

CAREER/TECHNICAL EDUCATION

For the 2020-2021 school year, CTE course offerings will be available in Traditional-In Person, with limited course offerings in Remote Instruction.

IN-PERSON INSTRUCTIONAL MODEL

The Conroe ISD CTE program will follow all Conroe ISD school opening procedures with additional safety precautions. CTE courses taught on high school campuses will also continue to be offered and also follow all district and campus safety protocols. CTE will follow district and state protocol regarding social distancing, safety procedures, and sanitizing surfaces and materials. If necessary, additional supplies will be purchased to prevent sharing of materials. Some course requirements may be adjusted to ensure adherence to the necessary safety protocols from Conroe ISD or other governing bodies.

SCHOOL CLOSURE REMOTE/ONLINE INSTRUCTION MODEL

The CTE program will follow all Conroe ISD School Closure protocols and campuses will be closed in the event that the school district is closed. During a school closure, all CTE courses would move to an online/remote platform. In the event that one or more high school campuses are closed, CTE program may remain open if it is deemed that there was not any exposure at the campus the CTE program is offered. Students from a high school campus that has closed due to a safety concern will not be allowed to participate in CTE courses in a Traditional-In Person format and would need to access learning temporarily through Remote Instruction.

Adjustments will be made to the curriculum so that a transition to Online/Remote Instruction is streamlined. Teachers and students will have the tools they need to be successful in this learning environment. Some course content may be adjusted to accommodate for software and hardware issues. To the greatest extent possible, electronic access to learning materials and platforms, including a district supplied Chromebook for home use, will be made available if needed.

REMOTE/ONLINE INSTRUCTIONAL MODEL

For students who opt to take Online/Remote Instruction courses, a limited number of CTE courses will be available online. High school students may elect to take CTE courses that are not offered in Online/Remote Instruction in a In-Person format at their home campus or while taking non-CTE courses in Online/Remote Instruction.

The following courses will be developed in Canvas by Conroe ISD CTE teachers and taught by Conroe ISD CTE teachers in Remote Instruction:

REMOTE/ONLINE INSTRUCTION CTE COURSES:

- Business Information Management I (BIM)
- Principles of Health Science
- Medical Terminology
- Principles of Agriculture/Food/Natural Resources

- Principles of Business, Marketing and Finance
- Small Animal Management
- Sports and Entertainment Marketing
- Vet Med
- Social Media Marketing
- Livestock Production

Teachers and students will have the tools they need to be successful in this learning environment. Some course content may be adjusted to accommodate for software or hardware issues. To the greatest extent possible, electronic access to learning materials and platforms, including a district supplied Chromebook for home use, will be made available if needed.

CTE PROGRAM CLASSROOM SAFETY PROTOCOLS

It is the primary goal to ensure that students have a safe learning environment. In CTE classrooms and labs, specialized equipment may be used. Based on guidelines from industry, TEA, CDC, and Conroe ISD, CTE teachers will follow updated safety procedures and students will be taught and expected to follow the procedures. As safety guidelines continue to change depending on the nature of the public health situation, Conroe ISD will continue to monitor and adjust as needed.

WORK-BASED LEARNING

Some CTE courses require a student internship or require students to participate in learning activities at a work site. Due to the current public health situation, some internships or student work sites may not allow students on site. If students are unable to complete internship or work hours, alternative options will be provided to complete their Conroe ISD coursework. However, it may not be possible to complete some industry certifications without the required internship or work experience hours. If students are allowed to participate in an internship or off-site work experience, students and parents/guardians will be required to complete additional documentation to allow student participation. Students will be required to follow the safety protocols utilized by the internship site.

CULINARY ARTS

The Culinary Arts program will follow the CDC, TEA, and Texas Restaurant Association guidelines to ensure proper food handling safety and kitchen safety. In addition to the safety protocols utilized in every CISD classroom, the Culinary department will follow these additional guidelines:

- Practice safety protocols during food preparation: gloves, mask
- Take temperatures of students working in the kitchen.
- Additional spacing between workstations.
- Use of disposable items used when available.
- Mandatory stops throughout class for hand washing and sanitizing and disinfecting.
- Use of stainless-steel utensils and food preparation equipment when available.
- Sanitize all equipment with 185-degree sanitizing setting on dishwasher.
- Follow guidelines published by the [Texas Restaurant Association](#).

