

Board Meeting Summary

November 14, 2023 • Regular Board Meeting • 6:00 p.m.

Opening

A regular meeting of the Conroe Independent School District Board of Trustees was held Tuesday, November 17, 2023, in the Board Room of Deane L. Sadler Administration Building located at 3205 W. Davis, Conroe, TX 77304. Superintendent Dr. Curtis Null and a quorum of the Board of Trustees attended the meeting: Skeeter Hubert, Theresa Wagaman, Datren Williams, Melissa Dungan, Tiffany Nelson, and Misty Odenweller. Stacey Chase attended the meeting virtually. Board President Skeeter Hubert called the meeting to order at 6:01 p.m. Mr. Hubert led the invocation and Mrs. Dungan led the pledges.

Special Recognition

The Board of Trustees gave special recognition to the following Conroe ISD National Merit Scholarship Semifinalists: Arman Ahmad, Mark Antonov, Kate Ashford, Mila Ashford, Rohan Balla, Landon Batza, Meghan Birney, Aiden Chandler, Landon Coutee, Jacob Daniels, Bethany Elliott, Isabel Eshetu, Rishab Ghosh, Morgan Glennie, Matyas Gomez Sanchez, Krishan Gupta, Dominic Handsborough, Hana Jeong, Claire Jones, Gideon Karp, Stephanie Ma, Brooks McCoy, Rohan Mehta, Roshan Mehta, Avery Moriyasu, Shivani Mundra, John Neal, Cindy Shen, Asong Shu, Kathleen Song, Zachary Thibodeaux, Alexa Tran, Nicholas Uthman, Owen Vander Wall, Joseph Vaughn, Nicholas Woravka, Acacia Zhang, and Grace Zhang.

Citizen Participation

The following citizen(s) addressed the Board

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| • Evan Berlin | • Steve Foley | • Anthony Shelton |
| • Dede Fox | • Deborah Farris | • Carolyn Nini |
| • Racheal Walker | • Lanah Burkhardt | • Linda Long |
| • Scott Kidd | • Riley Lee | • Alex Harris |
| • Brent Veazey | • Ryan Tsamouris | • Olimpia Rodriguez |
| • Noah Brown | • Trent Talbot | • Tina Orebaugh |
| • Robert Holden | • Leianne Alexander | • Amelia Loftis |
| • Juliet Loftis | • Paul Laskoski | • Susan Scruggs |

Legal

The Conroe ISD Board of Trustees declared the results of the November 7, 2023, Conroe ISD School Bond Election as tabulated by the Montgomery County Elections Administrator to be correct and issued a Certificate and Order reflecting the results.

Consent Agenda

The Board of Trustees approved the following items on the Consent Agenda as presented:

- Minutes from the October 17, 2023, Regular Board Meeting
- Amendment to the 2023-2024 Budget
- Receive Human Resources Report and Consider and Approve Employment of Professional Personnel
- 2023-2024 Campus Improvement Plans
- 2023-2024 District Improvement Plan
- Award RFP# 23-08-01 Career Technical Education (CTE) Materials, Supplies, & Equipment
- Award RFP# 23-08-02 Catering Services
- Award RFP# 23-08-03 Supplemental Contracted Educational Services & Professional Development Services
- Approve Remote Homebound Instruction Waivers for Special Education and Section 504 Students Receiving Virtual Instruction

Continued...

A Vision for CISD CISD is a learning community united in its commitment to ensuring all students graduate with confidence and competence. The schools and communities work together to provide performance standards which can be applied to the real world. This is achieved through the implementation of quality in instruction, operations, and leadership.



CONROE
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SCHOOL DISTRICT

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Administration

The Board of Trustees approved the cell phone committee's following recommendation regarding the use of cell phones during the school day by students in seventh and eighth grade:

- Cell phones and smartwatches may be used respectfully and responsibly before school and after school.
- Cell phones and smartwatches should be set on silent mode and be kept in the designated storage area during class time (e.g. backpacks, cell phone caddy, or lockers), and should not be visible during instructional time. Cell phones should not be used for reward time or free time.
- Cell phones and smartwatches should not be utilized in any area of the building during class time. This includes hallways, offices, restrooms, locker rooms etc. Cell phones and smartwatches should remain in the designated storage area when students leave the classroom during class time.
- Cell phone and smartwatch use during common times (e.g. lunches and class change) will be determined by campus administration in collaboration with the campus Foundations Team.
- Cell phones and smartwatches should not be used to capture video, audio, or images at school or on the bus.

