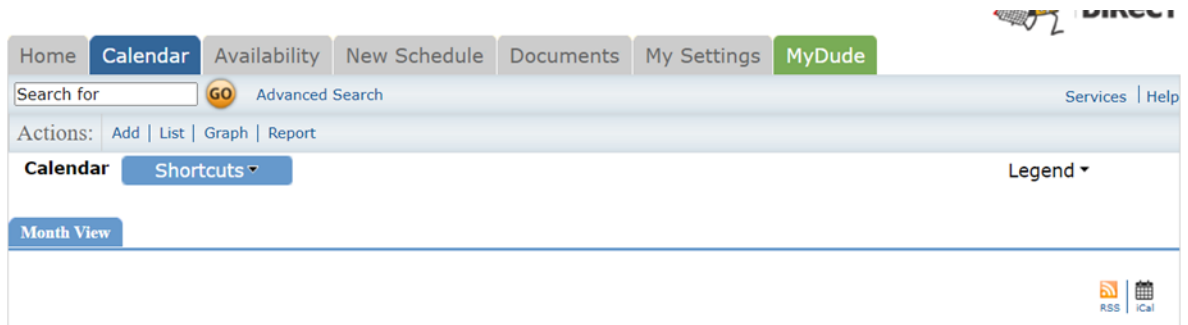


SCHOOL DUDE—FACILITY SCHEDULING: Check and Print Schedule

Log in to School Dude—FS Direct: Facility Scheduling

Select the Calendar Tab



Select the Month. The page will automatically refresh.

Select your Campus, then select “Refresh”

Select Month/Year
October 2020

Area: -- Select Area --
Location: Knox Junior High - 046
Building: --Select Building--
Room: -- Select Room--

Start Time: 1:00 AM and greater
Event Status: ALL events
Organization: -- Select Organization --

Refresh Calendar

Event Calendar for October 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						3 Drill Team
4	5 Football games	6 Volleyball practice Football games	7 Volleyball practice 9/19 RENTAL: The Woodlands Running Club- Junior	8 Volleyball practice	9	10
11	12	13 Volleyball practice Volleyball games	14 Volleyball practice 9/19 RENTAL: The	15 Volleyball practice	16 Volleyball practice	17 *RENTAL: 9/26 World Famous Jaguars

Select the event on the calendar.

Home | Calendar | Availability | **New Schedule** | Documents | My Settings | MyDude

Search for GO Advanced Search Services | Help

Actions: Add | List | Graph | Report

Schedule Shortcuts Legend

Alternate Event Location/Time

(View Event Schedule)

Schedule ID 65758

Event Title *RENTAL: 1/5 Declaration Church Services

Area -- Select Area -- [View Bookings](#)
[View/Select Rooms Configuration](#)

Location Snyder Elementary Flex 15 - 131

Building --Select Building--

Room -- Select Room--

- Cafetorium
- Gym
- See Event Description (list rooms needed)

(Use the CTRL key to select multiple rooms.)

Event Date 10/11/2020 [Check Availability](#)

Start Time 6:00 AM **End Time** 12:30 PM

Setup Begin Time 6:00 AM **Breakdown End Time** 12:30 PM

Duration 6 hours 30 minutes. Spans over 1 days.

Event Change Notes Rooms 101 & A3

Organization Information

Organization Declaration Church

Contact Name **First Name** John **Last Name** Sherrill

Email jsherrill@woodsedge.org; johnsherrill5@mac.com; accounting@declaration.org; Nick James; John Sherrill

Day-Time Phone 936-714-7100

Evening Phone

Billing Address 22 Heron Hollow Ct.
The Woodlands, Texas 77382

Internal Event No

Document Number CU

PO Number

Budget

Insurance Information

Company AllRisk

Company Policy No NPP8481881

Coverage GENERAL LIABILITY INSURANCE \$1,000,000.00 per each occurrence

Coverage Dates 10/12/2019 - 10/12/2020

Setup Requirements

Required Services	Service Description
Custodial	Declaration Church Services, 6:00am-12:30pm. Cafeteria, Gym, Room 101, A3. E-Misting required.

Cancellations

Cancel Event Yes No

Cancel Invoice Yes No

Number Attending 450

Number of extra chairs

Number of parking spaces

Other Needs N/A

Booked by **First Name** John **Last Name** Sherrill

Email johnsherrill5@mac.com

This page shows every room requested by the organization. Some are not listed under the room selection.

Additional Rooms not listed are provided in the notes section.

Renters Information

Insurance Information

Set up requirements and number of anticipated attendance

This information can be printed / emailed to the administrator on duty.

RIGHT CLICK, PRINT. You can save as a PDF and email or print a paper copy.