

Entering Conroe ISD Facilities During School Closure

Per Governor Abbott's April 17, 2020, order, the following parameters will apply for Conroe ISD employees entering into District facilities.

- Where possible, teachers and staff should continue to work remotely. Employees may go into the classroom for video instruction, to perform administrative duties, and/or to clean out their classrooms. Campus and/or facility administration should make a schedule for building use that ensures:
 - Teacher and staff time at schools/facilities should be staggered to enable social distancing to be implemented effectively.
 - Teachers and staff must be in the classrooms or offices by themselves, with doors closed when possible, and must maintain social distancing of at least 6 feet from one another.
- Employees should wear masks if available, or face coverings if masks are not available.
- Employees must screen themselves before coming into any District facility using the following criteria:

Each employee should take their temperature and be able to answer NO to all the following questions:

 - Feeling feverish and/or a temperature at or above 100°F
 - Signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat now or in the past 10 days.
 - Signs or symptoms of illness including nausea, vomiting, and/or diarrhea now or in the past 10 days.
 - Loss of taste and/or smell in the past 10 days.
 - In the previous 14 days has had contact with someone with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or has cared for a person with COVID-19 or any illness in the previous 14 days;
- Practicing good hand hygiene is critical to not spreading germs/illness.
- **Frequent touching or readjusting a face mask with unwashed hands can increase the likelihood of exposing oneself to germs/illness.**
- Precautions should be used when putting on and taking off mask to prevent the spread of germs/illness.
- District facilities will continue to be cleaned including bathrooms, doorknobs, and other commonly touched surfaces.
- Food Distribution protocols include additional/separate safety measures to reduce the transmission of illness.

Putting on a Mask



Put on mask.



Fit mask to nose.



Put on face shield
or goggles.



*** DO NOT** touch
face or re-adjust
mask once on.



CONROE
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SCHOOL DISTRICT

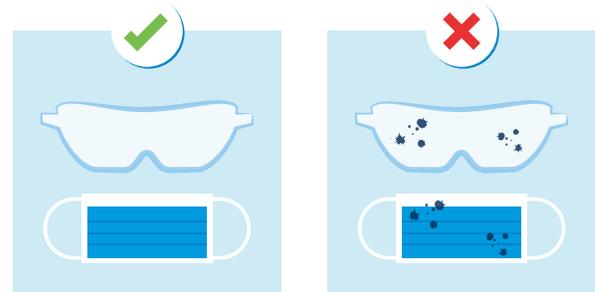
Taking off a Mask



To optimize our PPE supply, medical face masks should be removed after wearing and placed to dry in the sun for 30 minutes. After drying, the used mask should be placed in a paper bag (not plastic) for storage until the next use. **MASK ARE NOT TO BE SHARED.** Goggles should be cleaned after each use.

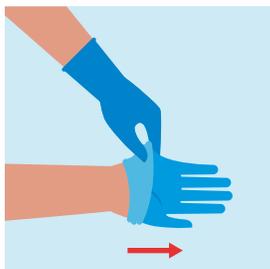
To clean a homemade fabric mask:

1. Wash between wearings.
2. Remove any inner filter from the pocket in the mask.
3. Set filter out to dry in sun for 30 minutes.
4. Wash the fabric mask in hot soapy water and dry on high heat.



Keep **eyewear** and **face protection** if they are **not** visibly soiled.

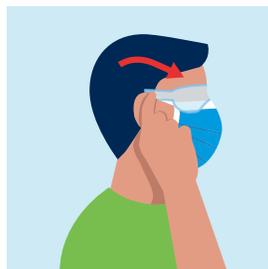
Order for Removing PPE



Gloves are removed first.



Perform hand hygiene before touching eyewear and mask.



Remove and wash eyewear.

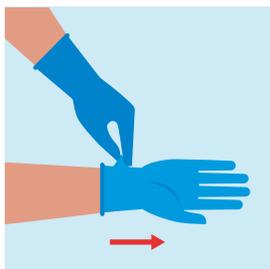


Remove mask.

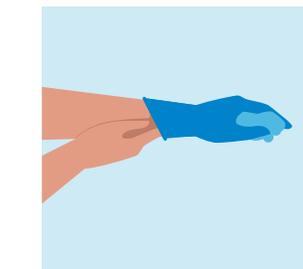
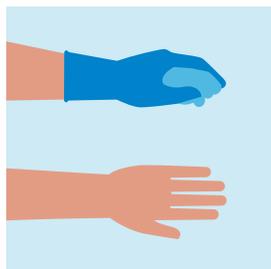


Perform hand hygiene again.

How to Safely Remove Gloves



Remove by gripping at the cuffs.



Immediately dispose of gloves in appropriate waste.



Wash hands.

Replace gloves after contact with a person or infected area, or if the gloves become contaminated or damaged.

Wearing gloves in some situations may be a practical measure to reduce the spread of infection, especially in health care environments or as a part of a cleaning regime.