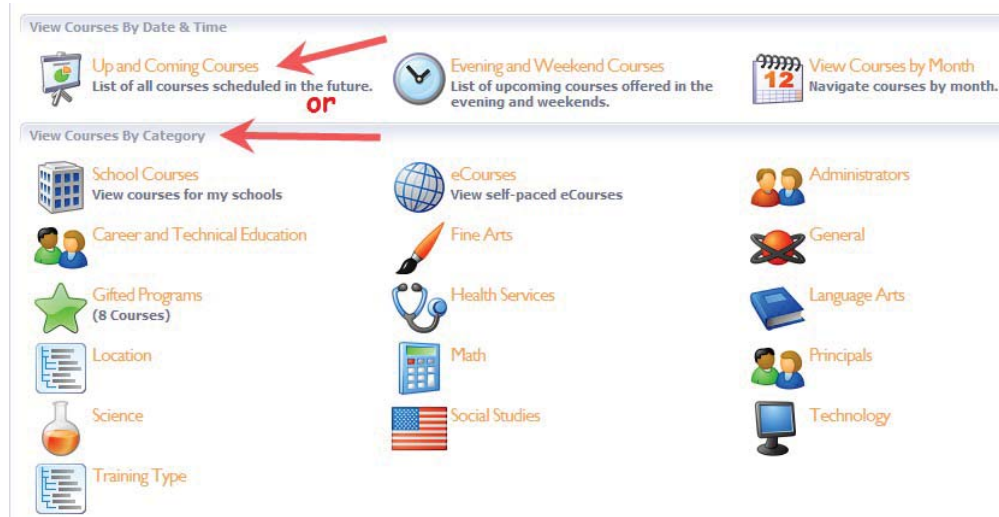




How to Register for Staff Development

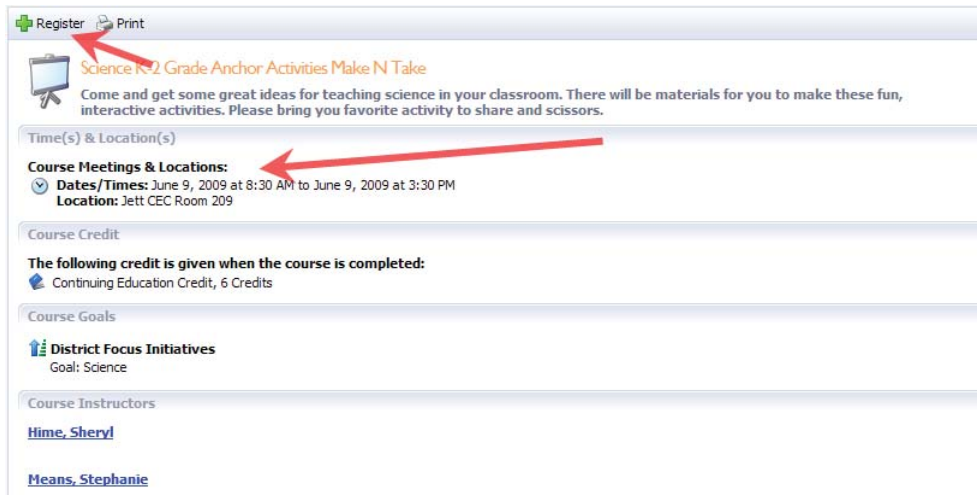
- Login to Eduphoria and click on the Workshop module.
- Select how to view courses, either Up and Coming Courses (which will show ALL courses offered) or select a Category, like Math.



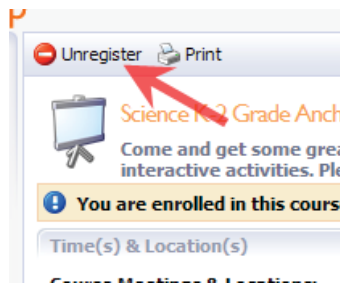
- Double click on a course in the list that appears.



- To Register: check the course meeting dates/time/location. You will receive an email confirming your registration. You can also choose to print the details of your registration by clicking the print button.



- To Unregister, go back to the same page and click the Unregister button at the top, then OK.



- Print your certificate: After the instructor has given credit, you can print your own certificate. Click on My Portfolio, select the course, choose the report button, and Create Certificate.

