

Need To Know For Principals - Custodial

No tape on any type of flooring. Especially on wooden gym floors or stages.

Only use Ticky Tack on walls to hang light weight items.

<https://www.amazon.com/ticky-tack/s?k=ticky+tack>

Please do not create work orders for Custodial concerning items that are a part of our regular summer cleaning. We do not need work orders for carpet cleaning/rug cleaning or for tile floors to be scrubbed and re-finished.

We do need a work order for in house moves prior to the Custodial team arrival for summer cleaning. Only one work order please.

Moves from one campus to another require a separate work order for each move unless you have more than one teacher moving from your campus to the same new campus.

Please put in a work order for in house moves of heavy items. Our moving crew will handle or assist your custodians with those items.

Do not put in a work order or contact the Custodial Department to request furniture. Available furniture will be on the District Auction that is sent out by Mr. Chris McCord.