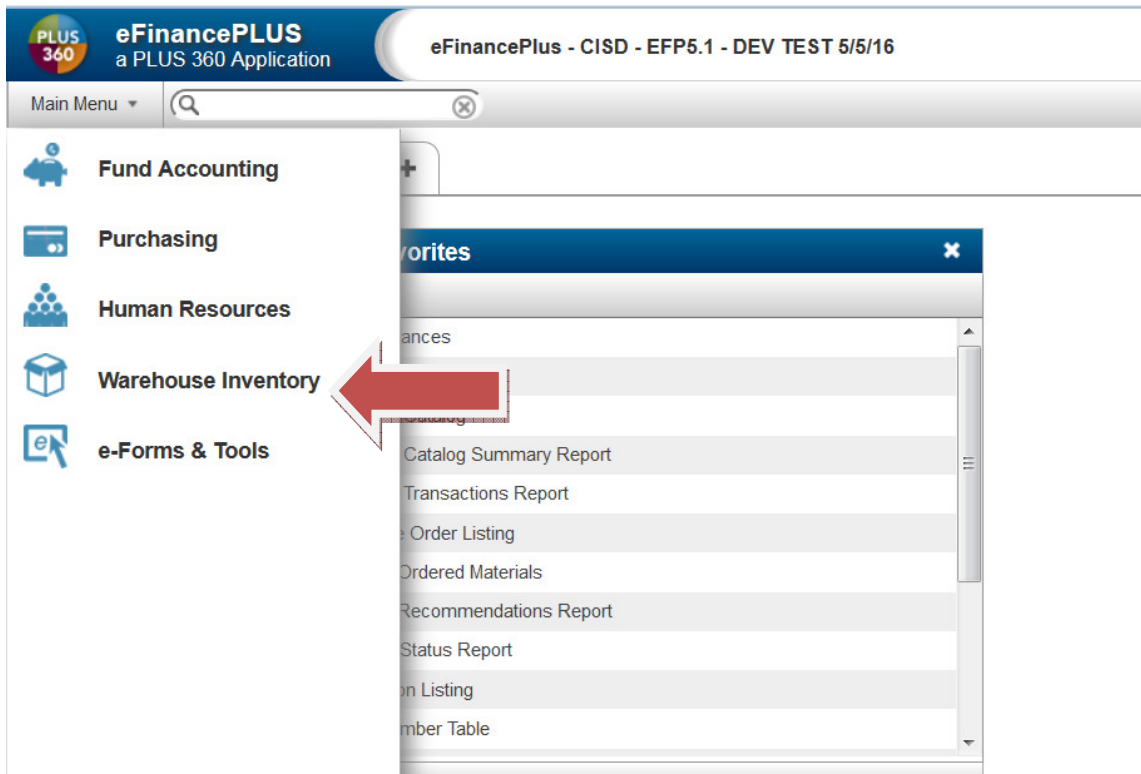
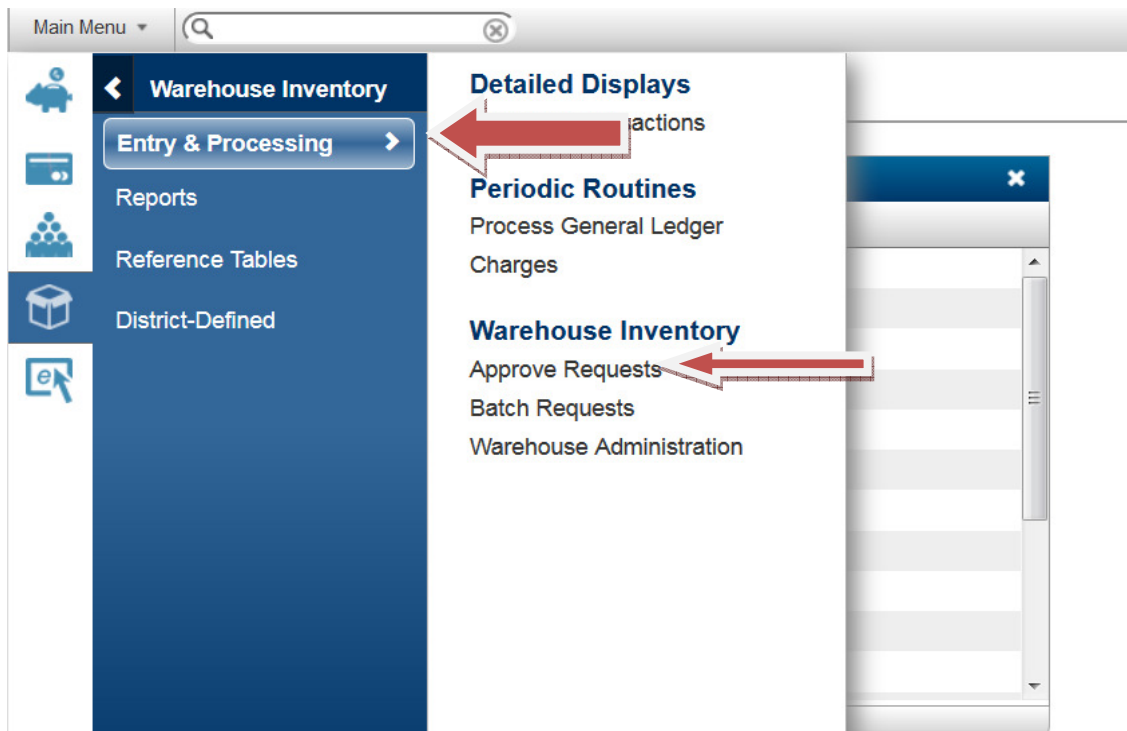


