customer at the address indicated below or via email.
3. This Agreement shall be in effect for calendar year 2024, and shall thereafter be automatically renewed for successive one-year periods until terminated as provided by paragraph 4 below.
4. Either party may terminate this Agreement at any time by giving written notice of such termination to the other party at least 30 days prior to the specified termination date. Termination shall not affect the obligation of Customer to pay for services incurred prior to termination.

III

INDEMNIFICATION AND HOLD HARMLESS

1. To the extent allowed by law Customer agrees to indemnify and hold Conroe harmless from any claim by a third party for damages arising from or resulting from the use or operation of Customers motor vehicles, provided however this indemnity shall not extend to claims or causes of action arising from the exclusive negligence of the City of Conroe.
2. Customer shall maintain motor vehicle liability insurance as required by state law.
3. For so long as this agreement remains in effect Conroe shall maintain Garage Keeper's Liability insurance with liability limits of not less than \$1,000,000.

IV

NOTICES

Any notice required to be given under the Agreement shall be deemed to have been adequately give if deposited in the United States mail in an envelope with sufficient postage and properly addressed to the other party as follows:

TO CONROE

City of Conroe
P.O. Box 3066
Conroe, Texas 77301
Attention: City Manager

TO CUSTOMER

Conroe Independent School District
3205 W. Davis
Conroe, TX 77304
Attention: CISD Business Office

A change of address may be made by either party upon the giving of ten (10) days prior written notice.

V

MISCELLANEOUS PROVISIONS

1. This Agreement shall be binding upon and insure to the benefit of the parties hereto and their respective successors and assigns.

2. This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter hereof.
3. No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties.
4. This Agreement may be executed concurrently in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
5. If, in case any one or more of the provisions contained in the Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
6. The obligations and undertakings of each of the parties to this Agreement are and shall be performable in Montgomery County, Texas.
7. Each party hereto warrants that it has received authority from its governing body to enter into this Agreement.
8. The schedule of rates and charges attached as Appendix "A" is hereby made a part of this Interlocal agreement. Conroe reserves the right to modify the schedule of rates and charges upon thirty (30) days written notice to Customer and upon such written notice the modified rates and charges will go into effect and replace all prior schedules of rates and charges.
9. The parties hereto acknowledge that its obligations hereunder are payable from current revenues.

EXECUTED this the 19th day of March 2024.

CITY OF CONROE, TEXAS

CONROE ISD

Gary Scott, City Manager

Skeeter Hubert, CISD Board President

ATTEST:

Soco Gorjon, City Secretary

APPROVED AS TO FORM:

City Attorney
Attorney
City of Conroe, Texas

ATTEST:

Datren Williams, CISD Board Secretary

APPROVED AS TO FORM:

Carrie Galatas, CISD General Counsel

APPENDIX A

PREVENTIVE MAINTENANCE LABOR RATES (PMs IN SHOP LABOR ONLY)

Repair Code	Description	Cost/Flat Time	
• A	7,500 miles or 450 hours	\$42.50	.50
• B	15,000 miles or 900 hours	\$51.00	.60
• C	30,000 miles or 1350 hours	\$55.25	.65
• D	7,500 miles Diesel or 450 hrs.	\$106.25	1.25
• E	Equipment Drives	Based on make & model	
• F	Equipment Transmission	Based on make & model	
• G	Transfer / Winch	Based on make & model	
• H	Hydraulic	Based on make & model	
• J	Truck Differential	Based on make & model	
• T	Trailer PM	\$85.00	1.00
• 1	Brake Inspection	\$34.00	.40
• 4	Safety Inspection	\$7.00	
• 7	Safety & Emissions	\$25.50	

VEHICLE PICK UP AND DELIVERY FEES

• If customer picks up and delivers	No charge
• If Fleet Services picks up or delivers	Hourly rate each way
• If Fleet Services picks up using Truck and/or trailer	\$140.00

STANDARD REPAIR LABOR RATES

Labor rate charges are: \$85.00

Fleet Services charges an hourly labor rate based upon the accumulated maintenance time for repairs. We propose to charge a standard (flat rate) time for preventive maintenance only. With Municipal Fleet repairs there are always variables that will affect repair times such as emergency lights, radios, and specialty equipment not normally found in privately owned vehicles. While performing preventive maintenance and inspections the technician notices a safety related problem with your vehicle we will open a separate work order to perform that repair. Our preventive maintenance program provides a systematic inspection of the vehicle. All levels of preventive maintenance have been customized to each customer needs.

• Labor warranty	180 days
------------------	----------

PARTS AND COMPONENTS MARKUPS

- Fleet Services sources/provides parts Cost + 25%
- All price discounts, warranties, etc., are directly passed through to customer

OUTSOURCED INSPECTION, REPAIR AND COMPLIANCE MARKUPS

- If customer manages outsourced activities No Charge
- If Conroe manages outsourced activities Cost + 5%

OTHER MARKUPS AND FEES

- Carwash \$7.00 per wash
- Acquisition / Disposal/Auction Prep Hourly rate per vehicle
- Replace lost or stolen vehicle keys Cost + 25%
- Standard reports No Charge
- Customized management reports \$25.00 per report
- Shop/Supply/Data Fee \$8.25 per work order
- Freight Hot Shot Service Houston \$160.00 or market rate

PAYMENT TERMS AND CONDITIONS

- Billing period 30 days Standard
- Standard terms Net 30 days

Name Principal for Milam Elementary

Recommendation:

Information will be presented at the meeting.

Name Principal for Stewart Elementary

Recommendation:

Information will be presented at the meeting.

Name Principal for Travis Intermediate

Recommendation:

Information will be presented at the meeting.

Name Principal for McCullough Junior High

Recommendation:

Information will be presented at the meeting.

**Name Principal for The Woodlands High School
9th Grade Campus**

Recommendation:

Information will be presented at the meeting.

Consider and Approve Campus Mascot Janet K. Bartlett Elementary School

Recommendation:

That the Conroe Independent School District Board of Trustees approves the campus mascot for Janet K. Bartlett Elementary School as submitted by Dr. Shellie Winkler, Assistant Superintendent of Elementary Education, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District implemented a mascot nomination process and communicated the process to the future students and families of Janet K. Bartlett Elementary. The mascot selection process included solicitation of nominations from students and families for potential school mascot names. Information regarding the top nominations was provided to students and families, along with a follow-up survey allowing them to identify their favorite mascot from the list of top nominations.

The school colors are maroon and gray and the recommendation for the mascot for Janet K. Bartlett is the Bartlett Bobcats.

Policy Reference: Local Board Policy CW

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Dr. Shellie Winkler
Assistant Superintendent for Elementary Schools

Consider and Select Construction Manager-at-Risk for the Oak Ridge High 9th Grade Campus Renovation Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of Satterfield & Pontikes Construction as the construction manager-at-risk for the Oak Ridge High 9th Grade Campus Renovation Project and authorize the Superintendent to negotiate and execute the construction manager-at-risk documents as submitted by Easy Foster, Executive Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Board Policy CV Local *Facilities Construction* deems construction manager-at-risk the project delivery/contract award method that provides the best value to the District for construction projects valued at or above \$100,000. Accordingly, the District's architect for the project, VLK prepared and CISD published a request for qualifications for a construction manager-at-risk. Seven companies responded to the request for qualifications. In accordance with state law, and after review of each responder's qualifications, five companies, Anslow Bryant, Durotech, Gilbane Building Company, Joeris General Contractors, Ltd., and Satterfield & Pontikes Construction, were asked to participate in the second step of the two-step procurement process.

Satterfield & Pontikes Construction was selected as the offeror who submitted the proposal determined to be the best value for the District based on the District's published criteria and its ranking evaluation. Texas Government Code Chapter 2269.254(d) requires that the District make the rankings of the offerors public within seven days of the contract being awarded. Although the contract has not yet been awarded, the District is publishing the rankings as determined by the selection committee. The rankings by the committee are attached.

The selection committee for these projects included the following: Ms. Cyndi Westrup, Business and Accounting Manager; Mr. Chris McCord, Assistant Superintendent of Operations; Mr. Marshall Schroeder, Executive Director of Maintenance; Mr. Easy Foster, Executive Director of Planning and Construction; and Mr. Ryan Attebery, Assistant Director of Construction. Mr. Rick Reeves, Director of Procurement and Business Services, served as Facilitator. Mr. Rayce Boyter of VLK served as advisor to the committee.

Upon selection by the Board, the District will begin contract negotiations.

Policy Reference: CV Legal and Local; CVD Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Executive Director of Planning & Construction

RFQL# 24-01-14 - Construction Manager-at-Risk: Oak Ridge High School 9th Grade Campus Renovations

Supplier	Rank	Score 100	Fee	Experience and Reputation	Quality of the Offeror's Goods or Services	Safety Record	Proposed Personnel	Financial Capability	Prior History in Conroe ISD	Presentation of a Management Plan
			20.00	15.00	15.00	5.00	10.00	10.00	5.00	20.00
Satterfield & Pontikes Constr	1	413.00	20.00	12.20	12.20	5.00	7.20	8.00	3.40	14.60
Durotech	2	404.15	14.63	13.20	13.00	5.00	7.20	8.00	4.60	15.20
Joeris General Contractors, Ltd	3	401.05	16.41	12.80	12.20	5.00	7.40	8.00	4.00	14.40
Gilbane Building Company	4	398.15	17.83	12.20	12.20	5.00	6.80	8.00	3.00	14.60
Anslow Bryant	5	397.35	18.47	12.20	11.80	5.00	6.80	8.00	3.00	14.20

Consider and Select Construction Manager-at-Risk for the Snyder, Tough, and Collins Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of Anslow Bryant as the construction manager-at-risk for the Snyder, Tough, and Collins Renovations Project and authorize the Superintendent to negotiate and execute the construction manager-at-risk documents as submitted by Easy Foster, Executive Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Board Policy CV Local *Facilities Construction* deems construction manager-at-risk the project delivery/contract award method that provides the best value to the District for construction projects valued at or above \$100,000. Accordingly, the District's architect for the project, VLK prepared and CISD published a request for qualifications for a construction manager-at-risk. Three companies responded to the request for qualifications. In accordance with state law, and after review of each responder's qualifications, three companies, Anslow Bryant, GTT General Contractors, Inc., and Teal Construction Company, were asked to participate in the second step of the two-step procurement process.

Anslow Bryant was selected as the offeror who submitted the proposal determined to be the best value for the District based on the District's published criteria and its ranking evaluation. Texas Government Code Chapter 2269.254(d) requires that the District make the rankings of the offerors public within seven days of the contract being awarded. Although the contract has not yet been awarded, the District is publishing the rankings as determined by the selection committee. The rankings by the committee are attached.

The selection committee for these projects included the following: Ms. Karen Garza, Director of Finance; Mr. Chris McCord, Assistant Superintendent of Operations; Mr. Marshall Schroeder, Executive Director of Maintenance; Mr. Easy Foster, Executive Director of Planning and Construction; and Mr. Ryan Attebery, Assistant Director of Construction. Mr. Rick Reeves, Director of Procurement and Business Services, served as Facilitator. Mr. Rayce Boyter of VLK served as advisor to the committee.

Upon selection by the Board, the District will begin contract negotiations.

Policy Reference: CV Legal and Local; CVD Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Executive Director of Planning & Construction

RFQL# 24-01-13 - Construction Manager-at-Risk: Snyder/Tough/Collins Renovations

Supplier	Rank	Score 100	Fee	Experience and Reputation	Quality of the Offeror's Goods or Services	Safety Record	Proposed Personnel	Financial Capability	Prior History in Conroe ISD	Presentation of a Management Plan
			20.00	15.00	15.00	5.00	10.00	10.00	5.00	20.00
Anslow Bryant	1	390.00	20.00	11.20	11.40	5.00	6.40	8.00	3.00	13.00
GTT General Contractors, Inc.	2	379.40	19.08	11.00	11.00	5.00	6.20	8.00	4.00	11.60
Teal Construction Company	3	375.20	16.44	11.40	11.40	5.00	6.40	8.00	3.00	13.40

Consider and Select Construction Manager-at-Risk for the Armstrong, Austin, Birnham Woods, and Broadway Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of Teal Construction Company as the construction manager-at-risk for the Armstrong, Austin, Birnham Woods, and Broadway Elementary Renovations Project and authorize the Superintendent to negotiate and execute the construction manager-at-risk documents as submitted by Easy Foster, Executive Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Board Policy CV Local *Facilities Construction* deems construction manager-at-risk the project delivery/contract award method that provides the best value to the District for construction projects valued at or above \$100,000. Accordingly, the District's architect for the project, HKS prepared and CISD published a request for qualifications for a construction manager-at-risk. Three companies responded to the request for qualifications. In accordance with state law, and after review of each responder's qualifications, three companies, Anslow Bryant, GTT General Contractors, Inc., and Teal Construction Company, were asked to participate in the second step of the two-step procurement process.

Teal Construction Company was selected as the offeror who submitted the proposal determined to be the best value for the District based on the District's published criteria and its ranking evaluation. Texas Government Code Chapter 2269.254(d) requires that the District make the rankings of the offerors public within seven days of the contract being awarded. Although the contract has not yet been awarded, the District is publishing the rankings as determined by the selection committee. The rankings by the committee are attached.

The selection committee for these projects included the following: Ms. Karen Garza, Director of Finance; Mr. Chris McCord, Assistant Superintendent of Operations; Mr. Marshall Schroeder, Executive Director of Maintenance; Mr. Easy Foster, Executive Director of Planning and Construction; and Mr. Ryan Attebery, Assistant Director of Construction. Mr. Rick Reeves, Director of Procurement and Business Services, served as Facilitator. Mr. Wayne Reynaud of HKS served as advisor to the committee.

Upon selection by the Board, the District will begin contract negotiations.

Policy Reference: CV Legal and Local; CVD Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Executive Director of Planning & Construction

RFQL# 24-01-20 - Construction Manager-at-Risk: Armstrong/Austin/Birnham Woods/Broadway Renovations

Supplier	Rank	Score 100	Fee	Experience and Reputation	Quality of the Offeror's Goods or Services	Safety Record	Proposed Personnel	Financial Capability	Prior History in Conroe ISD	Presentation of a Management Plan
			20	15.00	15.00	5.00	10.00	10.00	5.00	20.00
Teal Construction Company	1	386.00	20.00	11.00	11.00	5.00	6.20	8.00	3.00	13.00
GTT General Contractors, Inc.	2	384.20	18.64	10.80	10.80	5.00	6.40	8.00	4.00	13.20
Anslow Bryant	3	380.90	17.78	11.40	11.20	5.00	6.40	8.00	3.00	13.40

Consider and Approve the Selection of a Construction Manager-at-Risk for the Deretchin, Kaufman, and Oak Ridge Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of GTT General Contractors, Inc., as the construction manager-at-risk for the Deretchin, Kaufman, and Oak Ridge Elementary Renovations Project and authorize the Superintendent to negotiate and execute the construction manager-at-risk documents as submitted by Easy Foster, Executive Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Board Policy CV Local *Facilities Construction* deems construction manager-at-risk the project delivery/contract award method that provides the best value to the District for construction projects valued at or above \$100,000. Accordingly, the District's architect for the project, HKS prepared and CISD published a request for qualifications for a construction manager-at-risk. Three companies responded to the request for qualifications. In accordance with state law, and after review of each responder's qualifications, three companies, Anslow Bryant, GTT General Contractors, Inc., and Teal Construction Company, were asked to participate in the second step of the two-step procurement process.

GTT General Contractors, Inc. was selected as the offeror who submitted the proposal determined to be the best value for the District based on the District's published criteria and its ranking evaluation. Texas Government Code Chapter 2269.254(d) requires that the District make the rankings of the offerors public within seven days of the contract being awarded. Although the contract has not yet been awarded, the District is publishing the rankings as determined by the selection committee. The rankings by the committee are attached.

The selection committee for these projects included the following: Ms. Karen Garza, Director of Finance; Mr. Chris McCord, Assistant Superintendent of Operations; Mr. Marshall Schroeder, Executive Director of Maintenance; Mr. Easy Foster, Executive Director of Planning and Construction; and Mr. Ryan Attebery, Assistant Director of Construction. Mr. Rick Reeves, Director of Procurement and Business Services, served as Facilitator. Mr. Wayne Reynaud of HKS served as advisor to the committee.

Upon selection by the Board, the District will begin contract negotiations.

