

## Common Budget Codes - Admin (HR)

(This list is not all inclusive. Please refer to the Finance Manual for a complete list.)

### Common Funds

199X - General Fund  
211X - Title I, Part A  
255X - Title II, Part A Teacher Principal Training/Recruiting  
  
(X = fiscal year code)

### Functions (used at the admin level)

41 - General Administration  
51 - Maintenance & Operations

### Common Subobjects

00 - General  
94 - Prior Year Encumbrances (last year POs)  
WL - Wellness Program

### Organizations

726 - Human Resources

### Program Intent Codes

24000 - Accelerated Education  
99000 - Undistributed

### Commonly Used Account Codes

6112 - Substitutes for Professionals  
6118 - Extra Duty Pay for Professionals  
6121 - Extra Duty Pay for Support Personnel (Paraprofessionals)  
6122 - Substitutes for Support Personnel (Paraprofessionals)  
6127 - Part Time Employee Pay  
6211 - Legal Services  
6219 - Other Professional Services (only nine professional services qualify)  
6245 - Repair of Equipment  
6248 - Repair of Data Proc/AV Equip/Annual Licensing and Maint Agreements  
6269 - Other Rentals (copier machine)  
6299 - Misc Contracted Services  
6317 - Computer Equipment/Audio Visual Equipment  
6318 - Furniture  
6325 - Books/Library Books (includes eBooks)  
6329 - Other Reading Materials (newspapers, magazines)  
6395 - Printing  
6399 - General Supplies (office supplies, postage, etc)  
6411 - Employee Travel (registration, mileage, hotel, meals, webinars)  
6495 - Dues (employee membership dues only)  
6497 - Fees & Dues (employee fees not related to travel)  
6498 - Awards  
6499 - Misc Oper Exp (includes food/refreshments for school related meetings)