

Instructions for Fisher Scientific - The Science Education Division

For Vendor Quote:

Mention Bid# 19-08-01A for contracted pricing

Phone: (800) 766-7000

can also email fse.bids@thermofisher.com

When entering the purchase requisition:

You must list each item as a separate line. There is a 30-line limit per requisition for orders shipping to the warehouse.

| | |
|--------------------|--|
| Vendor Number: | 00002161 – Fisher Scientific Company LLC |
| Comment Line: | RFP #19-08-01A |
| Commodity: | 300-017 |
| Account Code: | 6399 |
| Description Lines: | Item # followed by description |
| Notes: | Quote # |
| Ship To: | Warehouse – 727W – or – Campus *see below |

***Attach the quote to the requisition**

*Shipping to campus:

- Live specimens must ship to your campus
- List “Ship to” as your campus
- You must receive the items in eFinancePlus once picked up

Contact Buyer Emily Deska in purchasing with questions.