

Substitute Employee Group Health Plan Eligibility

Substitutes must work at least **six full workdays each month** to maintain eligibility for CISD group medical and pharmacy coverage.

To accommodate months with fewer available workdays in the 2023-2024 school calendar, the minimum requirement for certain months has been reduced. Please refer to the following list for the minimum monthly requirement to maintain group health plan eligibility in the 2023-2024 school year.

- August 2023: five (5) full workdays
- September 2023: six (6) full workdays
- October 2023: six (6) full workdays
- November 2023: five (5) full workdays
- December 2023: three (3) full workdays
- January 2024: six (6) full workdays
- February 2024: six (6) full workdays
- March 2024: four (4) full workdays
- April 2024: six (6) full workdays
- May 2024: five (5) full workdays
- June 2024: n/a
- July 2024: n/a

Please contact the Benefits Office with any questions at benefitsoffice@conroeisd.net or 936-709-7808.