Policy Reference: CV Legal and Local; CVD Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Executive Director of Planning & Construction

RFQL# 24-01-21 - Construction Manager-at-Risk: Deretchin/Kaufman/Oak Ridge Elementary Renovations

Supplier	Rank	Score 100	Fee 20	Experience and Reputation 15.00	Quality of the Offeror's Goods or Services 15.00	Safety Record 5.00	Proposed Personnel 10.00	Financial Capability 10.00	Prior History in Conroe ISD 5.00	Presentation of a Management Plan 20.00
GTT General Contractors, Inc.	1	388.00	20.00	10.80	10.80	5.00	6.20	8.00	4.00	12.80
Teal Construction Company	2	382.15	19.03	11.20	11.20	5.00	6.20	8.00	3.00	12.80
Anslow Bryant*	3	291.00	0.00	11.40	11.20	5.00	6.40	8.00	3.20	13.00

*Declined to participate in Step 2

Consider and Approve the Selection of a Construction Manager-at-Risk for the Milam, Houston, and Runyan Elementary Renovations Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of GTT General Contractors, Inc., as the construction manager-at-risk for the Milam, Houston, and Runyan Elementary Renovations Project and authorize the Superintendent to negotiate and execute the construction manager-at-risk documents as submitted by Easy Foster, Executive Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Board Policy CV Local *Facilities Construction* deems construction manager-at-risk the project delivery/contract award method that provides the best value to the District for construction projects valued at or above \$100,000. Accordingly, the District's architect for the project, HKS prepared and CISD published a request for qualifications for a construction manager-at-risk. Three companies responded to the request for qualifications. In accordance with state law, and after review of each responder's qualifications, three companies, Anslow Bryant, GTT General Contractors, Inc., and Teal Construction Company, were asked to participate in the second step of the two-step procurement process.

GTT General Contractors, Inc. was selected as the offeror who submitted the proposal determined to be the best value for the District based on the District's published criteria and its ranking evaluation. Texas Government Code Chapter 2269.254(d) requires that the District make the rankings of the offerors public within seven days of the contract being awarded. Although the contract has not yet been awarded, the District is publishing the rankings as determined by the selection committee. The rankings by the committee are attached.

The selection committee for these projects included the following: Ms. Karen Garza, Director of Finance; Mr. Chris McCord, Assistant Superintendent of Operations; Mr. Marshall Schroeder, Executive Director of Maintenance; Mr. Easy Foster, Executive Director of Planning and Construction; and Mr. Ryan Attebery, Assistant Director of Construction. Mr. Rick Reeves, Director of Procurement and Business Services, served as Facilitator. Mr. Wayne Reynaud of HKS served as advisor to the committee.

Upon selection by the Board, the District will begin contract negotiations.

Policy Reference: CV Legal and Local; CVD Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Executive Director of Planning & Construction

RFQL# 24-01-22 - Construction Manager-at-Risk: Milam/Houston/Runyan Renovations

Supplier	Rank	Score 100	Fee	Experience and Reputation	Quality of the Offer	Safety Record	Proposed Personnel	Financial Capability	Prior History in Construction	Presentation of a Management Plan
			20.00	15.00	15.00	5.00	10.00	10.00	5.00	20.00
GTT General Contractors, Inc.	1	385.00	20.00	10.80	10.80	5.00	6.20	8.00	4.00	12.20
Teal Construction Company	2	377.65	19.13	11.00	11.00	5.00	5.60	8.00	3.00	12.80
Anslow Bryant*	3	293.00	0.00	11.60	11.40	5.00	6.20	8.00	3.00	13.40

*Declined to participate in Step 2

Receive Capital Improvements Update

Recommendation:

That the Conroe Independent School District Board of Trustees accept as information a capital improvements update, as submitted by Easy Foster, Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Information regarding progress and the status of completed and current capital improvement projects will be provided at the meeting.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Director Planning & Construction

March 2024
Capital Improvements Update

Campus	Architect/ Engineer	Contractor	Project(s)	Status % Complete
CHS Master Plan	PBK Architects	Ellisor Constructors	Renovation/Addition	77% August 2025
ORHS Overhaul & South County CTE	Arcadis	Durotech	Renovation/Addition	96% July 2023
Campus Renovations 2023	Arcadis	GTT Contractors	Renovation/Addition	98% April 2024
Safety & Security 2023 & 2024	PBK Architects	Ellisor Constructors	Renovation/Addition	92% December 2024
Flex 23 - Bartlett Elementary in Conroe Area	Arcadis	Durotech	New Construction	79% May 2024
Campus Renovations 2024	DLR Group	GTT Contractors	Renovation/Addition	11% Dec 2024
Flex 24 - New Elementary in TW Feeder, Old Conroe Rd	Arcadis	Marshall	New Construction	1% May 2025
Flex 25 - New Elementary in CC/OR Feeder, Evergreen	Arcadis	Marshall	New Construction	1% May 2025

Consider and Award RFP# 24-01-03 Portable Building Moving Services

Recommendation:

That the Conroe Independent School District Board of Trustees consider awarding **RFP# 24-01-03 – Portable Building Moving Services** to the vendors listed below for an estimated annual expenditure of approximately \$250,000 in this category, and authorize the Superintendent to execute any documents necessary to effectuate purchases, as submitted by Mr. Darrin Rice, Chief Financial Officer, and Mr. Rick Reeves, Director of Procurement & Business Services, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Recommended Vendors:

King House Moving

Right Away Transports & Logistics

Explanation:

Requests for proposals pertaining to the purchase of Portable Building Moving Services for the District were emailed to registered vendors through the district's e-bidding system and advertised on the CISD Purchasing Website and multiple times in *The Courier*. Vendors were asked to offer firm unit prices for Portable Building Moving Services of the sizes utilized by the district, inside and outside Conroe city limits, as well as during the day and night. Vendors were also asked to offer a shelf or catalog discount for additional, similar items not listed in the line items. Four (4) vendors submitted a response. Pricing shall be firm for one year, through March 31, 2025, automatically renewing annually for two (2) additional one-year terms, through March 31, 2027. The proposal was evaluated by the CISD Maintenance Department and reviewed by the Purchasing Department. Best Value offers are recommended for Board award as noted on the attached analysis. Funds for these purchases are provided in the General Fund.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Financial Officer

Rick Reeves
Director of Procurement & Business Services

EVALUATION POINTS

The bid proposals were evaluated based on the following scale:

TE Code	Description	Points
1	Purchase price;	55
2	Reputation of the Bidder or the Bidder's goods or services;	5
3	Quality of the Bidder's goods or services;	10
4	Extent to which the goods or services meet the needs of the District;	10
5	Bidder's past relationship with the District;	15
6	The impact on the ability of the District to comply with laws and rules relating to historically underutilized businesses;	0
7	Total long-term cost to the District to acquire the goods or services;	5
8	Bidder has its principal place of business in Texas; or employs at least 500 persons in Texas;	0
9	Any other relevant factors	0
	Total Points	100

CONROE ISD TABULATION
RFP# 24-01-03 - Portable Building Moving Services

Supplier	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	Criteria 6	Criteria 7	Criteria 8	Criteria 9	TOTAL SCORE
King House Moving	52	5	9	9	9	0	5	0	5	94
Right Away Transports & Logistics	55	3	6	6	5	0	5	0	3	83
Shultz House Moving, LLC	33	3	6	6	5	0	5	0	3	61
Cherry House Moving Co., Inc	25	3	6	6	5	0	5	0	3	53

Vendor final totals:

Right Away Transports & Logistics - \$ 170,650.00

King House Moving - \$ 180,350.00

Shultz House Moving, LLC - \$ 286,800.00

Cherry House Moving Co., Inc (Cherry House Moving Co., Inc.) - \$ 374,750.00

Evaluation will not allow 36 individual lines so the scores were given to the vendor as a whole. For price points, totals were added across all lines and then used in the usual formula in the table to the right.

Consider and Award RFQ #24-02-01 Micro Form Factor Computers

Recommendation:

That the Conroe Independent School District Board of Trustees consider awarding RFQ #24-02-01 Micro-Form Factor Computers to **Dell Technologies** for an estimated \$4.7 million and authorize the Superintendent to execute any documents necessary to effectuate purchases, as submitted by Mr. Darrin Rice, Chief Financial Officer, and Mr. Rick Reeves, Director of Procurement & Business Services, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District initiated a procurement process for Micro-Form Factor Computers, commonly known as micro PC's, by sending out Requests for Quote via the CISD eBidding system to registered vendors. A micro-form computer is a compact computing device designed to offer the functionality of a traditional desktop or laptop computer in a much smaller physical footprint. Vendors were instructed to provide firm unit prices for new, non-refurbished computers that will replace teacher and campus employee computers that have reached their end of the life cycle. Additionally, a shelf or catalog discount for additional, similar items was also requested. The pricing is expected to remain firm for a year until March 31, 2024. Out of the invited vendors, nine submitted responses. The Technology Department evaluated the proposals, and the Purchasing Department conducted a review. Best Value offers, as highlighted in the attached analysis, are recommended for Board award. This purchase is part of the 2023 Bond Program, Proposition B that includes \$40 million for technology devices, and funding for these items is allocated in the Capital Projects Fund.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Mr. Darrin Rice
Chief Financial Officer

Mr. Rick Reeves
Director of Procurement & Business Services

EVALUATION POINTS

The bid proposals were evaluated based on the following scale:

TE Code	Description	Points
1	Purchase price;	40
2	Reputation of the Bidder or the Bidder's goods or services;	10
3	Quality of the Bidder's goods or services;	15
4	Extent to which the goods or services meet the needs of the District;	20
5	Bidder's past relationship with the District;	5
6	The impact on the ability of the District to comply with laws and rules relating to historically underutilized businesses;	0
7	Total long-term cost to the District to acquire the goods or services;	0
8	Bidder has its principal place of business in Texas; or employs at least 500 persons in Texas;	0
9	Shipping-packaging, delivery options	10
	Total Points	100

Conroe ISD
RFQ # 24-02-01 Addendum 2- Micro Form Factor Computers
Supplier Scoring Summary

Supplier	Price	Rank	Score	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	Criteria 6	Criteria 7	Criteria 8	Criteria 9
				40	10	15	20	5	0	0	0	10

Line #1-13th Gen Intel Core i3-13100T 8GB of RAM

Dell Technologies	\$ 341.00	1	95	40	10	15	20	5	0	0	0	7
HP, Inc.	\$ 398.00	2	84	34	8	14	19	4	0	0	0	6
Troxell Communications	\$ 433.68	3	65	31	8	9	10	4	0	0	0	4
Office Depot, Inc.	\$ 625.62	4	56	22	6	9	12	3	0	0	0	6
Hypertec USA, Inc. (Hypertec D	\$ 478.00	5	54	29	5	7	8	2	0	0	0	4
Zeno Imaging Inc.	\$ 754.52	6	48	18	5	7	10	2	0	0	0	6
National Vanguard Consortium	\$ 733.01	7	47	19	5	7	10	2	0	0	0	4
Academic Superstore	\$ 1,161.20	8	41	12	5	7	10	2	0	0	0	5

Line #2-13th Gen Intel Core i3-13100T 16GB of RAM

Dell Technologies	\$ 386.00	1	95	40	10	15	20	5	0	0	0	7
HP, Inc.	\$ 452.00	2	84	34	8	14	19	4	0	0	0	6
Troxell Communications	\$ 454.74	3	68	34	8	9	10	4	0	0	0	4
Office Depot, Inc.	\$ 678.56	4	57	23	6	9	12	3	0	0	0	6
Hypertec USA, Inc. (Hypertec D	\$ 496.00	5	56	31	5	7	8	2	0	0	0	4
Zeno Imaging Inc.	\$ 917.06	6	47	17	5	7	10	2	0	0	0	6
Academic Superstore	\$ 1,308.48	7	41	12	5	7	10	2	0	0	0	5

Line #3-13th Gen Intel Core i5-13500T 8GB of RAM

Dell Technologies	\$ 401.00	1	95	40	10	15	20	5	0	0	0	7
HP, Inc.	\$ 464.00	2	85	35	8	14	19	4	0	0	0	6
Troxell Communications	\$ 532.63	3	63	30	8	9	10	4	0	0	0	4
Office Depot, Inc.	\$ 654.64	4	59	25	6	9	12	3	0	0	0	6
Hypertec USA, Inc. (Hypertec D	\$ 554.00	5	54	29	5	7	8	2	0	0	0	4
Zeno Imaging Inc.	\$ 834.38	6	49	19	5	7	10	2	0	0	0	6
3-C Technology	\$ 819.08	7	48	20	5	7	9	2	0	0	0	5
Academic Superstore	\$ 1,623.03	8	39	10	5	7	10	2	0	0	0	5

Line #4-13th Gen Intel Core i5-13500T 16GB of RAM

Dell Technologies	\$ 451.00	1	95	40	10	15	20	5	0	0	0	7
HP, Inc.	\$ 518.00	2	85	35	8	14	19	4	0	0	0	6
Troxell Communications	\$ 553.68	3	67	33	8	9	10	4	0	0	0	4
Office Depot, Inc.	\$ 749.93	4	58	24	6	9	12	3	0	0	0	6
Hypertec USA, Inc. (Hypertec D	\$ 572.00	5	57	32	5	7	8	2	0	0	0	4
Zeno Imaging Inc.	\$ 895.88	6	50	20	5	7	10	2	0	0	0	6
National Vanguard Consortium	\$ 847.49	7	49	21	5	7	10	2	0	0	0	4
3-C Technology	\$ 860.33	8	49	21	5	7	9	2	0	0	0	5
Academic Superstore	\$ 1,770.31	9	39	10	5	7	10	2	0	0	0	5

Receive Financial Reports

Recommendation:

That the Conroe Independent School District Board of Trustees accept the attached year-to-date financial reports for information as submitted by Darrin Rice, Chief Financial Officer, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Each month we provide you with copies of various year-to-date financial reports for your perusal and filing.

Policy Reference: Legal and Local Board Policy CFA

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Karen Garza
Director of Finance

CONROE INDEPENDENT SCHOOL DISTRICT
BALANCE SHEET
GENERAL FUND, DEBT SERVICE, CHILD NUTRITION, AND SELF FUNDED
February 29, 2024

	General Fund	Debt Service Fund	Child Nutrition Fund	Self Funded Insurance
ASSETS				
Cash and Investments	\$ 366,847,121	\$ 60,671,738	\$ 12,225,830	\$ 13,843,479
Property Taxes	47,371,455	16,911,443	-	-
Allowance for Uncollectible Taxes	(1,638,212)	(334,021)	-	-
Due From Other Governments	-	-	2,392,880	20,000
Accrued Interest	62,062	-	-	-
Due From Other Funds	-	-	-	-
Sundry Receivables	941,658	-	338	-
Inventories, at Cost	3,123,585	-	1,440,212	-
Total Assets	\$ 416,707,669	\$ 77,249,160	\$ 16,059,260	\$ 13,863,479
LIABILITIES				
Accounts Payable	\$ 91,123	\$ -	\$ 137,806	\$ 3,141,729
Payroll Deductions and Withholdings Payable	3,887,368	-	-	-
Due to Other Funds	-	-	-	-
Due to Other Governments	-	-	-	-
Deferred Revenue	46,083,792	16,434,421	838,624	-
Total Liabilities	50,062,283	16,434,421	976,430	3,141,729
FUND BALANCES				
Nonspendable:				
Inventory	3,123,585	-	1,440,212	-
Restricted for:				
Food Service Operations	-	-	13,642,618	-
Debt Service	-	60,814,739	-	-
Committed:	-	-	-	10,721,750
Assigned:	12,385,546	-	-	-
Unassigned:	351,136,255	-	-	-
Total Fund Balances	366,645,386	60,814,739	15,082,830	10,721,750
Total Liabilities and Fund Balances	\$ 416,707,669	\$ 77,249,160	\$ 16,059,260	\$ 13,863,479

CONROE INDEPENDENT SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GENERAL FUND, DEBT SERVICE, CHILD NUTRITION, AND SELF FUNDED
FOR THE MONTH ENDED February 29, 2024

	General Fund	Debt Service Fund	Child Nutrition Fund	Self Funded Insurance
REVENUES				
Local and Intermediate Sources	\$ 354,085,548	\$ 129,210,642	\$ 5,007,294	\$ 27,801,916
State Program Revenues	122,947,963	10,597,728	27,811	-
Federal Program Revenues	893,992	-	12,789,778	-
Total Revenues	477,927,503	139,808,370	17,824,883	27,801,916
EXPENDITURES				
Current:				
Instruction	160,220,169	-	-	-
Instructional Resources & Media Service	2,649,155	-	-	-
Curriculum & Instructional Staff Development	5,721,689	-	-	-
Instructional Administration	3,530,661	-	-	-
School Administration	17,113,611	-	-	-
Guidance and Counseling	9,933,499	-	-	-
Social Work Services	430,043	-	-	-
Health Services	3,662,012	-	-	-
Student (Pupil) Transportation	15,372,823	-	-	-
Food Services	-	-	15,516,705	-
Cocurricular/Extracurricular Activities	6,825,772	-	-	-
General Administration	5,144,584	-	-	24,843,158
Plant Maintenance and Operations	32,131,047	-	-	-
Security and Monitoring Services	4,279,648	-	-	-
Data Processing Services	5,065,608	-	-	-
Community Services	23,209	-	-	-
Debt Service	-	119,851,879	-	-
Facilities Acquisition and Construction	780,840	-	-	-
Other Intergovernmental Charges	2,169,296	-	-	-
Total Expenditures	275,053,666	119,851,879	15,516,705	24,843,158
Excess of Revenues Over (Under) Expenditures	202,873,837	19,956,491	2,308,178	2,958,758
OTHER FINANCING SOURCES AND (USES)				
Refunding Bonds Issued	-	211,060	-	-
Premium or Discount on Issuance of Bonds	-	17,035,094	-	-
Capital-Related Debt Issuance	-	-	-	-
Other (Uses), Sources	-	-	-	-
Payment to Bond Refunding Escrow Agent	-	-	-	-
Total Other Financing Sources and (Uses)	-	17,246,154	-	-
Net Change in Fund Balances	202,873,837	37,202,645	2,308,178	2,958,758
Fund Balance - Beginning	163,771,549	23,612,094	12,774,652	7,762,992
Fund Balance - Ending	\$ 366,645,386	\$ 60,814,739	\$ 15,082,830	\$ 10,721,750