- Students sanitize hands between interaction with students/staff, wear masks and gloves
- Tables spaced 6 feet apart.
- Regularly and frequently clean and disinfect any high touch surface areas, such as doorknobs, tables, and chairs.
- Disinfect any items that come into contact with students/staff.
- Clean and disinfect the area used for dining (table, etc.) after each group of students/staff depart, including the disinfecting of tables and chairs. Use of disposable items when available (pre-packaged utensils, plastic cups, paper napkins, pre-packaged salt/pepper packets).

SCHOOL STORE

When open, the school store will follow the following guidelines:

- Limit the number of students in the school store to five at a time.
- Store patrons will be asked to follow social distancing practices and keep six (6) feet away from each other.
- Disinfect surface areas between customers.
- Practice safety protocols while stocking and running school store: gloves, mask
- A safety partition may be utilized at the cashier area.

AG MECH SHOP/WELDING/CONSTRUCTION TRADES

In addition to the safety protocols utilized in every CISD CTE classroom and lab, the Ag Shop/Welding Lab and Construction Trades Program will follow these additional guidelines:

- Practice safety protocols while working in shop: gloves (required for shop work), mask
- One student at a time working at each workstation (tool)
- Disinfect surface areas between students
- Nonessential visitors, volunteers, will not be allowed on campus

CONROE ISD LIVESTOCK FACILITIES (GENERAL INFO)

Conroe ISD provides two Livestock Facilities: a facility utilized by TWHS and TWCPHS, located on Pruitt Road and the Otwell Center utilized by ORHS and GOHS located on Fairview. These facilities are for the purpose of training and raising livestock.

This plan is designed to provide appropriate protocols for social distancing to help prevent exposure to COVID-19 by student exhibitors, parents, sponsors and staff. The protocols and rules for the Livestock Facilities will be updated as additional information becomes available. The following guidelines were developed with assistance from the Conroe ISD district and campus Administration and Conroe ISD's Agricultural Science Teachers. The Conroe ISD Ag Science teachers will work closely with Conroe ISD leadership and campus administrations to ensure that timely and appropriate responses will be made to help protect the safety and well-being of student exhibitors, parents, and staff. Staff and students will be expected to conduct themselves in a manner aligned with all guidelines in order to protect themselves and others. It is the responsibility of all those involved to ensure these guidelines are followed.

Primary Goals

- Limit risk of exposure by maintaining social distancing throughout all activities conducted at the Conroe ISD Livestock Facilities.
- Emphasize personal hygiene such as hand washing and use of hand sanitizer upon entry and exit of the Project Center.
- Implement routine and enhanced cleaning and sanitization of equipment, Ag barns, trucks and trailers.
- Plan and communicate safe access to facilities to minimize personal interaction and facilitate social distancing.

Guidelines & Prevention Strategies Facility & Equipment Sanitization.

1. The Conroe ISD Livestock Facility will be cleaned and disinfected as needed.
2. Equipment - such as scales, treadmill and stands will have disinfecting sprays placed on them for cleaning of the equipment after each use. It is the responsibility of each student to clean equipment before and after use.
3. Equipment - such as buckets and sifters, will be provided to each student and will not be shared between students. Equipment will be cleaned before and after each use.
4. Hand washing stations will be located at each entrance area.
5. Adequate supplies will be on hand for staff and students to disinfect throughout the day.
6. Large items shared by the facility, must be wiped down before and after each use. Disinfecting sprays or wipes will be provided.

LIVESTOCK FACILITY STAFF REQUIREMENTS

- Physical contact should be kept to an absolute minimum. No handshakes, high fives, back slaps, hugs, fist bumps, etc.
- 6-foot Social Distancing Rule: 6 feet of space should be maintained between students/parents and staff at all times while monitoring the facilities.
- Staff will sanitize their hands before, during, and after working at the Livestock Facility.
- Ag Teachers will be responsible for disinfecting high touch areas.
- Staff will wear masks.
- Entrance and exit gates must remain closed at all times.