# Approving Warehouse Requisitions



Main Menu - Warehouse Inventory



Entry & Processing  
Approve Requests

Date: 09/26/2016 Period: 9/16

**Search Criteria**

Request Number

Warehouse

Shipping Code

Requested

Request Year

Status	Request	Year	Warehouse	Shipping...	Requested ...

Type the requisition number in the *Request Number* field.

Click *OK*, or to view all requisitions, leave the *Request Number* field blank and just click *OK*.

**FinancePLUS** Request Approval - CUSD - EFP5.1 - DEV TEST 5/5/16 ELLIE BERGERON

Approve Deny Deny All Clear Finish

Date: 09/26/2016 Period: 9/16

**Search Criteria**

Request Number

Warehouse

Shipping Code

Requested

Request Year

Status	Request	Year	Warehouse	Shipping...	Requested ...
Open	443337	2016	NORTH WAREHOUSE	101	04/08/2016

Highlight request that you want to approve/deny.

Click *Approve* to approve that request. Green check mark will appear.

Approve Deny Deny All Clear Finish

Date: 06/10/2019 Period: 10/19

### Search Criteria

Request Number 483582

Warehouse

Shipping Code

Requested

Request Year 2019

Find Advanced

	Status	Request	Year	Warehouse	Shipping ...	Requested D...
	Approved	483582	2019	SOUTH WAREHOUSE	727S	06/10/2019

Click **FINISH**

PLUS 360 eFinancePLUS a PLUS 360 Application Request Approval - CUSD - EFP5.1 - DEV TEST 5/5/16 ELLIE BERGERON

Approve Deny Deny All Clear Finish

Date: 09/26/2016 Period: 9/16

### Search Criteria

Request Number 443337

Warehouse

Shipping Code

Requested

Request Year 2016

Find Advanced

	Status	Request	Year	Warehouse	Shipping...	Requested ...
	Open	443337	2016	NORTH WAREHOUSE	101	04/08/2016

Click **Deny** to deny the request.

If you want to deny multiple requests - click **Deny All**.

Click **FINISH**

If you want to clear approval or denial, highlight the request and click **Clear**.