Conroe Independent School District
General Fund
Combined Statement of Revenues and Expenditures (Includes Encumbrances)
Budget and Actual
For the Month Ended February 29, 2024

REVENUES	CONTROL GROUP	TITLE	BUDGET	ACTUAL	AVAILABLE	YTD/ BUD	3 YR TREND YTD/BUD	VARIANCE
	5700	LOCAL REVENUE	\$ 375,029,076	\$ 354,085,548	\$ 20,943,528	94.42%	94.33%	0.09%
	5800	STATE REVENUE	297,790,671	122,947,963	174,842,708	41.29%	54.02%	-12.73%
	5900	FEDERAL REVENUE	-	893,992	(893,992)	0.00%	19.70%	-19.70%
		Total Operating Revenues	672,819,747	477,927,503	194,892,244	71.03%	83.08%	-12.05%

EXPENDITURES

FUNCTION	CONTROL GROUP	TITLE	3 YR TREND					
			BUDGET	YTD EXP/ENC	AVAILABLE	YTD/ BUD	YTD/BUD	VARIANCE
11	6100	TOTAL PAYROLL	408,987,536.38	155,616,301.72	253,371,234.66	38.05%	38.14%	-0.09%
11	6200	CONTRACTED SERVICES	1,363,061.08	970,103.83	392,957.25	71.17%	71.94%	-0.77%
11	6300	SUPPLIES AND MATERI	13,492,937.14	3,761,038.90	9,731,900.24	27.87%	37.49%	-9.62%
11	6400	OTHER OPERATING EXP	1,317,667.90	840,478.46	477,191.44	63.79%	51.80%	11.99%
11	6600	CAPITAL OUTLAY	167,114.68	121,724.85	45,389.83	72.84%	64.76%	8.08%
			425,328,317.18	161,309,643.76	264,018,673.42	37.93%	38.31%	-0.38%
12	6100	TOTAL PAYROLL	6,145,780.44	2,276,646.66	3,869,133.78	37.04%	37.62%	-0.58%
12	6200	CONTRACTED SERVICES	53,821.76	15,326.12	38,495.64	28.48%	21.74%	6.74%
12	6300	SUPPLIES AND MATERI	746,809.78	441,111.89	305,697.89	59.07%	65.80%	-6.73%
12	6400	OTHER OPERATING EXP	7,109.00	5,674.18	1,434.82	79.82%	48.16%	33.66%
12	6600	CAPITAL OUTLAY	1,554.19	-	1,554.19	0.00%	0.00%	0.00%
			6,955,075.17	2,738,758.85	4,216,316.32	39.38%	40.75%	-1.37%
13	6100	TOTAL PAYROLL	17,726,623.00	5,609,066.19	12,117,556.81	31.64%	42.08%	-10.44%
13	6200	CONTRACTED SERVICES	160,361.41	76,420.00	83,941.41	47.65%	60.24%	-12.59%
13	6300	SUPPLIES AND MATERI	73,191.55	42,958.28	30,233.27	58.69%	39.06%	19.63%
13	6400	OTHER OPERATING EXP	168,737.76	50,344.19	118,393.57	29.84%	39.01%	-9.17%
			18,128,913.72	5,778,788.66	12,350,125.06	31.88%	42.05%	-10.17%
21	6100	TOTAL PAYROLL	6,934,570.00	3,115,594.49	3,818,975.51	44.93%	43.73%	1.20%
21	6200	CONTRACTED SERVICES	335,930.72	112,775.19	223,155.53	33.57%	34.02%	-0.45%
21	6300	SUPPLIES AND MATERI	783,027.30	212,709.36	570,317.94	27.16%	29.12%	-1.96%
21	6400	OTHER OPERATING EXP	337,689.02	145,034.11	192,654.91	42.95%	33.79%	9.16%
			8,391,217.04	3,586,113.15	4,805,103.89	42.74%	41.24%	1.50%
23	6100	TOTAL PAYROLL	43,626,870.00	16,978,916.67	26,647,953.33	38.92%	40.11%	-1.19%
23	6200	CONTRACTED SERVICES	29,851.76	29,331.09	520.67	98.26%	86.38%	11.88%
23	6300	SUPPLIES AND MATERI	278,580.24	80,046.45	198,533.79	28.73%	35.07%	-6.34%
23	6400	OTHER OPERATING EXP	104,019.36	42,993.10	61,026.26	41.33%	46.44%	-5.11%
23	6600	CAPITAL OUTLAY	75.00	-	75.00	0.00%	0.00%	0.00%
			44,039,396.36	17,131,287.31	26,908,109.05	38.90%	40.13%	-1.23%
31	6100	TOTAL PAYROLL	24,050,683.00	9,385,960.61	14,664,722.39	39.03%	40.63%	-1.60%
31	6200	CONTRACTED SERVICES	172,231.80	116,079.04	56,152.76	67.40%	65.59%	1.81%
31	6300	SUPPLIES AND MATERI	822,380.59	507,220.30	315,160.29	61.68%	46.94%	14.74%
31	6400	OTHER OPERATING EXP	107,583.30	34,148.66	73,444.64	31.74%	33.92%	-2.18%
			25,152,888.69	10,043,408.61	15,109,480.08	39.93%	41.05%	-1.12%
32	6100	TOTAL PAYROLL	1,085,127.00	427,474.61	657,652.39	39.39%	40.15%	-0.76%
32	6200	CONTRACTED SERVICES	424,000.00	-	424,000.00	0.00%	66.67%	-66.67%
32	6300	SUPPLIES AND MATERI	225,720.79	1,198.45	224,522.34	0.53%	32.48%	-31.95%
32	6400	OTHER OPERATING EXP	13,650.00	1,859.14	11,790.86	13.82%	37.24%	-23.62%
			1,748,497.79	430,532.20	1,317,965.59	24.62%	53.05%	-28.43%
33	6100	TOTAL PAYROLL	8,421,998.00	3,489,627.25	4,932,370.75	41.43%	15.80%	25.63%
33	6200	CONTRACTED SERVICES	147,100.00	105,254.36	41,845.64	71.55%	64.18%	7.37%
33	6300	SUPPLIES AND MATERI	226,863.56	133,875.23	92,988.33	59.01%	41.37%	17.64%
33	6400	OTHER OPERATING EXP	20,413.94	12,833.48	7,580.46	62.87%	70.24%	-7.37%
			8,816,375.50	3,741,590.32	5,074,785.18	42.44%	17.34%	25.10%
34	6100	TOTAL PAYROLL	29,650,099.00	11,363,827.40	18,286,271.60	38.33%	41.26%	-2.93%
34	6200	CONTRACTED SERVICES	784,395.51	710,172.64	54,222.87	92.91%	84.07%	8.84%
34	6300	SUPPLIES AND MATERI	5,131,277.83	3,389,299.71	1,741,978.12	66.05%	69.16%	-3.11%
34	6400	OTHER OPERATING EXP	834,228.33	824,482.79	9,745.54	98.83%	87.94%	10.89%
34	6600	CAPITAL OUTLAY	155,603.00	-	155,603.00	0.00%	52.26%	-52.26%
			36,535,603.67	16,287,782.54	20,247,821.13	44.58%	46.99%	-2.41%

FUNCTION	CONTROL GROUP	TITLE	BUDGET	YTD EXP/ENC	AVAILABLE	YTD/ BUD	3 YR TREND	
							YTD/BUD	VARIANCE
36	6100	TOTAL PAYROLL	8,942,617.21	3,475,405.79	5,467,211.42	38.86%	39.38%	-0.52%
36	6200	CONTRACTED SERVICES	875,448.21	638,509.31	236,938.90	72.94%	64.90%	8.04%
36	6300	SUPPLIES AND MATERI	1,820,409.30	1,196,234.37	624,174.93	65.71%	63.00%	2.71%
36	6400	OTHER OPERATING EXP	3,165,570.77	2,398,325.11	767,245.66	75.76%	65.72%	10.04%
36	6600	CAPITAL OUTLAY	32,883.00	28,883.00	4,000.00	87.84%	59.24%	28.60%
			14,836,928.49	7,737,357.58	7,099,570.91	52.15%	48.90%	3.25%
41	6100	TOTAL PAYROLL	8,898,369.00	3,683,554.88	5,214,814.12	41.40%	42.66%	-1.26%
41	6200	CONTRACTED SERVICES	1,547,669.29	1,196,354.77	351,314.52	77.30%	83.13%	-5.83%
41	6300	SUPPLIES AND MATERI	838,263.25	294,961.38	543,301.87	35.19%	56.54%	-21.35%
41	6400	OTHER OPERATING EXP	696,162.17	441,982.32	254,179.85	63.49%	35.92%	27.57%
41	6500	DEBT SERVICE	38,520.00	38,520.00	-	100.00%	0.00%	100.00%
41	6600	CAPITAL OUTLAY	17,590.86	17,590.86	-	100.00%	52.07%	47.93%
			12,036,574.57	5,672,964.21	6,363,610.36	47.13%	48.41%	-1.28%
51	6100	TOTAL PAYROLL	35,508,538.00	13,889,851.24	21,618,686.76	39.12%	40.35%	-1.23%
51	6200	CONTRACTED SERVICES	25,041,643.30	13,440,909.11	11,600,734.19	53.67%	50.55%	3.12%
51	6300	SUPPLIES AND MATERI	5,005,626.38	3,254,774.62	1,750,851.76	65.02%	57.87%	7.15%
51	6400	OTHER OPERATING EXP	4,468,971.30	4,379,565.93	89,405.37	98.00%	97.99%	0.01%
51	6600	CAPITAL OUTLAY	2,516,974.90	1,113,535.70	1,403,439.20	44.24%	78.86%	-34.62%
			72,541,753.88	36,078,636.60	36,463,117.28	49.73%	48.83%	0.90%
52	6100	TOTAL PAYROLL	9,865,145.00	3,769,917.17	6,095,227.83	38.21%	38.84%	-0.63%
52	6200	CONTRACTED SERVICES	155,621.77	108,347.12	47,274.65	69.62%	75.04%	-5.42%
52	6300	SUPPLIES AND MATERI	354,816.14	261,964.48	92,851.66	73.83%	64.75%	9.08%
52	6400	OTHER OPERATING EXP	52,535.66	27,754.51	24,781.15	52.83%	59.95%	-7.12%
52	6600	CAPITAL OUTLAY	619,760.00	619,760.00	-	100.00%	100.00%	0.00%
			11,047,878.57	4,787,743.28	6,260,135.29	43.34%	41.80%	1.54%
53	6100	TOTAL PAYROLL	5,862,764.00	2,400,233.71	3,462,530.29	40.94%	42.70%	-1.76%
53	6200	CONTRACTED SERVICES	2,949,034.52	2,416,646.71	532,387.81	81.95%	77.41%	4.54%
53	6300	SUPPLIES AND MATERI	1,078,268.65	402,433.12	675,835.53	37.32%	55.49%	-18.17%
53	6400	OTHER OPERATING EXP	44,017.90	25,409.35	18,608.55	57.73%	31.44%	26.29%
53	6600	CAPITAL OUTLAY	135,597.75	134,992.75	605.00	99.55%	100.00%	-0.45%
			10,069,682.82	5,379,715.64	4,689,967.18	53.42%	54.61%	-1.19%
61	6100	TOTAL PAYROLL	2,470.00	22,164.26	(19,694.26)	897.34%	0.91%	896.43%
61	6200	CONTRACTED SERVICES	18,000.00	-	18,000.00	0.00%	11.11%	-11.11%
61	6300	SUPPLIES AND MATERI	4,244.83	552.09	3,692.74	13.01%	21.23%	-8.22%
61	6400	OTHER OPERATING EXP	3,625.69	492.95	3,132.74	13.60%	5.90%	7.70%
			28,340.52	23,209.30	5,131.22	81.89%	10.56%	71.33%
71	6500	DEBT SERVICE	-	-	-	#DIV/0!	0.00%	#DIV/0!
			-	-	-	#DIV/0!	0.00%	#DIV/0!
81	6200	CONTRACTED SERVICES	3,625.00	-	3,625.00	0.00%	28.17%	-28.17%
81	6300	SUPPLIES AND MATERI	4,960.00	-	4,960.00	0.00%	31.71%	-31.71%
81	6600	CAPITAL OUTLAY	1,708,271.70	1,561,680.00	144,591.70	91.53%	75.75%	15.78%
			1,714,856.70	1,561,680.00	153,176.70	91.07%	75.42%	15.65%
99	6200	CONTRACTED SERVICES	5,150,000.00	5,150,000.00	-	100.00%	100.00%	0.00%
			5,150,000.00	5,150,000.00	-	100.00%	100.00%	0.00%
		Total Operating Expenditures	702,522,300.67	287,439,212.01	415,083,088.66	40.92%	41.00%	-0.08%

**CONROE INDEPENDENT SCHOOL DISTRICT
SUMMARY
TAX COLLECTIONS AND COMPARISONS
February 2024**

	Monthly Collections	2023-24 Year-to-Date	2023-24 Percent Collected	2022-23 Year-to-Date	2022-23 Percent Collected	Year to Date Inc./Dec.)
Certified Tax Levy(Adjusted)		505,958,123		581,094,058		
Current Collections	47,661,973.84	471,251,545.25	93.140%	547,128,502.98	94.155%	-1.0145%
Delinquent Collections	381,463.46	1,060,809.20		1,423,343.34		
Penalty & Interest	466,530.86	1,027,106.15		988,212.88		
Total	<u>48,509,968.16</u>	<u>473,339,460.60</u>	93.5531%	<u>549,540,059.20</u>	94.5699%	-1.0168%

**Self-Funded Health Insurance
Conroe ISD Self-Funded Health Insurance Fund
2023-2024**

	September 23	October 23	November 23	December 23	January 24	February 24	Total 2023-2024	Average 2023-2024
Revenues								
Premiums:								
District	\$ 2,739,332	\$ 2,768,768	\$ 2,781,256	\$ 2,782,148	\$ 2,783,040	\$ 2,761,632	\$ 16,616,176	\$ 2,769,363
Employee	1,711,462	1,785,835	1,819,382	1,748,965	1,833,627	1,795,378	10,694,649	1,782,442
Interest	40,702	50,694	48,802	67,276	60,475	53,858	321,807	53,635
Total Revenues	4,491,496	4,605,297	4,649,440	4,598,389	4,677,142	4,610,868	27,632,632	4,605,439
Expenses								
Claims	3,308,613	4,266,213	2,585,792	3,782,812	4,894,935	3,951,410	22,789,775	\$ 3,798,296
Pharmacy/Stop Loss Rebate	(521,794)	(543,568)	(519,667)	(519,666)	(587,081)	(515,750)	(3,207,526)	(534,588)
Admin Fees/Stop Loss Prem	922,964	866,322	1,043,733	930,436	922,754	915,220	5,601,429	933,572
Total Expenses	3,709,783	4,588,968	3,109,858	4,193,582	5,230,608	4,350,880	25,183,679	4,197,280
Revenues Over (Under) Expenses	\$ 781,713	\$ 16,329	\$ 1,539,582	\$ 404,807	\$ (553,466)	\$ 259,988	\$ 2,448,953	\$ 408,159