LIVESTOCK FACILITY STUDENT REQUIREMENTS

- Students will park or be dropped off and picked up each day at designated areas and times. Parents are asked to remain in their cars. One parent will be allowed to assist their child if needed. The parent will be required to wear a face covering and follow social distancing guidelines.
- Students must sign into the barn.
- 6-Foot Social Distancing Rule - 6 feet of space should be maintained between students at all times.
- Students will immediately report to a predetermined location while maintaining the 6-Foot Rule.
- Students will sanitize their hands before, during and after working at the Project Center.

- Physical Contact - There should be no contact with others. No handshakes, high fives, back slaps, hugs, fist bumps, etc.
- Students will be given designated areas to keep tack. Student tack should only be touched by that student and students will keep their tack in that area.
- When applicable, students will be given individual tack instead of using a shared tack system (animal waste buckets, rakes, brooms, etc.)
- Students should NOT enter or touch other students' tack, animals, feed containers and gates.
- Students must exercise their animal inside the Livestock Facility gates.
- Students will wear masks.
- Livestock Facility access is restricted to morning and afternoon feedings/walking/cleanings.

LIVESTOCK FACILITIES GENERAL GUIDANCE

Facility areas for different groups will be appropriately spaced to meet social distancing requirements. Indoor facilities will be limited to 25% capacity or current guidance. Only two (2) students allowed in the wash rack at a time. Only two (2) students allowed in the clipping area at a time. Face masks are required at the Livestock Facilities.

LIVESTOCK FACILITIES COVID-19 SYMPTOMS, TESTING, AND MANAGEMENT (UIL/TEA PROTOCOL)

- If you or someone you've come in contact with has tested positive for COVID-19, CISD must be notified immediately.
- When a staff member or student tests positive for COVID-19, that staff or student must be removed from the facility. Anyone determined to be a close contact will be required to self-quarantine. Arrangements must be made to provide care and feeding of livestock projects during this time.
- When a staff member or student experiences any of the symptoms of COVID-19, they should self-isolate until the below conditions have been met.
 - In the case of an individual who was diagnosed with COVID-19, the individual may visit when all three of the following criteria are met: at least three days (72hours) have passed since recovery (resolution of fever without the use of fever-reducing medications); and the individual has improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least ten days have passed since symptoms first appeared; or
 - In the case of an individual who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return to the livestock facility until the individual has completed the same three-step criteria listed above, or
 - If the individual has symptoms that could be COVID-19 and wants to return to livestock facility before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID 19-testing location.

CTE PARENT/GUARDIAN COMMUNICATION PLAN

- Information will be provided to all parents/guardians outlining the COVID-19 livestock facility protocol and procedure.
- Ag Science teachers will contact and educate student exhibitors on expectations and protocol prior to entering any livestock to the Livestock Facilities.
- Parents will be updated on a regular basis on any changes in protocol.

CISD CHILD CARE LAB COVID-19 PROTOCOLS

The CISD Child Care Labs will follow the CDC, TEA and the American Academy of Pediatrics guidelines to ensure proper safety protocols for the childcare facility, staff and children. In addition to the safety protocols utilized in every CISD classroom, the Child Care Lab will follow these additional guidelines:

Screenings

- Preschoolers will have their temperature checked daily before entering the lab. A child with a fever of 100.0 or higher will not be allowed in the lab until fever free for 24 hours.
- Preschoolers may have random temperature checks during the day.
- High School students working in the lab will have their temperature checked daily before entering the lab.
- Staff will be screened daily for temperature.

Sanitizing and Safety of Staff and High School Students

- Staff must wear a mask until the mandate is changed by the governor, CDC, district, or campus policies.
- High School students working as teacher interns in the lab must wear a mask until the mandate is changed by the governor, CDC, district, or campus policies.
- Sanitize tables between each high school class in the lab.

Sick Children and Communication

- Communicate to parents the importance of keeping children home when they are sick.
- Communicate to staff the importance of being vigilant for symptoms and staying in touch with facility management if or when they start to feel sick.
- Keep sick children and staff separate from well children and staff until they can be sent home.