The Board of Trustees also approved the following ninth through twelfth-grade cell phone and smartwatch guidelines:

- Cell phones and smartwatches may be used respectfully and responsibly before school and after school.
- Cell phones and smartwatches should be set on silent mode and be kept in the designated storage area during class time (e.g. backpacks, cell phone caddy, or lockers), and should not be visible during instructional time unless directed by a teacher for instructional use. Cell phones should not be used for reward time or free time.
- Cell phones and smartwatches should not be utilized in any area of the building during class time. This includes hallways, offices, restrooms, locker rooms, etc. Cell phones and smartwatches should remain in the designated storage area when students leave the classroom during class time.
- Cell phone and smartwatch use during common times (e.g. lunches and class change) will be determined by campus administration in collaboration with the campus Foundations Team.
- Cell phones and smartwatches should not be used to capture video, audio, or images at school or on the bus unless given permission by campus staff.

Assistant Superintendent of Teaching and Learning Dr. Hedith Upshaw presented the status of the 2024-2025 calendar survey results. The Board provided input regarding the school calendar process.

Assistant Superintendent of Operations Mr. Chris McCord presented an attendance zone update for elementary schools in the Caney Creek High School and Conroe High School feeder zones.

The Board of Trustees approved a resolution authorizing the District to begin the process of renewing its designation as a district of innovation.

Public Hearing

The Regular Meeting was adjourned to hold a public hearing as required by Texas Education Code §12A.002 for the purpose of determining whether the District should revise and/or renew its local innovation plan.

Administration

The Board of Trustees approved to designate the District Level Planning and Decision-Making Committee as the Local Innovation Plan Committee. Appointment of this committee to serve as the Local Innovation Plan Committee is the most efficient use of District resources due to their depth of knowledge and representative composition – community members, business representatives, parents, and professional staff from all feeder zones.

Continued...

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Operations

Assistant Superintendent of Operations Mr. Chris McCord presented the status of the Districtwide Intruder Detection Audit Report Findings conducted by the Texas School Safety Center.

Planning and Construction

The Board of Trustees approved a change order to the Guaranteed Maximum Price Amendment for the Conroe High School Master Plan Project and delegated authority to the Superintendent to execute the contract documents.

Mr. Easy Foster, Director of Planning and Construction, presented the progress and status of current capital improvement projects.

Business/Purchasing

The Board of Trustees approved to award the following as presented by the Director of Procurement & Business Services Rick Reeves:

- RFP# 23-08-05 Auto Fleet Parts
- RFQ# 23-10-01 Portable Buildings
- RFP# 23-08-04 Instructional Supplies & Materials for the Classroom

Business/Finance

Chief Financial Officer Darrin Rice presented information to the Board regarding ways to increase employee compensation, the potential impact on the district's budget, teacher hiring schedule, and employee pay plan.

The Board of Trustees voted to approve a 2.5% raise on the midpoint for all Conroe ISD employees. The raise will be applied retroactively to the beginning of all employees 2023-2024 contract start date.

The Board of Trustees accepted the year-to-date financial reports for information as presented by Mrs. Karen Garza, Director of Finance.

Legal

The Board of Trustees adopted updates to Local Board Policies *EFA Instructional Resources - Instructional Materials* and *EFB Instructional Resources – Library Materials*.

The Board also received Local Policy Manual Update 122 for review along with Local Board Policies CQB Technology Resources – *Cybersecurity*; CSA Facility Standards – *Safety and Security*; DC Employment Practices; EHB Curriculum Design – *Special Programs*; EHBC Special Programs – *Compensatory Services and Intensive Programs*; EHBCA Compensatory Services and Intensive Programs – *Accelerated Instruction*; FEA Attendance – *Compulsory Attendance*; FFAC Wellness and Health Services – *Medical Treatment*; FFB Student Welfare – *Crisis Intervention*; FL Student Records; and, GKG Community Relations – *School Volunteer Program*.

The Conroe ISD Board of Trustees took no action to cast votes in election of 2024-2025 Montgomery Central Appraisal District Board of Directors.

The Board conducted a Level Three Hearing to consider the appeal of the Reconsideration Committee's decision relating to Drama by Raina Telgemeier. In a vote of 5 to 2 the Board voted to remove the book from intermediate and junior high school collections and leave the book in high school collections

Adjournment

President Skeeter Hubert adjourned the meeting at 12:53 a.m.

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