Status of 2019 Bond Referendum & Capital Projects

As of 2/29/24

Project Description	Original Bond Budget	Budget Adjustments	Adjusted Budget	Funds Expended & Encumbered	Estimate to Complete	Expected Completion	% Complete
NEW CAMPUSES & ADDITIONS							
Hope Elementary - 134	\$ 35,079,000	\$ (2,609,700)	\$ 32,469,300	\$ 32,360,565	\$ -	May-21	100.0%
Gordon-Reed Elementary - 135	37,184,000	(2,089,222)	35,094,778	35,012,334	-	May-22	100.0%
Hines Elem- Flex 22- 136	39,415,000	3,000,000	42,415,000	41,018,135	-	May-23	100.0%
Bartlett Elem Flex 23 - 137	39,415,000	4,000,000	43,415,000	41,048,629	2,366,371	May-24	79.0%
Conroe HS 9th Additions	11,385,000	(1,284,217)	10,100,783	10,085,960	-	May-22	100.0%
Moorhead JHS- 056	80,630,000	-	80,630,000	73,199,192	-	May-23	100.0%
Caney Creek HS Additions/Upgrades	8,936,000	-	8,936,000	8,506,414	429,586	May-23	99.0%
South County CTE at Oak Ridge	10,516,000	-	10,516,000	9,869,876	646,124	May-23	96.0%
The Woodlands CP Addition	9,864,000	(753,257)	9,110,743	9,067,999	-	Jul-21	100.0%
The Woodlands HS Addition	11,192,000	(436,201)	10,755,799	10,755,799	-	Jul-21	100.0%
York JHS Addition	15,500,000	1,797,765	17,297,765	17,235,617	-	Jul-21	100.0%
Collins PE Addition	6,000,000	-	6,000,000	5,546,039	-	Jul-23	100.0%
Runyan PE Addition	4,700,000	(43,519)	4,656,481	4,565,481	-	Dec-20	100.0%
Wilkerson PE Addition	6,000,000	(746,773)	5,253,227	4,979,138	-	Dec-21	100.0%
CAMPUS RENOVATIONS							
Conroe HS Renovation	144,247,000	17,000,000	161,247,000	155,638,254	5,608,746	Aug-25	77.0%
Oak Ridge HS Systems Overhaul	45,100,000	-	45,100,000	42,444,376	2,655,624	May-23	96.0%
Multi-Campus Renovations	49,900,000	-	49,900,000	37,717,457	12,182,543	Aug-24	81.0%
OTHER DISTRICT NEEDS							
Safety & Security	44,472,000	-	44,472,000	42,944,732	1,527,268	Dec-24	97.0%
Transportation Center	11,500,000	-	11,500,000	10,748,390	751,610	May-24	80.0%
Buses	8,500,000	-	8,500,000	8,472,052	-	Dec-24	100.0%
Technology	5,000,000	-	5,000,000	3,959,768	1,040,232	Dec-24	79.2%
Land Purchases	10,000,000	302,269	10,000,000	10,300,193	-	Dec-24	100.0%
Totals	\$ 634,636,000	\$ 18,137,145	\$ 652,369,876	\$ 615,476,400	\$ 27,208,104		
Contingency	19,035,000	(18,137,145)	897,855				
Grand Total	\$ 653,570,000		\$ 653,267,731				

School Bonds Authorized	\$653,570,000
School Bonds Sold	\$653,570,000
Balance to Sell	\$0

Status of 2023 Bond Referendum As of 2/29/2024

Project Description	Original Bond Budget	Budget Adjustments	Adjusted Budget	Funds Expended & Encumbered	Estimate to Complete	Expected Completion	% Complete
New High School- Conroe	\$ 384,230,000			\$ 12,416,350	\$ 371,813,650	Aug-27	1.0%
Grand Oaks 7-8, 9th Campus	165,540,000			5,575,000	159,965,000	Aug-27	1.0%
Caney Creek 9th Campus	138,100,000			6,709,000	131,391,000	Aug-27	1.0%
New JHS- Conroe	138,100,000			6,386,125	131,713,875	Aug-27	1.0%
Elementary (Flex 24 The Woodlands)	59,000,000			2,911,809	56,088,191	Aug-25	1.0%
Elementary (Flex 25 CCHS/IOHS)	59,000,000			2,533,220	56,466,780	Aug-25	1.0%
Intermediate (Flex 26 Conroe)	63,730,000			2,599,900	61,130,100	Aug-26	1.0%
Elementary (Flex 27 Grand Oaks)	63,730,000			2,550,000	61,180,000	Aug-26	1.0%
McCullough JHS Addition	50,976,000			2,823,460	48,152,540	Aug-26	1.0%
Halley Elem Addition	13,530,000			828,006	12,701,994	Aug-25	1.0%
Ford Elem Addition	25,964,000			1,530,061	24,433,939	Aug-25	1.0%
The Woodlands HS Renovations	55,266,000			3,340,150	51,925,850	Aug-26	1.0%
Oak Ridge HS 9th Renovations	23,491,000			2,158,109	21,332,891	Aug-26	1.0%
Knox JHS Renovations	25,593,000			1,533,650	24,059,350	Aug-26	1.0%
Creighton Elem Renovations	15,012,000			1,152,509	13,859,491	Aug-25	1.0%
San Jacinto Elem Renovations	12,960,000			-	12,960,000	Aug-27	0.0%
Oak Ridge HS Phase II	62,169,000			3,571,850	58,597,150	Aug-26	1.0%
Washington HS Phase I	33,630,000			1,832,550	31,797,450	Aug-26	1.0%
Infrastructure	252,979,000			21,342,857	231,636,143	Aug-27	1.0%
Safety & Security	35,000,000			-	35,000,000	Aug-27	0.0%
Transportation Centers	10,000,000			-	10,000,000	Aug-25	0.0%
Buses	12,000,000			2,112,750	9,887,250	Aug-25	17.6%
Technology Infrastructure	70,000,000			651,969	69,348,031	Aug-27	0.9%
Land Purchases	50,000,000			35,395,599	14,604,401	Aug-25	70.8%
TOTAL PROP A	1,820,000,000			119,954,924	1,700,045,076		
Technology Devices	40,000,000			1,648,748	38,351,252	Aug-27	4.1%
TOTAL PROP B	40,000,000			1,648,748	38,351,252		
Agriculture Barns	17,000,000			920,000	16,080,000	Aug-25	1.0%
Elementary Gyms	95,877,000			1,334,840	94,542,160	Aug-27	1.0%
TOTAL PROP C	112,877,000			2,254,840	110,622,160		
Total of All Propositions	\$ 1,972,877,000	\$ -	\$ -	\$244,127,344	\$ 3,492,872,656		
Contingency							
Grand Total	\$ 1,972,877,000	\$ -	\$ -				

School Bonds Authorized	\$ 1,972,877,000
School Bonds Sold	\$ 595,000,000
Balance to Sell	\$ 1,377,877,000

GASB 31 Compliance
Conroe I.S.D.
Effective Interest - Actual Life
Receipts in Period
02/01/24 - 02/29/24

CUSP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Entered	Price Source	Beginning Unit Price	For Value On 02/29/24	Reported Value 02/29/24	Purchase Cost	State Premiums	Ending Unit Price	Pay Value On 02/29/24	Price Source	Reported Value 02/29/24	Change in Fair Value	Interest	Net Investment Income
91282C3V2	21-0011	Treasury Note 0.375 04/15/24	04/21/21	Open	Fair Value	5.2781	FTI	0.989091	1,700,000.00	1,692,033.70	0.00	0.00	0.989357	1,700,000.00	FTI	1,699,556.90	6,523.20	905.12	7,128.32
91282C3V2	21-0015	Treasury Note 0.25 06/15/24	06/21/21	Open	Fair Value	4.4844	FTI	0.982031	1,700,000.00	1,720,440.30	0.00	0.00	0.982031	1,700,000.00	FTI	1,801,008.30	4,368.00	257.51	4,625.51
91282C3V2	21-0017	Treasury Note 0.25 06/15/24	07/01/21	Open	Fair Value	4.4829	FTI	0.982031	1,700,000.00	1,709,452.70	0.00	0.00	0.985391	1,700,000.00	FTI	1,792,014.10	5,044.80	386.27	5,431.07
91282C3V2	21-0018	Treasury Note 0.375 04/15/24	08/01/21	Open	Fair Value	5.3688	FTI	0.975352	2,300,000.00	2,243,309.80	0.00	0.00	0.977969	2,300,000.00	FTI	2,249,328.70	6,018.10	883.56	6,901.66
9130A7P70	21-0019	FHLB 0.51 09/20/24	08/17/21	Open	Fair Value	3.7476	FTI	0.971644	2,100,000.00	2,040,452.40	0.00	0.00	0.974342	2,100,000.00	FTI	2,046,116.20	5,665.80	892.50	6,558.30
91028C3L2	22-0003	Alabama Fed Inv Fin Auth F 0.885 08/01/24	10/14/21	Open	Fair Value	3.7970	FTI	0.974915	1,600,000.00	1,574,315.80	0.00	0.00	0.977505	1,600,000.00	FTI	1,577,505.00	2,580.00	574.17	3,164.17
91282C3V2	22-0004	Treasury Note 0.625 10/15/24	10/14/21	Open	Fair Value	2.8389	FTI	0.970273	1,600,000.00	1,552,435.80	0.00	0.00	0.972031	1,600,000.00	FTI	1,555,248.60	2,812.80	792.35	3,604.15
91282C3V2	22-0005	Jackson City Mo Reorg Sch Dist 0.82 03/01/24	11/04/21	Open	Fair Value	4.8052	FTI	0.985678	1,600,000.00	1,686,372.60	0.00	0.00	0.985678	1,600,000.00	FTI	1,600,000.00	3,221.00	894.17	4,004.33
91282C3V2	22-0006	Oregon Sch Bds Assn Ltd Tax Po 5.63 08/03/24	11/04/21	Open	Fair Value	4.0937	FTI	1.001254	1,600,000.00	1,690,879.00	0.00	0.00	1.000052	1,600,000.00	FTI	1,600,000.00	-2,263.00	2,151.10	3,416.50
91282C3V2	22-0007	Treasury Note 1.50 10/31/24	11/04/21	Open	Fair Value	2.3715	FTI	0.975195	1,600,000.00	1,754,351.00	0.00	0.00	0.975048	1,600,000.00	FTI	1,756,618.40	1,365.40	1,545.08	1,846.28
91282C3V2	22-0008	Treasury Note 1.50 10/31/24	12/14/21	Open	Fair Value	1.7608	FTI	0.972813	1,600,000.00	1,634,856.80	0.00	0.00	0.975048	1,600,000.00	FTI	1,688,204.00	3,000.00	2,230.77	5,230.77
91282C3V2	22-0009	Treasury Note 1.50 10/31/24	04/06/22	Open	Fair Value	4.1081	FTI	0.983555	1,600,000.00	1,573,884.00	0.00	0.00	0.985430	1,600,000.00	FTI	1,576,688.00	2,200.00	3,983.52	3,203.52
91282C3V2	22-0010	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	5.1831	FTI	0.981982	2,000,000.00	1,963,884.00	0.00	0.00	0.984102	2,000,000.00	FTI	1,968,204.00	4,220.00	1,307.38	1,564.78
91282C3V2	22-0011	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0012	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0013	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0014	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0015	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0016	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0017	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0018	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0019	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0020	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0021	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0022	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0023	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0024	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0025	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0026	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0027	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0028	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0029	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0030	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0031	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0032	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0033	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0034	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0035	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0036	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0037	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0038	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0039	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0040	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0041	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0042	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0043	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0044	Treasury Note 1.50 10/31/24	06/02/22	Open	Fair Value	1.8131	FTI	0.972813	1,600,000.00	1,740,940.30	0.00	0.00	0.975048	1,600,000.00	FTI	1,707,351.70	257.40	1,460.71	3,441.31
91282C3V2	22-0045	Treasury Note 1.5																	

Portfolio Position
Conroe L.S.D.
Effective Interest - Actual Life
Receipts in Period

02/01/24 - 02/29/24

CUSIP	Invest	Security	Purchase	Cost	Price Value On	Market Value On	Purchase	Cost	Price Value On	Market Value On	Original	Price Value On	Market Value On
Number	Date	Description	Date	02/01/24	02/29/24	02/01/24	02/01/24	02/01/24	02/29/24	02/01/24	02/01/24	02/29/24	02/01/24
3130AF00	23-0001	FHLB 3.25 09/13/24	10/04/22	Open	2,640,000.00	2,610,310.56		2,640,000.00	2,611,526.64	2,610,310.56	2,640,000.00	2,610,310.56	
3130AGFP	24-0006	FHLB 2.50 06/12/26	01/11/24	Open	2,430,000.00	2,431,848.89		2,430,000.00	2,432,432.35	2,431,848.89	2,430,000.00	2,431,848.89	
3130AHK2	22-0003	FHLB 0.82 06/29/25	06/20/23	Open	3,030,000.00	2,965,852.78		3,030,000.00	2,967,056.69	2,965,852.78	3,030,000.00	2,965,852.78	
3130AP70	22-0001	FHLB 0.51 06/29/24	10/20/21	Open	2,100,000.00	2,046,452.40		2,100,000.00	2,048,118.20	2,046,452.40	2,100,000.00	2,046,452.40	
3130AUR6	23-0002	FHLB 5.00 02/06/26	02/17/23	Open	2,300,000.00	2,290,275.60		2,300,000.00	2,284,506.50	2,290,275.60	2,300,000.00	2,290,275.60	
3130AUR6	23-0005	FHLB 4.25 03/14/25	07/08/23	Open	2,575,000.00	2,564,741.20		2,575,000.00	2,555,205.88	2,564,741.20	2,575,000.00	2,555,205.88	
3130AWYK7	23-0004	FHLB 4.625 06/06/25	06/16/23	Open	2,950,000.00	2,950,078.50		2,950,000.00	2,944,467.05	2,950,078.50	2,950,000.00	2,944,467.05	
3130AWYK7	23-0006	FHLB 4.75 06/12/26	08/04/23	Open	2,290,000.00	2,320,853.17		2,290,000.00	2,297,602.90	2,320,853.17	2,290,000.00	2,297,602.90	
3130AYT03	24-0001	FHLB 4.625 09/11/26	10/03/23	Open	1,800,000.00	1,821,178.80		1,800,000.00	1,805,286.60	1,821,178.80	1,800,000.00	1,805,286.60	
3130X00CP1	24-0002	FHLB 4.875 09/11/26	10/03/23	Open	2,150,000.00	2,189,942.70		2,150,000.00	2,186,255.40	2,189,942.70	2,150,000.00	2,186,255.40	
3130X00CP1	24-0004	FHLB 4.875 09/11/26	11/03/23	Open	2,900,000.00	2,912,741.20		2,900,000.00	2,910,747.20	2,912,741.20	2,900,000.00	2,910,747.20	
3130X00CP1	24-0005	FHLB 4.625 11/17/26	11/03/24	Open	2,900,000.00	2,912,741.20		2,900,000.00	2,910,747.20	2,912,741.20	2,900,000.00	2,910,747.20	
AR-0047	199 Woodforest National Bank	Money Market	05/24/18	Open	27,465,000.00	27,465,139.89		27,465,000.00	27,120,469.81	27,465,139.89	27,465,000.00	27,120,469.81	
AR-0048	TD Ameritrade	TD Ameritrade	02/20/18	Open	1,004,744.45	1,004,744.45		1,004,744.45	1,004,744.45	1,004,744.45	1,004,744.45	1,004,744.45	
AR-0049	Money Market	Money Market	02/20/18	Open	7,051,568.08	7,051,568.08		7,051,568.08	7,051,568.08	7,051,568.08	7,051,568.08	7,051,568.08	
AR-0057	199 Woodforest-HintraFi Network	Money Market	06/01/22	Open	77,867,402.90	77,867,402.90		77,867,402.90	77,867,402.90	77,867,402.90	77,867,402.90	77,867,402.90	
22-0003	Alabama Fed Aid Hwy Fin Auth 0.689 08/01/24		10/14/21	Open	1,000,000.00	1,000,000.00		1,000,000.00	997,905.00	1,000,000.00	1,000,000.00	1,000,000.00	
22-0005	Jackson City No Reorg Sch Dist 0.82 03/01/24		11/04/21	Open	1,000,000.00	996,678.00		1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	
22-0006	Oregon Sch Bds Assn Ltd Tax Pa 5.63 06/30/24		11/28/21	Open	1,900,000.00	1,900,000.00		1,900,000.00	1,900,000.00	1,900,000.00	1,900,000.00	1,900,000.00	
AR-0033	Municipal Bond Total		06/22/13	Open	3,890,000.00	3,873,878.89		3,890,000.00	3,873,878.89	3,873,878.89	3,890,000.00	3,873,878.89	
AR-0001	199-Lone Star COP		06/22/13	Open	237,408,555.48	237,144,604.68		237,408,555.48	237,144,604.68	237,144,604.68	237,408,555.48	237,144,604.68	
AR-0026	199-Lone Star COP		06/22/13	Open	21,791.01	21,791.01		21,791.01	21,791.01	21,791.01	21,791.01	21,791.01	
AR-0026	199-Lone Star COP		06/22/13	Open	5,687,767.08	5,687,767.08		5,687,767.08	5,687,767.08	5,687,767.08	5,687,767.08	5,687,767.08	
AR-0039	199-TEXPOOL		12/18/13	Open	1,082,823.98	1,082,823.98		1,082,823.98	1,082,823.98	1,082,823.98	1,082,823.98	1,082,823.98	
22-0020	Treasury Note 2.25 12/31/24		07/01/22	Open	2,600,000.00	2,600,000.00		2,600,000.00	2,539,773.60	2,600,000.00	2,600,000.00	2,539,773.60	
22-0002-01	Treasury Note 2.125 02/28/24		03/01/21	Open	2,000,000.00	2,000,000.00		2,000,000.00	1,985,231.00	2,000,000.00	2,000,000.00	1,985,231.00	
22-0016	Treasury Note 2.50 05/15/24		04/05/22	Open	2,000,000.00	2,000,000.00		2,000,000.00	1,980,204.00	2,000,000.00	2,000,000.00	1,980,204.00	
22-0013	Treasury Note 1.75 07/31/24		02/06/22	Open	1,600,000.00	1,573,684.00		1,600,000.00	1,576,884.00	1,573,684.00	1,600,000.00	1,573,684.00	
22-0019	Treasury Note 1.50 11/30/24		01/04/21	Open	1,600,000.00	1,795,351.00		1,600,000.00	1,756,818.40	1,795,351.00	1,600,000.00	1,756,818.40	
22-0027	Treasury Note 1.50 11/30/24		06/02/22	Open	1,000,000.00	1,070,084.00		1,000,000.00	1,070,351.70	1,070,084.00	1,000,000.00	1,070,351.70	
22-0018	Treasury Note 1.50 11/30/24		12/14/21	Open	1,300,000.00	1,284,861.00		1,300,000.00	1,284,861.00	1,284,861.00	1,300,000.00	1,284,861.00	
22-0008	Treasury Note 1.50 11/30/24		04/21/21	Open	1,700,000.00	1,682,937.00		1,700,000.00	1,688,556.90	1,682,937.00	1,700,000.00	1,688,556.90	
21-0011	Treasury Note 0.375 04/15/24		07/01/21	Open	1,300,000.00	1,292,014.10		1,300,000.00	1,292,014.10	1,292,014.10	1,300,000.00	1,292,014.10	
21-0018	Treasury Note 0.375 04/15/24		07/01/21	Open	1,700,000.00	1,689,452.70		1,700,000.00	1,695,164.70	1,689,452.70	1,700,000.00	1,695,164.70	
21-0015	Treasury Note 0.25 06/15/24		06/21/21	Open	1,300,000.00	1,276,640.30		1,300,000.00	1,281,338.70	1,276,640.30	1,300,000.00	1,281,338.70	
21-0015	Treasury Note 0.25 06/15/24		08/17/21	Open	2,300,000.00	2,283,678.00		2,300,000.00	2,283,678.00	2,283,678.00	2,300,000.00	2,283,678.00	
21-0019	Treasury Note 0.375 08/15/24		01/19/21	Open	1,600,000.00	1,555,688.00		1,600,000.00	1,555,688.00	1,555,688.00	1,600,000.00	1,555,688.00	
22-0004	Treasury Note 0.625 10/15/24		11/18/23	Open	1,000,000.00	1,015,133.00		1,000,000.00	1,015,133.00	1,015,133.00	1,000,000.00	1,015,133.00	
24-0003	Treasury Note 4.625 11/15/26		11/18/23	Open	23,200,000.00	22,811,003.00		23,200,000.00	22,811,003.00	22,811,003.00	23,200,000.00	22,811,003.00	
AR-0023	240-Lone Star COP	State Pool	08/31/08	Open	8,701,038.71	8,738,078.41		8,701,038.71	8,738,078.41	8,738,078.41	8,701,038.71	8,738,078.41	
AR-0049	199 Woodforest National Bank	Money Market	05/24/18	Open	8,701,038.71	8,738,078.41		8,701,038.71	8,738,078.41	8,738,078.41	8,701,038.71	8,738,078.41	
AR-0035	199 Schwab	Money Market	05/22/13	Open	109,064.52	109,569.38		109,064.52	109,569.38	109,569.38	109,064.52	109,569.38	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	94,539,959.26	47,659,429.18		94,539,959.26	47,659,429.18	47,659,429.18	94,539,959.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Schwab	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18	47,659,429.18	84,538,868.26	47,659,429.18	
AR-0059	199 Woodforest National Bank	State Pool	05/22/13	Open	84,538,868.26	47,659,429.18		84,538,868.26	47,659,429.18				