Social Distancing Strategies

- Nap mats should be 6 feet apart.
- Consider placing children alternating head/toe to reduce contamination during naps.
- Parents drop off and pick up children by signing them in and out while outside the lab. Parents do not enter the lab.
- Space centers at least 6 feet apart. You may rotate which centers are open to accommodate the social distancing.

Electronics and Sanitation

- Follow the manufacturer's instructions for all cleaning and disinfection products.
- Consider the use of wipeable covers for electronics.

- If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.

Linen Sanitation

- Soft fabric toys will be removed from the lab.
- All mats will be labeled for each child and only used by that child.
- Children will take home their linens each Friday and bring them back cleaned on Mondays.

Toys and Manipulatives Sanitation

- Toys will be sanitized after use. Have enough toys/centers available to close those used until proper cleaning can take place.
- Space centers at least 6 feet apart. You may rotate which centers are open to accommodate the social distancing.

Sanitizing and Safety

- Staff must wear a mask until the mandate is changed by the governor, CDC, district or campus policies.
- High School students working as teacher interns in the lab must wear a mask until the mandate is changed by the governor, CDC, district or campus policies.
- All children, staff, and high school students should engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks
 - Before and after preparing food or drink
 - Before and after eating or handling food, or assisting children with food
 - After using the toilet
 - After meeting bodily fluid
 - After playing outdoors
 - After handling garbage or trash
- Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
- Supervise children when they use hand sanitizer to prevent ingestion.
- Place posters describing handwashing steps near sinks.
- Students sanitize hands between interaction with students/staff.
- Regularly and frequently clean and disinfect any regularly touched surfaces, such as doorknobs, tables, and chairs.
- Disinfect any items that students/staff encounter.

Food Service in the Child Care Lab

- Have one person prepare the meals.
- Use disposable items when available.
- Sanitize items using the sanitize setting on the dishwasher.

- Clean and disinfect the area used for dining (table, etc.) after each group of students/staff depart, including the disinfecting of tables and chairs. Use of disposable items when available (pre-packaged utensils, plastic cups, paper napkins, pre-packaged salt/pepper packets)

Parent/Guardian Communication Plan

- Information will be provided to all parents/guardians outlining the COVID-19 Child Care Lab protocol and procedure.
- Child Care Lab Teachers will contact and educate student participants on expectations and protocol prior to entering the lab, or participating in any club activities.
- Parents will be updated on a regular basis on any changes in protocol.

In addition to the safety guidelines provided by CISD Childcare for the classrooms, the labs will follow these guidelines:

- AM drop-off perform well check of the child, parent.
- Parents will wear masks at drop off point to sign in the child.
- Limit access to labs to individuals within program enrollment.
- Take temperatures of students and staff preparing meals and snacks.
- Use of disposable items in the kitchen as available.
- Multiple scheduled breaks for handwashing for children, students, and staff.
- Direct handwashing for students and staff required but not limited to before, during, and after food preparation, providing drinks and snacks, meals, toileting, and direct care, such as first aid.
- Additional spacing between workstations.
- Students will arrive and depart through one predetermined checkpoint to complete their well check, and turn in any used materials for disinfecting before entering/exiting the lab environment.
- Students will document their daily attendance in the lab environment.
- Lab staff will sanitize all equipment and kitchen utensils for food preparation with sanitation equipment/dishwasher.
- Scheduled cleaning and/or disinfection of tables, chairs, and toileting areas and regularly touched surfaces, as well as between children's access to these items.
- Limit the ratio of children to students accessing the lab at a time to practice social distancing guidelines.
- Practice social distancing as appropriate for the activity and lesson designs.
- High school students will wear masks in the lab, and will practice safety protocol for gloves, for cleaning and sanitizing, preparing foods, and activities within the lab environment.
- No soft toys, pillows, or outside items admitted into lab environment.
- Nonessential visitors, volunteers, will not be allowed in lab.
- Hand sanitizer stations will be set up at entry/exit points in lab.
- PM pick up will be conducted through practicing social distancing measures as specified by campus administrators and childcare lead teacher.
- All stakeholders will contact CISD immediately, and their local lab Lead Teacher and Campus Administrator, if they have come into contact with or are experiencing any symptoms of COVID-19, and communication and self-isolation procedures will be followed accordingly.

CISD CTE CONTACT

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