

# Work Schedule • 2023-2024 School Year

## CONROE INDEPENDENT SCHOOL DISTRICT

### 10 Month Employees

**182 days**

**Start date** August 3, 2023 **End date** May 23, 2024  
**Non-workdays** | 10/6, 4/19

**Employees**

Bus Driver & Monitor  
 Child Nutrition Manager in Training  
 Child Nutrition Assistant Manager  
 Child Nutrition Associate/Cashier  
 Child Nutrition Warehouse Person/Driver  
 Class C Auxiliary Driver  
 Transportation (*Safety Trainer, Video Technician*)

**183 days**

**Start date** August 7, 2023 **End date** May 24, 2024

**Employees**

Behavior Support Paraprofessional (*RBT*)  
 (*Campus-based, District-level*)  
 Campus Paraprofessional  
 Deaf Education Secretary  
 Financial Secretary (*Junior High*)  
 Homeless Student Parent Liaison  
 Job Coach (*Campus-based, Community-based*)  
 Lead Clinic Assistant  
 Licensed Vocational Nurse  
 Migrant Liaison  
 Occupational Therapist/Assistant  
 Parent Involvement Liaison  
 Parent Resource Center Liaison  
 Prevention Control Officer  
 Physical Therapist/Assistant  
 Spanish Language Interpreter

**187 days**

**Start date** August 1, 2023 **End date** May 24, 2024

**Employees**

ARD Facilitator  
 Assistive Technology Aide  
 Athletic Coach  
 Band Director  
 Braillist  
 Child Nutrition Manager  
 Choir Teacher  
 Coordinator - 504/IAT (*High School*)  
 Counselor (*Special Education*)  
 CTE Teacher  
 Deaf Education Interpreter  
 District Reading Interventionist  
 Family Engagement Liaison  
 Lead Adaptive PE Teacher  
 Librarian  
 Instructional Coach (*Campus*)  
 Nurse  
 Office Clerk - Child Nutrition  
 PEIMS Clerk (*JDC*)  
 Positive Behavior Support Liaison  
 Project Mentor Facilitator  
 Project Mentor Liaison Facilitator  
 Social Services Liaison  
 Social Worker (*Special Education*)  
 Speech Language Pathologist  
 Speech Language Pathology Assistant  
 Speech Therapist  
 Teacher  
 Technologist (*Junior High, High School*)  
 Theater Arts Teacher (*High School*)

**190 days**

**Start date** August 3, 2023 **End date** May 23, 2024  
**Non-workdays** | 10/6-9, 11/7, 11/20-22, 12/18-22,  
 1/2, 2/16-19, 3/11-15, 3/29-4/1

**Employee Holidays** | 9/4, 11/23-24, 12/25-29, 1/1, 1/15

**Employees**

Custodial Campus Employee

**193 days**

**Start date** July 27, 2023 **End date** May 30, 2024

**Employees**

District Assistive Technology Teacher  
 Secretary - OT/PT  
 Special Education Transition Specialist

### 11 Month Employees

**197 days**

**Start date** July 24, 2023 **End date** May 31, 2024

**Employees**

Audiologist  
 Diagnostician  
 LSSP, LSSP Intern, LSSP Trainee

**202 days**

**Start date** July 17, 2023 **End date** May 31, 2024

**Employees**

Assistant Principal  
 Athletic Trainer  
 Board Certified Behavior Analyst  
 Budget Clerk (*Campus*)  
 Child Nutrition Manager 4  
 Counselor  
 CTE Agri-Science Teachers (*High School*)  
 High School Completion Specialist  
 In-Home & Parent Training Facilitator  
 Instructional Coach (*District*)  
 Instructional Facilitator  
 Lead Dyslexia Interventionist  
 Lead OT/PT  
 Parent Liaison (*Special Education*)  
 PEIMS Clerk  
 Secretary (*Assessment Center*)  
 Secretary (*Intermediate, Elementary*)  
 Social Worker, Parent Education  
 Special Education Behavior Specialist  
 Special Education Transition Facilitator

### 12 Month Employees

**217 days**

**Start date** July 1, 2023 **End date** June 30, 2024

**13 Off-Duty Days**

**Employees**

Associate Principal (*Junior High School*)  
 Crisis Intervention Specialist  
 Health Services Specialist  
 Library Media Specialist (*District*)  
 Principal (*Elementary/Intermediate/Virtual School*)  
 Special Education Transition Administrator

### Inclement Weather Day Plans

**1<sup>st</sup> and 2<sup>nd</sup> Make-up Days**

**Work Schedule:**

182, 183, 187, 190, 193, 197, 202, 217, 226

**Make Up Day Flex**

**226 days**

**Start date** July 1, 2023 **End date** June 30, 2024  
**4 Off-Duty Days**

**Employees**

Administrator, Teacher Training Center  
 Administrative Assistant  
 Activity Fund Clerk  
 Assistant Athletic Director/Head Coach (*High School*)  
 Assistant Coordinator  
 Assistant Director  
 Assistant Specialist  
 Assistant Supervisor  
 Assistant Superintendent  
 Associate Director  
 Associate Principal (*High School*)  
 Campus Athletic Secretary  
 Chief Financial Officer  
 Chief of Police  
 Child Nutrition Office Staff  
 CISCO Networking Teacher (*District*)  
 Computer - Mediated Instructional Assistant  
 Computer Technician - Counselor  
 Coordinator  
 Data Entry Clerk (*High School, Transportation*)  
 Deputy Superintendent  
 Director  
 Executive Director  
 Executive Legal Assistant  
 Field Trip Specialist  
 Finance Office Employee  
 Financial Secretary (*High School*)  
 Fleet Service Technician  
 Fleet Technician  
 General Counsel  
 Headmaster  
 Human Resources Employee  
 Internal Audit Manager  
 Internal Staff Auditor  
 JROTC Instructor  
 Lead Counselor (*High School*)  
 Lead Instructional Facilitator  
 Legal Assistant  
 Manager  
 Parts Clerk  
 Print Shop Employee  
 Principal (*Junior High, High School*)  
 Receptionist (*High School*)  
 Records Clerk (*Special Education*)  
 Registrar (*High School*)  
 Safety Trainer  
 Secretary (*Central Office, Natatorium, Police, Transportation*)  
 Secretary (*Junior High, High School*)  
 Shop Foreman  
 Specialist  
 Supervisor  
 Systems Administrator (*CN*)  
 Systems Analyst (*CN*)  
 Technology Department Employee

**262 days**

**Start date** August 1, 2023 **End date** July 31, 2024

**10 Vacation Days**

**1<sup>st</sup> and 2<sup>nd</sup> Make-up Days** | Next Scheduled Holiday

**Employees**

Auxiliary (*Custodial, Maintenance, Natatorium, Police, Transportation, Warehouse*)

### 2023-2024 School-Year Holidays for all 262 Day Auxiliary Employees

September 4 .....*Labor Day* ..... 1  
 November 23-24 .....*Thanksgiving* ..... 2  
 December 25-29 .....*Winter Break* ..... 5  
 January 1.....*New Year's Day*..... 1  
 January 15.....*Martin Luther King Day* ..... 1  
 May 27 .....*Memorial Day*..... 1  
 July 4.....*Independence Day*..... 1

**Total Days** ..... 12

Employees may earn up to 5 paid state personal days and 5 paid local personal days per year.