88

Earnings and Yields Summary

Conroe I.S.D.

Effective Interest - Actual Life

Receipts in Period

02/01/24 - 02/29/24

Security Description	02/01/24	02/08/24	02/15/24	02/22/24	02/29/24	02/01/24
	02/07/24	02/14/24	02/21/24	02/28/24	02/29/24	02/29/24
Combined Port						
FHLB	22,921.4500	22,922.7900	22,922.7900	22,943.2000	6,562.9800	98,273.2100
Money Market	81,898.5100	81,913.6800	81,915.3900	81,916.0700	11,861.9600	339,505.6100
Municipal Bon	679.0100	679.0100	679.0000	679.0000	194.0000	2,910.0200
State Pool	737,610.4600	1,243,140.4000	1,105,385.8900	1,097,511.7800	156,962.2600	4,340,610.7900
Treasury Note	5,922.7900	5,922.7900	5,924.7900	5,924.7900	826.4900	24,521.6500
Port Total	849,032.2200	1,354,578.6700	1,216,827.8600	1,208,974.8400	176,407.6900	4,805,821.2800
Combined Port						
FHLB	4.3491	4.3491	4.3491	4.3493	8.6993	4.4994
Money Market	5.4841	5.4822	5.4820	5.4819	5.4001	5.4796
Municipal Bon	0.8855	0.8855	0.8855	0.8855	1.7710	0.9160
State Pool	5.5197	5.5116	5.5137	5.5125	5.5024	5.5134
Treasury Note	1.3313	1.3313	1.3317	1.3317	1.4175	1.3342
Port Total	5.3380	5.3972	5.3863	5.3845	5.4836	5.3838

Maturity Aging
Conroe I.S.D.
Effective Interest - Actual Life
Receipts in Period
2/29/2024

	CUSIP	Invest Number	Security Description	Purchase Date	Days to Maturity	Yield Matur
Cash / Money Market	199 Woodforest National Bank	AR-0047	Money Market	05/24/18	0	5.7600
	199-Lone Star COP	AR-0033	State Pool	05/22/13	0	5.5176
	199-Lone Star GOF	AR-0001	State Pool	04/25/00	0	5.3323
	199-Schwab	AR-0042	TD Ameritrade	02/29/16	0	4.9500
	199-TEXPOOL	AR-0026	State Pool	08/26/08	0	5.3251
	199-Texas Class	AR-0039	State Pool	12/16/13	0	5.4842
	199-Woodforest-IntraFi Network	AR-0057	Money Market	09/01/22	0	5.6100
	240-Lone Star COP	AR-0023	State Pool	08/31/06	0	5.5176
	511 Woodforest National Bank	AR-0049	Money Market	05/24/18	0	5.7700
	511-Lone Star COP	AR-0035	State Pool	05/22/13	0	5.5176
	6133 - Lone Star COP - Prop A	AR-0059	State Pool	02/06/24	0	5.5176
	6133 - Lone Star COP - Prop B	AR-0060	State Pool	02/06/24	0	5.5176
	6133 - Lone Star COP - Prop C	AR-0061	State Pool	02/06/24	0	5.5176
	6180 - Lone Star COP	AR-0051	State Pool	02/06/20	0	5.5176
	6291 - Lone Star COP	AR-0052	State Pool	11/17/20	0	3.2504
	6291-Texas Class	AR-0053	State Pool	12/07/20	0	5.4842
	6392 - Lone Star COP	AR-0054	State Pool	02/08/22	0	5.5176
	6492 - Lone Star COP	AR-0055	State Pool	07/07/22	0	5.5176
	6492 - Texas Class	AR-0056	State Pool	08/09/22	0	5.4842
	6537-Lone Star COP	AR-0046	State Pool	01/11/18	0	3.2504
	6990 - Texas Class	AR-0058	State Pool	01/24/24	0	5.4842
	6990-Lone Star COP	AR-0012	State Pool	06/26/00	0	5.5176
	6996-Lone Star COP	AR-0044	State Pool	08/01/16	0	3.2504
	6999-Lone Star COP	AR-0050	State Pool	10/30/19	0	5.5176
	753-Lone Star COP	AR-0015	State Pool	09/07/00	0	5.5176
	912828W48	22-0002-01	Treasury Note 2.125 02/29/24	09/30/21	0	0.3781
	Cash / Money Market Total					0 5.5111
1 - 30 Days	467486XT8	22-0005	Jackson Cnty Mo Reorg Sch Dist 0.82 03/01/24	11/04/21	2	0.8200
	1 - 30 Days Total					2 0.8200
31 - 60 Days	91282CBV2	21-0018	Treasury Note 0.375 04/15/24	07/01/21	46	0.4173
	91282CBV2	21-0011	Treasury Note 0.375 04/15/24	04/21/21	46	0.3197
	31 - 60 Days Total					46 0.3620
61 - 90 Days	912828WJ5	22-0016	Treasury Note 2.50 05/15/24	04/06/22	76	2.5223
	61 - 90 Days Total					76 2.5223
91 - 180 Days	686053CP2	22-0006	Oregon Sch Brds Assn Ltd Tax Pe 5.63 06/30/24	11/26/21	121	1.0203
	912828Y87	22-0013	Treasury Note 1.75 07/31/24	02/08/22	153	1.4247
	91282CCG4	21-0015	Treasury Note 0.25 06/15/24	06/21/21	107	0.5248
	91282CCG4	21-0017	Treasury Note 0.25 06/15/24	07/01/21	107	0.4578
	91282CCT6	21-0019	Treasury Note 0.375 08/15/24	08/17/21	168	0.4092
	91 - 180 Days Total					134 0.7547
181 - 364 Days	010268CL2	22-0003	Alabama Fed Aid Hwy Fin Auth F 0.689 09/01/24	10/14/21	182	0.6890
	3130AFBC0	23-0001	FHLB 3.25 09/13/24	10/04/22	194	4.2041
	3130AP7G4	22-0001	FHLB 0.51 09/20/24	10/20/21	201	0.5100
	9128283P3	22-0020	Treasury Note 2.25 12/31/24	07/01/22	306	3.0320
	912828YM6	22-0007	Treasury Note 1.50 10/31/24	11/04/21	245	0.7623
	912828YV6	22-0019	Treasury Note 1.50 11/30/24	06/02/22	275	2.7776
	912828YV6	22-0008	Treasury Note 1.50 11/30/24	12/14/21	275	0.9569
	91282CDB4	22-0004	Treasury Note 0.625 10/15/24	10/19/21	229	0.7282
	181 - 364 Days Total					239 1.9443
1 - 4 Years	3130AGFP5	24-0006	FHLB 2.50 06/12/26	01/11/24	823	4.2736
	3130ANNK2	23-0003	FHLB 0.82 08/26/25	06/20/23	537	4.6393
	3130AUR55	23-0002	FHLB 5.00 02/06/26	02/17/23	697	5.1832
	3130AURS5	23-0005	FHLB 4.25 03/14/25	07/06/23	375	5.1733
	3130AWER7	23-0004	FHLB 4.625 06/06/25	06/16/23	457	4.7375
	3130AWLZ1	23-0006	FHLB 4.75 06/12/26	08/04/23	823	4.7122
	3130AWTQ3	24-0001	FHLB 4.625 09/11/26	10/03/23	912	5.0079
	3130AXCP1	24-0002	FHLB 4.875 09/11/26	10/31/23	912	5.0077
	3130AXCP1	24-0004	FHLB 4.875 09/11/26	11/30/23	912	4.4928
	3130AXU63	24-0005	FHLB 4.625 11/17/26	01/17/24	978	4.0991
	91282CJK8	24-0003	Treasury Note 4.625 11/15/26	11/16/23	990	4.6857
	1 - 4 Years Total					741 4.7180
	Investment Total					19 5.3940

Investment Report

Conroe I.S.D.

02/01/24 - 02/29/24

This report summarizes the investment position of Conroe I.S.D. for the period 02/01/24 to 02/29/24.

	01/31/24	02/29/24
Book Value	623,683,751.65	1,178,955,731.37
Market Value	623,338,977.65	1,178,494,213.50
Par Value	623,953,827.65	1,178,218,472.99
Change in Market Value		-109,409.49
Weighted Average Maturity (in Days)	39	19
Weighted Average Yield-to-Maturity of Portfolio	5.3360%	5.3940%
Yield-to-Maturity of 90 Day T-Bill	5.1880%	5.2706%
Accrued Interest		111,613.97

91

This report is presented in accordance with the Texas Government Code Title 10 Section 2256.003. The below signed hereby certify that, to the best of their knowledge on the date this report was created, Conroe I.S.D. is in compliance with the provisions of Government Code 2256 and with the stated policies and strategies of Conroe I.S.D..

Karen Garza

Board Member Requested Discussion Regarding the Process to Complain about Decisions to Remove Library Books and Instructional Material Through Informal or Formal Reconsideration as set out in Board Policy EFA *Instructional Resources – Instructional Materials* and EFB *Instructional Resources – Library Materials*

Recommendation:

At the request of Trustee Stacey Chase, the Conroe Independent School District Board of Trustees discuss how complaints concerning decisions to remove library or instructional materials through both the formal and informal reconsideration processes should be handled.

Explanation:

Trustee Chase requested that the Board of Trustees discuss how complaints concerning decisions to remove library or instructional materials through both the formal and informal reconsideration processes should be handled as neither Board Policy EFA *Instructional Resources – Instructional Materials* or EFB *Instructional Resources – Library Materials* addresses how such complaints should be handled.

Policy Reference: Board Policy BE Local

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

Note: For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB(LOCAL).

Objectives

The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. The Superintendent or designee shall ensure that professional staff select instructional materials in accordance with District policy and administrative procedures. The ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objective of instructional materials is to implement, enrich, and support the District's educational program.

In accordance with state and local standards, classroom collections are essential interactive collaborative learning environments, ever evolving to provide equal physical and virtual access to ideas, information, and learning tools for students. Classroom collections must meet the standards set forth in this policy.

Instructional materials that are used as assigned reading as part of "book clubs," whether from classroom collections or campus libraries, must meet the standards set forth in in this policy.

The Board recognizes there is a vast array of instructional materials with rich educational content. It is the Board's objective to choose instructional materials that meet high standards in literary, artistic, and aesthetic qualities, technical aspects, and physical formats that are appropriate for students and do not contain content that is pervasively vulgar or educationally unsuitable for students in the school setting.

**Protection from
Inappropriate
Material**

Instructional materials shall not include "harmful material" as defined by Penal Code 43.24(a)(2), "obscene" material as defined by Penal Code 43.21(a)(1), or "sexually explicit material" as defined by Education Code 33.021. In all cases, instructional materials shall be consistent with the requirements set out in Education Code Chapters 33 and 35.

Penal Code 43.24(a)(2) defines “harmful material” as material whose dominant theme taken as a whole:

1. Appeals to the prurient interest of a minor, in sex, nudity, or excretion;
2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
3. Is utterly without redeeming social value for minors.

It is an offense in Texas to distribute such material in violation of Penal Code 43.24(b). No instructional material shall be used if it contains content that can meet the harmful material standard.

Penal Code 43.21(a)(1) describes "obscene material" as material that:

1. The average person, applying contemporary community standards, would find that taken as a whole appeals to the prurient interest in sex;
2. Depicts or describes:
 - a. Patently offensive representations or descriptions of ultimate sexual acts, normal or perverted, actual or simulated, including sexual intercourse, sodomy, and sexual bestiality; or
 - b. Patently offensive representations or descriptions of masturbation, excretory functions, sadism, masochism, lewd exhibition of the genitals, the male or female genitals in a state of sexual stimulation or arousal, covered male genitals in a discernibly turgid state or a device designed and marketed as useful primarily for stimulation of the human genital organs; and
 - c. Taken as a whole, lacks serious literary, artistic, political, and scientific value.

No instructional material shall be used if it contains content that can meet the obscene material standard.

Education Code 33.021(a) defines “sexually explicit material” as any communication, language, or material, including a written description, illustration, photographic image, video image, or audio file, other than library material directly related to the curriculum required under Education Code Section 28.002(a), that describes, depicts, or portrays sexual conduct, as defined by Penal Code Section 43.25, in a way that is patently offensive, as defined by Pe-

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

nal Code Section 43.21 No instructional material shall be used if it contains content that can meet the sexually explicit standard.

No instructional material possessed, purchased, or acquired by the District shall be:

1. "Harmful material", as defined by Penal Code Section 43.24(2)(A-C);
2. Rated "sexually explicit material" by a library material vendor;
3. Pervasively vulgar or educationally unsuitable as referenced in *Pico v. Board of Education*, 457 U.S. 853 (1982); or
4. Contain obscene content not protected by the First Amendment to the United States Constitution.

Instructional materials shall comply with the Children's Internet Protection Act (CIPA) as specified in 47 U.S.C. 254(h)(5), including technology protection measures. [See CQ]

Elementary and
Intermediate
Schools

No instructional materials in elementary and intermediate schools shall contain depictions of sexual acts or simulations of such acts, implied or otherwise including explicit or non-explicit written descriptions, depictions, illustrations of sexual acts, or visual depictions or illustrations of explicit frontal nudity, except for the purposes of providing instruction required by Education Code Section 28.002 or with parent consent for instruction required by Education Code Section 28.004(c)(8) related to the prevention of child abuse, family violence, dating violence, and sex trafficking.

Selection

Instructional materials shall be chosen from the list of resources adopted by the State Board of Education in accordance with Education Code Chapter 28, Subchapter A, administrative procedures, and this policy.

The Board shall rely on the Superintendent to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial topics.]
5. Promote literacy.
6. Balance cost with need.
7. To the extent possible, while ensuring instruction in the Texas Essential Knowledge and Skills (TEKS), be designed to develop each student's civic knowledge according to Education Code 28.002 (h), (h-1) and (h-2), including:
 - a. An understanding of:
 - (1) The fundamental moral, political, and intellectual foundations of the American experiment in self-government;
 - (2) The history, qualities, traditions, and features of civic engagement in the United States;
 - (3) The structure, function, and processes of government institutions at the federal, state, and local levels; and
 - (4) The founding documents of the United States;
 - b. The ability to:
 - (1) Analyze and determine the reliability of information sources;
 - (2) Formulate and articulate reasoned positions;
 - (3) Understand the manner in which local, state, and federal government works and operates through the use of simulations and models of governmental and democratic processes;
 - (4) Actively listen and engage in civil discourse, including discourse with those with different viewpoints; and
 - (5) Participate as a citizen in a constitutional democracy by voting.
 - c. An appreciation of:
 - (1) The importance and responsibility of participating in civic life;

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

- (2) A commitment to the United States and its form of government; and
- (3) A commitment to free speech and civil discourse.

When providing instruction regarding the founding documents of the United States, these shall be presented appropriately for the grade level, and in an objective, neutral, comprehensive, and unbiased manner that respects the entirety of the document. The founding documents of the United States include the Declaration of Independence; the United States Constitution; the Federalist Papers, including the Essays 10 and 51; excerpts from Alexis de Tocqueville's *Democracy in America*; the transcript of the first Lincoln-Douglas debate; the writings of the founding fathers of the United States; Frederick Douglass's speeches "The Meaning of July Fourth for the Negro" and "What the Black Man Wants"; and Martin Luther King Jr.'s speech "I Have a Dream," all taken as a whole.

District professional staff shall avoid classroom assignments which utilize instructional materials that teach prohibited concepts. [See EMB]

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

Responsibility for Selection

The oversight for the purchase of all instructional material shall be vested in the Board. Recommendations for new instructional materials and reorders of existing instructional materials shall be made by District employees as designated by the Superintendent consistent with this policy.

Secondary ELA Classroom Collection Authorization

Books are available for secondary students to check out through English Language Arts (ELA) classroom collections. Secondary parents or guardians must provide written permission for their secondary student to access ELA classroom collections. The classroom collection authorization form is available on the District's website: [Instructional Materials — Conroe ISD](#).¹

Challenged Resources

A parent of a District student, a student who is 18 years of age or older, an individual employee, or any District resident may challenge an instructional material used in the District's educational

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

program on the basis that the instructional material fails to meet the standards set forth in this policy.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use by minor students. No challenged instructional material shall be removed solely because of the ideas expressed therein. However, instructional materials that are pervasively vulgar or educationally unsuitable will be removed. Decisions regarding instructional materials will be made consistent with law, including those that require the protection of minors from harmful, obscene, or sexually explicit material as set out in this policy.

Informal
Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally within 10 business days. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the administrator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged instructional material.

If the parent or other person wishes to make a formal challenge to the instructional material, the administrator shall provide information about the formal reconsideration process by either providing a copy of this policy and a formal reconsideration form or directing the person to where the information is located on the District's website: [Instructional Materials — Conroe ISD](#).²

Formal
Reconsideration

A complainant shall make any formal challenge to an instructional material by submitting a Reconsideration of Instructional Resource form available on the District's website: [Instructional Materials — Conroe ISD](#).³ Upon receipt of the form, a reconsideration committee shall be assigned, and the Board shall be notified.

The reconsideration committee shall include:

- A non-voting committee moderator from the District,
- A campus administrator,
- A District level professional staff member who is knowledgeable about the District's curriculum and instruction,
- A campus educator, and
- Four parents of currently enrolled students.

The District shall solicit parent committee members throughout the school year. Parent committee members will be randomly selected, and their names shall remain confidential.

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

All members of the reconsideration committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged instructional material conforms to the principles of selection set out in this policy and whether the challenged instructional material shall continue to be used in the educational program.

At the reconsideration committee meeting, the complainant shall have 10 minutes to present to the committee and may provide supplemental information. The complainant shall exit the meeting after his or her presentation.

Within 10 business days of the reconsideration committee's meeting, the complainant shall be sent written notice of the committee's findings and a copy of the completed Checklist for Reconsideration of Instructional Resources.

The decision of the reconsideration committee shall be by simple majority.

The Board, Superintendent, other appropriate administrators, and the complainant shall receive electronic copies of the completed Checklist for Reconsideration of Instructional Resources. Instructional materials that have been formally challenged and the determination of the reconsideration committee shall be posted on the District's website: [Instructional Materials — Conroe ISD](#).⁴

Instructional materials under formal review shall not be removed during the reconsideration process.

*Frequency of
Review*

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again within one calendar year of the date of the reconsideration committee decision.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at Level Three. [See DGBA, FNG, and GF]

Additionally, in accordance with policy, any Board member may request an agenda item for the Board's next regular meeting agenda to review the final decision of the reconsideration committee by notifying the Superintendent and the Board President. [See BE(LOCAL)]

At the Board meeting, the Board member who requested the agenda item shall present his or her rationale for requesting a review of the reconsideration committee's decision. The Board shall vote whether to uphold, modify, or reject the reconsideration committee's decision.

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

Gifts and Donations	Gifts of instructional materials shall be evaluated in accordance with this policy and CDC(LOCAL).
Maintenance of Instructional Materials	Selection of instructional materials is an ongoing process that includes the removal of instructional materials that are no longer appropriate and the periodic replacement or repair of instructional materials that still have educational value.
Individual Board Member Review	If any Board member questions or desires further information on any instructional material, he or she shall contact the Superintendent.
Board Action	<p>Any Board member may initiate the formal reconsideration of an instructional material by following the process set out in this policy. [see Formal Reconsideration, above] If the Board member is dissatisfied with the reconsideration committee's decision, in accordance with policy the Board member may request an agenda item for the Board's next regular meeting to review the decision of the reconsideration committee by notifying the Superintendent and the Board President. [See BE(LOCAL)]</p> <p>At the Board meeting, the Board member who requested the agenda item shall present his or her rationale for requesting to remove the instructional material. The Board shall vote to uphold, modify, or reject the reconsideration committee's decision.</p> <p>Nothing in this policy prohibits a Board member from requesting an instructional material be informally reviewed in accordance with District procedures.</p>

¹ Instructional Materials — Conroe ISD: <https://www.conroeisd.net/depart-ment/assessment-evaluation/instructional-materials/>

² Instructional Materials — Conroe ISD: <https://www.conroeisd.net/depart-ment/assessment-evaluation/instructional-materials/>

³ Instructional Materials — Conroe ISD: <https://www.conroeisd.net/depart-ment/assessment-evaluation/instructional-materials/>

⁴ Instructional Materials — Conroe ISD: <https://www.conroeisd.net/depart-ment/assessment-evaluation/instructional-materials/>

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

Note: For information related to the selection of instructional materials, see EF(LEGAL) and EFA.

The District shall provide a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view.

The Superintendent shall ensure that librarians and other designated professional staff select library materials in accordance with District policy and administrative procedures. The ultimate authority for reviewing and removing library materials lies with the Board.

Objectives

In this policy, “library materials” may include printed and electronic library acquisitions and other ancillary or supplementary materials maintained in a campus library that enrich and support the state and local curriculum. Library materials should be of high interest to encourage student reading and learning.

Library materials may be used to enhance the instructional program, for formal or informal teaching and learning, and for voluntary inquiry or self-selected reading.

School libraries are essential interactive collaborative learning environments, ever evolving to provide equal physical and virtual access to ideas, information, and learning tools for the entire school community.

The Board recognizes there is a vast array of library materials with rich educational content. It is the Board’s objective to choose library materials that meet high academic and educational standards in all areas but that do not include materials that are pervasively vulgar or educationally unsuitable for students in the school setting.

**Protection from
Inappropriate
Material**

Library materials shall not include “harmful material” as defined by Penal Code 43.24(a)(2), “obscene” material as defined by Penal Code 43.21(a)(1), or “sexually explicit material” as defined by Education Code 33.021. Library materials shall be consistent with the requirements set out in Education Code Chapters 33 and 35.

Penal Code 43.24(a)(2) defines “harmful material” as material whose dominant theme taken as a whole:

1. Appeals to the prurient interest of a minor, in sex, nudity, or excretion;

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
3. Is utterly without redeeming social value for minors.

It is an offense in Texas to distribute such material in violation of Penal Code 43.24(b). No library material shall be used if it contains content that can meet the harmful material standard.

Penal Code 43.21(a)(1) describes "obscene material" as material that:

1. The average person, applying contemporary community standards, would find that taken as a whole appeals to the prurient interest in sex;
2. Depicts or describes:
 - a. Patently offensive representations or descriptions of ultimate sexual acts, normal or perverted, actual or simulated, including sexual intercourse, sodomy, and sexual bestiality; or
 - b. Patently offensive representations or descriptions of masturbation, excretory functions, sadism, masochism, lewd exhibition of the genitals, the male or female genitals in a state of sexual stimulation or arousal, covered male genitals in a discernibly turgid state or a device designed and marketed as useful primarily for stimulation of the human genital organs; and
 - c. Taken as a whole, lacks serious literary, artistic, political, and scientific value.

No library material shall be used if it contains content that can meet the obscene material standard.

Education Code 33.021(a) defines "sexually explicit material" as any communication, language, or material, including a written description, illustration, photographic image, video image, or audio file, other than library material directly related to the curriculum required under Education Code Section 28.002(a), that describes, depicts, or portrays sexual conduct, as defined by Penal Code Section 43.25, in a way that is patently offensive, as defined by Penal Code Section 43.21. No instructional material shall be used if it contains content that can meet the sexually explicit standard.

No library collection shall include material through possession, acquisition, or purchase that:

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

1. Is “harmful material”, as defined by Penal Code Section 43.24(2)(A-C);
2. Is rated “sexually explicit material” by a library material vendor;
3. Is pervasively vulgar or educationally unsuitable as referenced in *Pico v. Board of Education*, 457 U.S. 853 (1982); or
4. Contains obscene content not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children’s Internet Protection Act (CIPA) as specified in 47 U.S.C. 254(h)(5), including technology protection measures. [See CQ]

Elementary and
Intermediate
Schools

Elementary and Intermediate school libraries shall not contain library materials with depictions of sexual acts or simulations of such acts, implied or otherwise including explicit or non-explicit written descriptions, depictions, illustrations of sexual acts, or visual depictions or illustrations of explicit frontal nudity, except for the purposes of providing instruction required by Education Code Section 28.002 or with parent consent for instruction required by Education Code Section 28.004(c)(8) related to the prevention of child abuse, family violence, dating violence, and sex trafficking.

Selection

Library materials shall be chosen in accordance with guidelines adopted by the Texas State Library and Archives Commission. In the selection of library materials, librarians and other professional staff shall ensure that the library materials:

1. Enrich and support the curriculum, taking into consideration students’ varied interests, abilities, learning styles, and maturity levels.
2. Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards.
3. Develop a balanced collection presenting multiple viewpoints related to controversial issues to foster critical thinking skills and encourage discussion based on rational analysis [see EMB regarding instruction about controversial issues].
4. Be appropriate for the subject area and for the age, intellectual development, and ability level of the students for whom the materials are selected.
5. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

6. Demonstrate literary merit, quality, value, and significance.
7. For non-fiction resources, include accurate and authentic factual content from authoritative sources.
8. Balance cost with need.

While reviews can be used to assist in the selection of library materials, their conclusions as to the appropriateness of any library material shall not be deemed conclusive.

Responsibility for Selection

The oversight for the purchase of all library materials is vested in the Board. Recommendations for the purchase of all library materials shall be made by the coordinator for library services or other administrator designated by the Superintendent and must be consistent with this policy.

Parental Involvement

The District recognizes that parents hold an essential role in the education of their children and have the right to guide what their children read as set forth in Education Code Chapter 26. While librarians are trained in selecting materials in accordance with Board policy and may provide guidance to students in selecting library materials, the ultimate determination of appropriateness lies with the parent.

The District shall focus on maximizing the involvement of and transparency with parents and community members while meeting the educational needs of students by making access to its library catalogs available on its website at: [Library Services — Conroe ISD](#).¹

The District shall post on its website a searchable list of library materials recommended for purchase that are not currently included in a library collection. The list shall be available for public comment for thirty days prior to the purchase of the library materials at: [Library Services — Conroe ISD](#).²

Parents are encouraged to communicate with the campus librarian and their child's teacher any information regarding their student's self-selection of library materials. Any parent can select an alternative library material for their student. [For information on parental rights regarding instructional materials and other instructional resources see EF(LEGAL).]

Parent Request for Library Restriction

Parents may choose to restrict their student from accessing library materials by submitting the electronic form available on the District's Library Services webpage.

Library Book Notifications

The District shall email parents each time their student checks out library materials. A parent may opt out of receiving this notification.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

**Secondary ELA
Classroom
Collection
Authorization**

Books are available for secondary students to check out through English Language Arts (ELA) classroom collections. Secondary parents or guardians must provide written permission for their secondary student to access ELA classroom collections. The classroom collection authorization form is available on the District's website.

**Acquisition
Procedure**

Orders for the purchase of library materials shall be approved by the coordinator of library services in compliance with this policy.

The coordinator for library services shall submit all library material orders to the Superintendent to provide to the Board at least 30 days prior to placing the order. Any Board member with questions regarding the order shall contact the Superintendent.

Prior to the end of the 30-day period, any Board member may initiate a formal challenge to any library material included in the library material order by following the process set out in this policy. [See Formal Reconsideration, below] If the Board member is dissatisfied with the reconsideration committee's decision, in accordance with policy the Board member may request an agenda item for the Board's next regular meeting agenda to review the library material for removal from the order by notifying the Superintendent and the Board President. [See BE(LOCAL)] When such a request is made, the purchase of the library material subject to Board review shall be placed on hold.

At the Board meeting, the Board member who requested the agenda item shall present his or her rationale for objecting to the purchase of the library material. The Board shall vote whether to permanently remove the library material from the order.

Digital Content

The selection and acquisition of digital library materials shall follow the same selection process as all other library materials.

The District shall ensure that students have access to digital library materials appropriate to their age and grade. The coordinator of library services shall ensure that all digital library materials comply with the following:

Recommended Ages	Grade Span	Content Access Level
4-10	Prekindergarten-Grade 6	Elementary/Intermediate
11-13	Grades 7-8	Junior High
14+	Grades 9-12	High School

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

**Challenged
Resources**

A parent of a District student, a student who is 18 years of age or older, an individual employee, or any District resident may challenge a library material on the basis that the library material fails to meet the standards set forth in this policy.

The major criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use by minor students. No challenged library material shall be removed solely because of the ideas expressed therein. However, library materials that are pervasively vulgar or lack educational suitability will be removed. Decisions to remove library materials will be made consistent with law, including those that require the protection of minors from harmful, obscene, or sexually explicit material as set out in this policy.

Informal
Reconsideration

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or administrator shall try to resolve the matter informally within 10 business days. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material. If appropriate, the librarian or administrator may reevaluate the library material to determine if it meets the current selection criteria and offer a concerned parent an alternative library material to be used by the concerned parent's child in place of the library material in question.

If the parent or other person wishes to make a formal challenge, the administrator shall provide information about the formal reconsideration process by either providing a copy of this policy and a formal reconsideration form or directing the person to where the information is located on the District's website at: [Library Services — Conroe ISD](#).³

Formal
Reconsideration

A complainant shall make any formal challenge to a library material by submitting a Reconsideration of Instructional Resource form available on the District's website at: [Library Services — Conroe ISD](#).⁴ Upon receipt of the form, a reconsideration committee shall be assigned, and the Board shall be notified.

The reconsideration committee shall include:

- A non-voting committee moderator from the District,
- A campus administrator,
- A District level professional staff member with knowledgeable of the material and the District's curriculum,
- A campus educator, and
- Four parents of currently enrolled students.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

The District shall solicit parent committee members throughout the school year. Parent committee members will be randomly selected, and their names shall remain confidential.

All members of the reconsideration committee shall review the challenged library material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged library material conforms to the selection criteria set out in this policy and whether the challenged library material shall continue to be used in the educational program. At the reconsideration committee meeting, the complainant shall have 10 minutes to make a presentation to the reconsideration committee and may provide the reconsideration committee with supplemental information. The complainant shall exit after presenting. Within 10 business days of the reconsideration committee's meeting, the complainant shall be sent written notice of the reconsideration committee's findings and a copy of the completed Checklist for Reconsideration of Instructional Resources.

The decision of the reconsideration committee is by simple majority.

The Board, Superintendent, other appropriate administrators, and the complainant shall receive electronic copies of the completed Checklist for Reconsideration of Instructional Resources. Library materials that have been formally challenged along with the reconsideration committee's decision shall be posted on the District's website at: [Library Services — Conroe ISD](#).⁵

Library materials under formal review shall not be removed during the reconsideration process.

*Frequency of
Review*

After a library material has been reviewed through formal reconsideration, it shall not be reviewed again within one calendar year of the date of the reconsideration committee's decision.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at Level Three. [See DGBA, FNG, and GF]

Additionally, in accordance with policy, any Board member may request an agenda item for the Board's next regular meeting agenda to review the decision of the reconsideration committee by notifying the Superintendent and the Board President. [See BE(LOCAL)]

At the Board meeting, the Board member who requested the agenda item shall present his or her rationale for requesting a review of the decision of the reconsideration committee. The Board shall vote whether to uphold, modify, or reject the reconsideration committee's decision.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

Gifts and Donations

The District shall accept gifts and donations to a campus library in accordance with this policy and CDC(LOCAL).

**Maintenance of
Library Materials**

The Superintendent shall ensure administrative procedures are established for regular maintenance of the campus library collections, including procedures addressing inventory, repair, replacement, and removal of materials as necessary. Disposal of any District-owned library materials shall be in accordance with Board policies and administrative procedures. [See CI]

**Individual Board
Member Review**

If any Board member questions or desires further information about any library material, the Board member shall contact the Superintendent.

Board Action

Any Board member may initiate the formal reconsideration of a library material by following the process set out in this policy at Formal Reconsideration, above. If the Board member is dissatisfied with the reconsideration committee's decision, in accordance with policy, the Board member may request an agenda item for the Board's next regular meeting to review the decision of the reconsideration committee by notifying the Superintendent and the Board President. [See BE(LOCAL)]

At the Board meeting, the Board member who requested the agenda item shall present his or her rationale for requesting removal of the library material. The Board shall vote whether to permanently retain, relocate, or remove the library material.

Nothing in this policy prohibits a Board member from requesting a library material be informally reviewed in accordance with District procedures.

¹ Library Services — Conroe ISD:
<https://www.conroeisd.net/library-services/>

² Library Services — Conroe ISD:
<https://www.conroeisd.net/library-services/>

³ Library Services — Conroe ISD:
<https://www.conroeisd.net/library-services/>

⁴ Library Services — Conroe ISD:
<https://www.conroeisd.net/library-services/>

⁵ Library Services — Conroe ISD:
<https://www.conroeisd.net/library-services/>

Board Member Requested Discussion Regarding Bylaws for the School Health Advisory Council

Recommendation:

At the request of Board President Hubert, the Conroe Independent School District Board of Trustees discuss Bylaws for the School Health Advisory Council.

Explanation:

President Hubert requested that the Board of Trustees discuss developing bylaws for the School Health Advisory Council.

Policy Reference: Board Policy BE Local, BDF Legal. EHAA Legal and Local. FFA Local



**Conroe Independent School District
School Health Advisory Council Bylaws**

Conroe Independent School District School Health Advisory Council Bylaws

Table of Contents

Governance	5
Purpose and Authority	5
Limitations	5
Vision Statement	5
Mission Statement	5
Communication, Website, & Email	5
Bylaws	5
Responsibilities	6
Number of Instruction Hours	6
Policies, Procedures, Strategies, and Curriculum	6
Physical Activity & Fitness Planning	6
Coordinated School Health Program	6
Collaboration with CISD & the Community	7
Parental Awareness	7
Instruction – Human Sexuality	7
(a) Policy	7
(b) Curriculum	7
(c) Parent Notice	7
(d) Parent Consent	8
Instruction – Opioid Abuse	8
Instruction – Child Abuse, Family Violence, Dating Violence and Sex Trafficking	8
(a) Policy	8
(b) Curriculum	8
(c) Parent Notice	9
(d) Parent Consent	9
Annual Report	9
Officer Roles & Duties	9
SHAC Chair	9
Secretary	10
Physical Activity & Fitness Planning Chair	10
Membership Chair	10
Bylaws Chair	10
Compliance Chair	10
SHAC Advisor Roles & Duties	10
Coordinator	10
Standing Subcommittees	10
Physical Activity & Fitness Planning	11
Membership	11
Bylaws	11
Compliance	11
Membership	11
Membership Composition	11
(a) Parent Majority & Representation	11

Conroe Independent School District School Health Advisory Council Bylaws

(b) Non-Parent Representation	12
Membership Nepotism Restriction.....	12
Size of Council.....	12
Membership Recruitment, Application & Selection	12
Term of Service & Term Limits	12
Code of Conduct	12
Conflicts of Interest.....	13
Member Removal/Replacement	13
Meetings	13
Regular Meetings & Agenda.....	13
Cancellation of Meetings	13
Open Meetings & Public Comment	13
(a) Live-Stream	13
(b) Public Comment	13
Quorum & Voting.....	14
Attendance	14
Notice of Meetings & Posting of Materials	14
Meeting Recordings, Minutes & Materials	14
Subject Matter Experts	15
Parliamentary Authority.....	15
Bylaw Revision History	15

Conroe Independent School District School Health Advisory Council Bylaws

Governance

Purpose and Authority

Pursuant to [Texas Education Code 28.004](#), Conroe ISD (CISD) Board of Trustees must establish a School Health Advisory Council to ensure that local community values are reflected in the district's health education instruction. The Conroe Independent School District School Health Advisory Council ("CISD SHAC") is authorized by the CISD Board of Trustees ("CISD Board") and the school district must consider the recommendations of the CISD SHAC before changing the district's health education curriculum or instruction.

Limitations

The CISD SHAC shall be an advisory body to provide guidance, counsel, and other assistance to the CISD Board and district administration as is specifically listed in state law and district policy. The CISD SHAC shall have no power to expend public funds, enter into contracts, or otherwise place obligation or liability upon the district.

Vision Statement

All Conroe Independent School District (CISD) Students will reach their full personal, physical, psychological, and academic potential.

Mission Statement

The CISD SHAC mission is to serve as a liaison between the community and the CISD Board to promote sound school policies, collaborate with CISD, represent local community values, and develop recommendations that will improve and maintain the health and wellness of its students, faculty, and community members.

Communication, Website, & Email

The CISD SHAC internet website referenced in this document may be found at www.conroeisd.net > About CISD Leadership > District Committees > School Health Advisory Council (<https://www.conroeisd.net/about/school-health-advisory-council>). All CISD SHAC email correspondence should come to the CISD SHAC email address CISDSHAC@conroeisd.net which is monitored by CISD district administration.

Bylaws

According to *Robert's Rules of Order*, bylaws are the rules a group makes that controls its setup and how it works. Bylaws reduce confusion among members because they provide guidance on how to carry out CISD SHAC business.

The CISD SHAC Bylaws shall be reviewed annually by the [Bylaws](#) subcommittee. Should any CISD SHAC member have revision recommendations, this may be added to a regular meeting agenda for discussion. If bylaw changes are recommended by the [Bylaws](#) subcommittee, the recommended changes will be brought forth as a regular meeting agenda item for approval. Refer to the Section [Quorum](#) for more details on requirements for a vote. After amending the CISD SHAC Bylaws, all CISD SHAC members shall be given a copy and the new version immediately provided to the [Coordinator](#) to be posted on the CISD SHAC internet website.

Conroe Independent School District School Health Advisory Council Bylaws

Responsibilities

All CISD SHAC recommendations presented to the CISD Board shall include: (1) an understanding of the community values, (2) evidence of effectiveness, (3) consideration of the fiscal impact to CISD, and (4) the school-community needs.

Pursuant to the Texas Education Code, the CISD SHAC is responsible for recommending to the CISD Board the areas below. For more details about the responsibilities in these areas, please visit [Texas Education Code 28.004](#).

Number of Instruction Hours

The CISD SHAC is responsible for recommending to the CISD Board the number of hours of instruction to be provided in (1) health education in kindergarten through grade eight and (2) if the school district requires health education for high school graduation, health education, including physical health education and mental health education, in grades 9 through 12.

Policies, Procedures, Strategies, and Curriculum

The CISD SHAC is responsible for recommending to the CISD Board policies, procedures, strategies, and curriculum that reflect local community values appropriate for specific grade levels designed to prevent physical health concerns, including obesity, cardiovascular disease, Type 2 diabetes, and mental health concerns, including suicide, through coordination of (A) health education, which must address physical health concerns and mental health concerns to ensure the integration of physical health education and mental health education; (B) physical education and physical activity; (C) nutrition services; (D) parental involvement; (E) instruction on substance abuse prevention; (F) school health services, including mental health services; (G) a comprehensive school counseling program under Section 33.005; (H) a safe and healthy school environment; and (I) school employee wellness.

Pursuant to the Texas Education Code, the CISD SHAC will ensure that CISD publishes in the student handbook(s) and posts on the CISD internet website five key statements. For more details about the requirements of these statements, please visit [Texas Education Code 28.004](#).

Physical Activity & Fitness Planning

The CISD SHAC shall consider and make policy recommendations to the district concerning the importance of daily recess for elementary school students. The CISD SHAC must consider research regarding unstructured and undirected play, academic and social development, and the health benefits of daily recess in making the recommendations. The CISD SHAC's [Physical Activity & Fitness Planning](#) subcommittee shall consider issues relating to student physical activity and fitness and make policy recommendations to increase physical activity and improve fitness among students.

Coordinated School Health Program

The CISD SHAC is responsible for recommending to the CISD Board strategies for integrating the curriculum components with the following elements in a coordinated school health program for the district: (A) school health services, including physical health services and mental health services, if provided at a campus by the district or by a third party under a contract with the district; (B) a comprehensive school counseling program under Section 33.005; (C) a safe and healthy school environment; and (D) school employee wellness.

Conroe Independent School District School Health Advisory Council Bylaws

Collaboration with CISD & the Community

If feasible, the CISD SHAC is responsible for recommending to the CISD Board joint use agreements or strategies for collaboration between the school district and community organizations or agencies. Any joint use agreement, that CISD and a community organization or agency enter based on a recommendation of the CISD SHAC, must address liability for the school district and community organization or agency in the agreement.

Parental Awareness

The CISD SHAC is responsible for recommending to the CISD Board policies and strategies to increase parental awareness regarding: (A) risky behaviors and early warning signs of suicide risks and behavioral health concerns, including mental health disorders and substance use disorders; and (B) available community programs and services that address risky behaviors, suicide risks, and behavioral health concerns.

Instruction – Human Sexuality

The CISD SHAC is responsible for recommending to the CISD Board whether to provide human sexuality instruction to district students and if so, the appropriate grade levels and methods of instruction for human sexuality instruction.

(a) Policy

If the CISD Board decides the district will provide human sexuality instruction to district students, the CISD Board must adopt a policy establishing a process for the adoption of curriculum materials for the school district's human sexuality instruction. For details about what the policy must require please see [Texas Education Code 28.004](#). The CISD SHAC must hold at least two public meetings on the curriculum materials before adopting recommendations and provide the recommendations adopted at a public meeting of the CISD Board, after which the CISD Board may act on adopting the recommendations by a vote at a public meeting.

(b) Curriculum

If the CISD Board decides the district will provide human sexuality instruction to district students, the CISD SHAC will ensure that any course materials and instruction relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired immune deficiency syndrome is approved by the CISD Board with the recommendation of the CISD SHAC. For details about what the curriculum must include please see [Texas Education Code 28.004](#).

Curriculum materials proposed to be adopted for the school district's human sexuality instruction must be made available and before adopting curriculum materials and the CISD Board shall ensure that the curriculum materials are: (1) based on the advice and recommendation of the CISD SHAC; (2) suitable for the subject and grade level for which the curriculum materials are intended; and (3) reviewed by academic experts in the subject and grade level for which the curriculum materials are intended.

(c) Parent Notice

Before each school year, the CISD SHAC will ensure that CISD provides written notice to a parent of each student enrolled in the district of the CISD Board's decision regarding whether the district will provide human sexuality instruction to district students. For details about what the notice must include should instruction be provided, please see [Texas Education Code 28.004](#).

Conroe Independent School District School Health Advisory Council Bylaws

(d) Parent Consent

If CISD Board decides the district will provide human sexuality instruction to district students, CISD must obtain the written consent of the student's parent before a student is provided with human sexuality instruction. A request for written consent: (1) may not be included with any other notification or request for written consent provided to the parent; and (2) must be provided to the parent not later than the 14th day before the date on which the human sexuality instruction begins.

Instruction – Opioid Abuse

The CISD SHAC is responsible for recommending the appropriate grade levels and curriculum for instruction regarding opioid addiction and abuse and methods of administering an opioid antagonist, as defined by Section 483.101, Health and Safety Code.

Instruction – Child Abuse, Family Violence, Dating Violence and Sex Trafficking

The CISD SHAC is responsible for recommending to the CISD Board whether to provide instruction on child abuse, family violence, dating violence, and sex trafficking to district students and if so, the appropriate grade levels and curriculum for instruction regarding these topics, including likely warning signs that a child may be at risk for sex trafficking, provided that the CISD SHACs recommendations do not conflict with the essential knowledge and skills developed by the State Board of Education.

(a) Policy

The board of trustees shall adopt a policy establishing a process for the adoption of curriculum materials for the school district's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking. This policy requires a resolution convening the local school health advisory council for the purpose of making recommendations regarding the curriculum materials. The local school health advisory council must, after the board's adoption of the resolution, hold at least two public meetings on the curriculum materials before adopting recommendations, and provide the adopted recommendations to the board at a public meeting of the board. The board, after receipt of the local school health advisory council's recommendations, then takes action on the adoption of the recommendations by a record vote at a public meeting.

(b) Curriculum

If the CISD Board decides the district will provide child abuse, family violence, dating violence, and sex trafficking instruction to district students, the curriculum materials proposed to be adopted for CISD instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking must be made available. For details about what the curriculum must include please see [Texas Education Code 28.004](#).

Curriculum materials proposed to be adopted for the school district's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking must be made available consistent with requirements in [Texas Education Code 28.004](#). Before adopting curriculum materials, the CISD Board shall ensure that the curriculum materials are: (1) based on the advice and recommendation of the CISD SHAC; (2) suitable for the subject and grade level for which the curriculum materials are

Conroe Independent School District School Health Advisory Council Bylaws

intended; and (3) reviewed by academic experts in the subject and grade level for which the curriculum materials are intended.

(c) Parent Notice

Before each school year, the CISD SHAC will identify the CISD written notice to a parent of each student enrolled in the district of the CISD Board's decision regarding whether the district will provide child abuse, family violence, dating violence, and sex trafficking instruction to district students. For details about what the notice must include should instruction be provided, please see [Texas Education Code 28.004](#).

(d) Parent Consent

If the CISD Board decides the district will provide child abuse, family violence, dating violence, and sex trafficking instruction to district students, CISD must obtain written consent of the student's parent before a student is provided instruction. A request for written consent: (1) may not be included with any other notification or request for written consent provided to the parent; and (2) must be provided to the parent not later than the 14th day before the date on which the instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking begins.

Annual Report

The CISD SHAC is responsible for submitting, at a minimum, an annual written report to the CISD Board that includes: (1) any CISD SHAC recommendations concerning the school district's health education curriculum and instruction or related matters that the CISD SHAC has not previously submitted to the CISD Board; (2) any suggested modification to CISD SHAC recommendation previously submitted to the CISD Board; (3) a detailed explanation of the CISD SHACs activities during the period between the date of the current report and the date of the last prior written report; and (4) any recommendations made by any CISD SHAC subcommittee.

Officer Roles & Duties

The CISD SHAC will nominate and vote on the SHAC Chair and Secretary at the first meeting each school year. Subcommittee chair roles will be determined by each subcommittee during the first meeting. If an officer is unable to fulfill the duties of the role, resigns or is removed from the CISD SHAC for any reason, the CISD SHAC will nominate and vote on an interim officer (from current SHAC membership) to fulfill the responsibilities for the remainder of the school year. The following roles make up the CISD SHAC officers:

SHAC Chair

The SHAC Chair must be a parent member and is responsible for ensuring that the CISD SHAC performs all items under Section [Responsibilities](#). The CISD SHAC Chair is responsible to ensure that the annual report is drafted, accurate and submitted to the CISD Board at least annually. The SHAC Chair will oversee subcommittee activities outlined in the Section [Subcommittees](#) and has additional responsibilities outlined in the following Sections: [Website & Email](#), [Code of Conduct](#), [Conflicts of Interest](#), the tie-breaking vote on membership subcommittee regarding [Member Removal/Replacement](#), [Regular Meetings & Agenda](#), [Cancellation of Meetings](#), [Public Comment](#), [Quorum](#), and [Parliamentary Authority](#). If a SHAC Co-Chair is determined to be needed or wanted, both co-chair positions must be a parent member.

Conroe Independent School District School Health Advisory Council Bylaws

Secretary

The Secretary must be a parent member and will be the primary record keeper for the CISD SHAC during regular or special SHAC meetings. The Secretary will execute responsibilities outlined in the following Sections: [Attendance](#), [Public Comment](#), and [Meeting Recordings, Minutes & Materials](#). However, in partnership with the District, the District will maintain any and all records, required to fulfill statutory requirements, on a shared drive, accessible to SHAC officers.

Physical Activity & Fitness Planning Chair

The Physical Activity & Fitness Planning Chair must be a parent member, shall lead the [Physical Activity & Fitness Planning](#) subcommittee, and ensure all the required activities take place in the Section [Physical Activity & Fitness Planning](#). If a Physical Activity & Fitness Planning Co-Chair is determined to be needed or wanted, both co-chair positions must be a parent member, unless no parents volunteered to be on this subcommittee.

Membership Chair

The Membership Chair must be a parent member, shall lead the [Membership](#) subcommittee, and ensure the membership process is followed and documented in the Section [Membership](#). If a Membership Co-Chair is determined to be needed or wanted, both co-chair positions must be a parent member.

Bylaws Chair

The Bylaws Chair must be a parent member, shall lead the [Bylaws](#) subcommittee, and shall ensure the bylaws review occurs and the recommendations are documented. If a Bylaws Co-Chair is determined to be needed or wanted, both co-chair positions must be a parent member.

Compliance Chair

The Compliance Chair must be a parent member, shall lead the [Compliance](#) subcommittee, and shall ensure the compliance assessment occurs and the recommendations are documented. If a Compliance Co-Chair is determined to be needed or wanted, both co-chair positions must be a parent member.

SHAC Advisor Roles & Duties

Coordinator

The Coordinator must be in CISD Administration and is appointed by CISD Board of Trustees. The Coordinator is an advisory role (without voting privileges) and serves as the primary liaison between the CISD SHAC and the district. The coordinator identifies appropriate CISD employee subject matter experts as required for certain specific agenda items or to assist with implementing projects/programs recommended by the CISD SHAC. The Coordinator will execute responsibilities outlined in the following Sections: [Bylaws](#), [Notice of Meetings](#), [Live-Stream](#), and [Meeting Recordings, Minutes & Materials](#).

Standing Subcommittees

The CISD SHAC Chair and Officers may form standing or ad hoc subcommittees on any matter deemed necessary or appropriate. The CISD SHAC Chair is responsible for overseeing subcommittees, overseeing the selection of a subcommittee chair and members (which can only be made up of CISD SHAC members), and may provide specific

Conroe Independent School District School Health Advisory Council Bylaws

charges or procedures for those subcommittees. Subcommittees may not constitute a quorum of the CISD SHAC. Unless otherwise directed by the CISD SHAC Chair, subcommittee meetings shall be held at the discretion of the subcommittee. Subcommittees are not required to have a regular meeting schedule. Subcommittees shall report findings and recommendations in writing to the CISD SHAC for its consideration. In the event of any subcommittee tie vote, the SHAC Chair will be the tie-breaking vote. The standing subcommittee shall consist of a majority of parents. The subcommittee requires assignments and tasks by its subcommittee members. In the event a subcommittee member does not volunteer to perform tasks or is not fulfilling their volunteer obligations, they may be removed from their position at the direction of subcommittee chair or the SHAC Chair.

Physical Activity & Fitness Planning

Pursuant to [Texas Education Code 28.004](#), CISD SHAC shall establish a standing subcommittee maintained to address Physical Education and Activity to consider issues relating to student physical activity and fitness and make policy recommendations to increase physical activity and improve fitness among students. A [Physical Activity & Fitness Planning Chair](#) will be selected, and shall ensure all the required activities take place in the Section [Physical Activity & Fitness Planning](#).

Membership

The CISD SHAC shall establish a standing subcommittee to annually consider [recommendations and requirements for membership](#). The subcommittee recommendations for membership shall be presented for approval to the CISD Board prior to the first meeting of the new school year. A [Membership Chair](#) will be selected and shall ensure the membership process is followed and documented in the Section [Membership](#). The membership application is available on the SHAC website with specific dates and deadlines.

Bylaws

The CISD SHAC shall establish a standing subcommittee to annually review the bylaws and recommend revisions to the CISD SHAC. A [Bylaws Chair](#) will be selected and shall ensure an annual review of the bylaws occurs and the recommendations are documented.

Compliance

The CISD SHAC shall establish a standing subcommittee to annually assess if the CISD SHAC complies with (1) stated CISD SHAC bylaws (2) all applicable federal and state legislation and (3) CISD policies and shall present any recommendations for consideration to the CISD SHAC. A [Compliance Chair](#) will be selected and shall ensure the compliance assessment occurs and the recommendations are documented.

Membership

Membership Composition

(a) Parent Majority & Representation

At least 60% of members must be parents (custodial parent or guardian) of a student currently enrolled in CISD and who are not employed by the CISD. A parent must be elected as the CISD SHAC Chair. A parent must be elected as CISD SHAC Secretary. Parent representation across all CISD feeder zones will be actively pursued. In the event a parent representative from a feeder zone does not apply for membership, an appointee from that feeder zone may be recommended to the [Membership](#)

Conroe Independent School District School Health Advisory Council Bylaws

subcommittee for consideration. Any parents that are employed by the district, will count toward non-parent numbers for SHAC representation.

(b) Non-Parent Representation

The CISD SHAC is not required, but may also include classroom teachers employed by the district, school counselors employed by the district, school administrators employed by the district, district students, health care professionals licensed or certified to practice in this state, including medical or mental health professionals, the business community, law enforcement, senior citizens, clergy, individuals from nonprofit health organizations, and/or individuals representing local domestic violence programs. All non-parent representatives must reside in Montgomery County.

Membership Nepotism Restriction

CISD SHAC members may not be related to another CISD SHAC member by blood or marriage.

Size of Council

The CISD SHAC will consist of no less than five (5) members and no more than thirty-one (31) members.

Membership Recruitment, Application & Selection

Details regarding the recruitment of potential applicants, the application and selection process shall be determined by the [Membership](#) subcommittee and documented in the CISD SHAC Membership Recruitment, [Application & Selection Process document](#) that shall be posted on the CISD SHAC website year-round. This document will outline the process including criteria for selection as well as timing/deadlines. Additionally, a CISD SHAC Membership Application will be provided by the [Membership](#) subcommittee and posted on the CISD SHAC website year-round. Anyone interested in applying for the CISD SHAC must complete a CISD SHAC Membership Application (including CISD employees) with the exception of the Coordinator role which is appointed by CISD.

Term of Service & Term Limits

The term of service for appointment of parent members shall be three years with staggered term lengths to maintain a balance of new and tenured members and create stability and consistency in its operations. Non-parent members will be appointed to annual terms. Although there is no limit in the total number of years of service, members may serve a maximum of two consecutive, three-year terms. Terms begin upon the approval of CISD SHAC Membership by the CISD Board prior to each school year. By June 30th, each active member shall confirm continued interest to participate in the SHAC for the subsequent school year.

Code of Conduct

CISD SHAC members shall conduct themselves, in meetings and at all other times, with courtesy and respect to fellow members, district parents and students, CISD staff and Board, and members of other district advisory committees. In meetings, CISD SHAC members must be recognized by the CISD SHAC Chair before speaking, and otherwise respect the order maintained by the CISD SHAC Chair. Unless otherwise authorized by the CISD SHAC, members shall not speak for the CISD SHAC; and, unless otherwise authorized by the administration, CISD SHAC members shall not speak for CISD. Members, by their comments and/or actions, shall not reflect badly on the CISD SHAC. Violation of this code of conduct may result up to and including removal from the CISD SHAC by the CISD SHAC Chair and/or CISD Board.

Conroe Independent School District School Health Advisory Council Bylaws

Conflicts of Interest

Conflicts of interest for a CISD SHAC member shall include, but are not limited to, having a pecuniary interest in any discussions or recommendations of the CISD SHAC. The CISD SHAC members and Chair shall report any cases or possible cases of conflict of interest, as they are made aware, to the CISD Board for appropriate action. If a CISD SHAC member is determined to have a conflict of interest, appropriate action may include the required recusal from a particular agenda item or items, required recusal from a particular meeting(s), or removal from the CISD SHAC.

Member Removal/Replacement

If the member is unable to fulfill the duties of the role, resigns or is removed from the CISD SHAC for any reason, the CISD SHAC Chair shall submit a letter to the CISD Board stating the reason(s) and submit to the CISD board the membership subcommittees recommended replacement. A replacement is not required unless the vacancy impacts the parent majority requirement. If a replacement is required, the [Membership](#) subcommittee shall make a recommendation which the Chair will submit to the CISD Board for their approval and vote on the new SHAC member(s).

Meetings

Regular Meetings & Agenda

The CISD SHAC Chair will determine the regular meeting schedule of the CISD SHAC which must meet at least four times a year. Prior to regular meetings, the CISD SHAC Chair is responsible for drafting the agenda and providing it to the Coordinator for posting on the CISD SHAC internet website. The CISD SHAC Chair may solicit agenda requests from the CISD SHAC for consideration. During regular meetings the CISD SHAC Chair is responsible to call the meeting to order, assist with meeting flow and ensure reasonable progression of the agenda in a timely fashion, adjourn the meeting, and ensure that *Robert's Rules of Order* is followed.

Cancellation of Meetings

If necessary, the CISD SHAC Chair and officers may cancel any meeting of the CISD SHAC with good cause (i.e., inclement weather or other adverse conditions), and determine when the meeting shall be rescheduled. Members shall be given the reason for meeting cancellations and be given sufficient notice of cancelled or rescheduled meetings.

Open Meetings & Public Comment

CISD SHAC meetings are open to the public.

(a) Live-Stream

For every CISD SHAC regular meeting, the Coordinator will ensure a meeting link is available and operational on the CISD SHAC internet website for those CISD SHAC members who may not be able to attend the meeting in person, as well as, the general public to view the regular meetings via live-stream.

(b) Public Comment

During meetings, the public shall have a reasonable opportunity to provide comment. As a regular item on each meeting agenda, the CISD SHAC will hear from citizens who desire to make comments (both

Conroe Independent School District School Health Advisory Council Bylaws

agenda and non-agenda items) to the CISD SHAC if the citizen has emailed the SHAC at least 96 hours prior to the meeting. The CISD SHAC may not be able to deliberate or decide any matter that is not included on the agenda posted with notice of the meeting. The CISD SHAC Chair may limit the number of speakers, or the time given to speakers, based on the agenda.

Citizens who wish to participate in this portion of the meeting should present their concern, in writing, via the ConroeISDSHAC@conroeisd.net email address or verbally to a SHAC member, at least 96 hours prior to a scheduled meeting. For verbal concerns, the SHAC member should convey the message to the SHAC chair at least 96 hours in advance to ensure the agenda is updated as necessary.

Quorum & Voting

For regular meetings, the CISD SHAC Chair will ensure a quorum. A quorum shall be when the majority (51% or more) of the CISD SHAC membership is present, and the parents represent the majority (51% or more) of the membership present. Meetings may still be held without a quorum for purposes of presentations or discussion. Members shall attempt to reach decisions by consensus. However, if a clear consensus cannot be obtained, members shall reach a decision by majority vote if a quorum exists. No actions or votes may take place without a quorum. All CISD SHAC members are considered voting members and proxy voting shall not be permitted. SHAC advisor roles are appointed and do not follow the CISD SHAC Membership Recruitment, Application & Selection Process; therefore, they are not considered voting members of the SHAC. For voting items, member names shall be read by the Secretary via a verbal roll call and each member in attendance shall respond with a yea, nay or abstain to ensure proper and accurate voting records.

Attendance

Member attendance at regular meetings shall be conducted by a verbal roll call and recorded by the Secretary to elevate any attendance problems or discrepancies. Members should make every effort to be in attendance (whether the meeting is in person or via an online platform) at every general meeting. For in person meetings, Members must be physically present to be counted in attendance and to vote. Members are expected to attend at least half of the general meetings annually. If a member cannot attend a meeting, this individual should notify an officer with as much notice as possible prior to the meeting. If a member does not fulfill attendance expectations, their membership status may be reviewed by the CISD SHAC [Membership](#) subcommittee.

Notice of Meetings & Posting of Materials

At least 72 hours before the meeting, the Coordinator must post a meeting notice including the date, time, physical meeting location, agenda of the meeting, directions to access the meeting via live-streaming, instructions on how to request to participate in the [public comment](#) section of the agenda, and materials* for review during the meeting in the following locations:

1. A bulletin board in the central administrative office of each campus in the school district;
2. The CISD SHAC internet website*; and
3. all official CISD social media channels.

Meeting Recordings, Minutes & Materials

For each regular meeting, the Coordinator shall ensure the entire meeting is recorded (at a minimum audio but video/audio is preferred) and ensure recording is autotranscribed.

Conroe Independent School District School Health Advisory Council Bylaws

For each regular meeting, the Secretary shall:

1. capture minutes to include attendance of members, CISD staff, and visitors; the time the meeting was called to order and adjourned; the subject and content of each deliberation, the outcome of any votes (including the names of each person voting with yea/nay/abstain), order, decision, or other action taken by the CISD SHAC during the meeting, and a brief synopsis of the meeting proceedings; and
2. submit the minutes to the Coordinator and the SHAC Chair no later than the tenth day after the meeting.

As soon as practicable, the Coordinator shall ensure the regular meeting minutes, final materials, recordings, and recording transcripts are posted on the CISD SHAC's intranet website once approved by the CISD SHAC.

Subject Matter Experts

Anyone invited to join regular meetings or subcommittee meetings that are not members of the CISD SHAC are considered subject matter experts and are in attendance only to give counsel and advise, however they shall not guide or make decisions on behalf of the CISD SHAC or any subcommittee. Subject Matter Experts do not have voting rights.

Parliamentary Authority

Meetings will be governed by *Robert's Rules of Order* to the extent to which it does not conflict with the CISD SHAC Bylaws and Texas law. The Ranking Rules of Order shall be Texas law, CISD SHAC Bylaws and the *Robert's Rules of Order*.

Bylaw Revision History

Version #	Sections Revised	CISD SHAC Approval Date
1	All	April 25, 2023

Take Requests from Trustees Regarding Future Board Agenda Items

Recommendation:

That the Conroe Independent School District Board of Trustees take requests from Trustees for agenda items for future Board meetings as submitted by Carrie Galatas, General Counsel, and as recommended by Dr. Curtis Null Superintendent of Schools.

Explanation:

Board Policy BE Local requires the Board President and Superintendent to prepare the agenda for all Board meetings. The policy states that any Board member may request an agenda item. The policy further requires that the Superintendent include on the preliminary agenda of the meeting all agenda items that have been timely submitted by a Board member.

When requesting an item to be placed on the agenda the requesting trustee must provide the Superintendent with the name of the person to be placed on the agenda, the subject, or issues to be presented, and the approximate length of time needed for the agenda item. Local Board Policy BE requires that before the official agenda is finalized for any meeting, the Superintendent must consult the Board President to ensure that the agenda and the agenda items included meet with the Board President's approval. The policy further requires the Board President in his or her review of the preliminary agenda, ensure that any agenda items the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. This could be at a future meeting of the Board or at a Board workshop. Policy BE Local does not give the Board President the authority to remove from an agenda item requested by a Board member without that Board member's specific authorization.

To allow the District's administration to prepare for future Board meetings, the President will take requests for agenda items from Board members and work with administration and the requesting Board member to schedule the item for a future Board meeting or Board workshop. Board members will continue to be able to submit agenda item requests directly to the Board President or Superintendent in accordance with Board Policy BE Local.

Policy Reference: BE Local

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Carrie Galatas
General Counsel

BOARD MEETINGS

BE
(LOCAL)

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the third Tuesday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

**Special or
Emergency Meetings**

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda

Deadline

The deadline for submitting items for inclusion on the agenda is the fifth calendar day before regular meetings and the fifth calendar day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

In order for items to be placed on the agenda, the Superintendent must have the following information:

1. Name of the person to be placed on the agenda.
2. Subject or issues to be presented.
3. Approximate length of time needed.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

BOARD MEETINGS

BE
(LOCAL)

Notice to Members	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.
Closed Meeting	<p>Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.</p> <p>The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]</p>
Order of Business	The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
Rules of Order	The Board shall observe the parliamentary procedures as found in <i>Robert's Rules of Order, Newly Revised</i> , except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
Voting	Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]
Consent Agenda	When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
Minutes	<p>Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.</p> <p>The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.</p>
Discussions and Limitation	Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the

BOARD MEETINGS

BE
(LOCAL)

business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.