

Conroe Independent School District Secondary Summer School Program 2021 Student Handbook

The Woodlands High School

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Summer School (936-709-1200)

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SECONDARY SUMMER SCHOOL

Credit recovery	Accelerated Courses
<i>Session / Semester 1</i>	<i>Session / Semester 1</i>
June 7 – June 17	June 7 – June 22
<i>Session / Semester 2</i>	<i>Session / Semester 2</i>
June 21 – July 1	June 23 – July 9
Summer School Holiday – July 5th	

BUS TRANSPORTATION: June 7-July 9

See Summer School website for bus pick up locations and times.

<https://www.conroeisd.net/department/ci/summer-school/>

CLASS SCHEDULE

07:50 – 08:00	Students to class
08:00 – 09:25	Class
09:25 – 09:30	Break
09:30 – 09:35	Students to class
09:35 – 11:15	Class
11:15 – 11:45	A Lunch
11:45 – 11:50	Students to class/lunch
11:50 – 12:20	B Lunch
12:20 – 12:25	Students to class
12:25 – 01:40	Class
01:40 – 01:45	Break
01:45 – 01:50	Students to class
01:50 – 03:00	Class
3:05	Buses leave

ATTENDANCE POLICY

Regular attendance is of great importance. Students will be held responsible for all work missed due to an absence without any undue amount of work on the part of the instructor.

- **Absences:** More than one (1/2) day of absence during each session will result in zero credit for the course.
- **Tardies:** A tardy is from 0-15 minutes late to class. Four (4) tardies will result in one absence. A half day absence results if a student is later than 15 minutes to class or school. A full day absence will be recorded for any student failing to attend class after any break.
- **Last Day of Summer School Session:** Any student missing the last day of any session of summer school (and their final exam) - will receive a zero for the final and not receive credit for the class.
- **Arriving at School Late:** If a student arrives on campus late (after the 8:00 a.m. bell) he/she should report to the Summer School office to sign in and receive a permit to class.
- **Leaving School During the Day:** All students who must leave school during the day, must sign out in the Summer School office, and have a permit to leave campus. The student must have a note from the parent or guardian stating the date, time and reason for

early dismissal. If the student returns to school that day he/she should again report to the Summer School office to sign in and receive an admit back to class.

- **Contact number:** to report attendance 832-709-1472.

RULES AND REGULATIONS

We would like to take this opportunity to welcome each of you to CISD Secondary Summer School. We want to provide an atmosphere conducive to learning. This goal can be accomplished through a commitment from everyone to abide by the regulations established to insure a productive environment. A second goal is for students to earn the one semester credit in the course work selected. The State of Texas requires students to be in attendance 90% of the time in order to receive credit for one semester of work. One day of Summer School is equivalent to approximately five days of the same class during the regular school term; therefore, a student must meet the attendance requirements as well as fulfill grade requirements in order to achieve this second goal. To assist students in achieving these goals, the following guidelines have been established. If you have any questions regarding these rules, please contact your Summer School Administrator.

Cooperation and consideration are the major components in having a positive atmosphere for work and learning. These two things can be accomplished best through mutual respect for staff members. Teachers have the authority and responsibility to correct inappropriate behavior, thus maintaining a positive environment. School premises/campus includes the entire campus of Conroe High School. This includes the parking lots, grounds, and buildings.

A complete copy of the 2021 Secondary Student Handbook may be found at the following web site:

<https://www.conroeisd.net/department/tl/summer-school/>

Or you may make a request for a hard copy from your summer school teacher.

SPECIFIC RULES AND REGULATIONS FOR THE WOODLANDS HIGH SCHOOL

Summer School Rules: *CISD and campus rules will apply. The rules are contained in this handbook. A closed campus will be observed. No food or drinks will be allowed outside the commons area. Students attending all day will not be allowed to leave campus.*

Use of Tobacco: No student shall possess, use, or transmit tobacco products, including but not limited to vapes, cigarettes, cigars, pipes, snuff, or chewing tobacco, on school premises or at school related functions. Any student in violation of this policy shall be subject to disciplinary action/citation.

Alcohol and Drug Abuse: No student shall possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic, amphetamine, barbiturate, marijuana, alcoholic beverage, or other intoxicant (as those terms are defined by law) on school premises. Any student found in violation of this regulation will be expelled from Summer School and a citation will be issued. A student who uses a drug authorized by a licensed physician through a prescription specifically for that student's use shall not be considered to have violated this rule. All prescribed medications must be stored with the nurse.

Tangible Courtship: Students should conduct themselves in a dignified manner at all times. To preserve this dignity, tangible courtship is not allowed during school and on school premises.

Cell Phones: Students are not allowed to use cell phones during class time. Students will be allowed to use cell phones during breaks and during lunch time. Additionally, phones are available in the front office for student use as needed. A student's cell phone will be confiscated if visible during class time without permission from the teacher. Repeated violations of cell phone rules may result in consequences assigned, up to and including dismissal from summer school.

Fireworks, Firearms, and Knives: Students are forbidden to use or bring on school premises, knives, or other weapons, dangerous toys, fireworks, or other nuisances. The student will be removed from the summer school program, forfeit their tuition, and receive a grade of WF if found in violation of this rule. Criminal charges may also be assessed.

Driving/Parking: Students are allowed to use their own transportation to and from Summer School, but violation of good driving conduct may result in the student being denied this privilege. The speed limit in all parking lots is 10 MPH. Any student needing to leave the parking lot because of an emergency must sign out in the principal's office. You may not loiter either in cars or in the parking lot at any time. All accidents or thefts in the parking area should be reported to the campus police. Failure to comply with the above regulations may result in your parking privileges being revoked or disciplinary action taken. Fire lanes must be open; fire officials may take suitable action to maintain their fire lanes. Cars may be towed at the owner's expense if they are blocking any area or are parked illegally. All cars coming to pick up students after school should come to the front of the building. **Student parking will be allowed only in the 1000 & 2000 lots located in front of the bus ramp of The Woodlands HS (big parking lot). Students are not to park in the front u-drive of The Woodlands High School or any of the side/back lots.**

STUDENT DRESS AND PERSONAL GROOMING

It is essential that school guidelines establish an atmosphere conducive to learning. It is impractical to list every possibility of dress and grooming. It shall be the responsibility of the professional staff to determine the appropriateness of attire for all school occasions.

Students are required to be clean and well groomed, and their dress must be modest and non-distracting to everyone in the educational community. Examples of clothing that can be distracting include, but are not limited to, the following: short shorts, sagging pants, see through and low-cut shirts, visible undergarments, hats, or tee shirts with visual or written messages that display drugs, alcohol, tobacco, weapons, or images of violence. If the student's dress or grooming is objectionable under these provisions, the principal (or designee) shall request that the student make appropriate corrections. If a student refuses to correct the dress code violation, the principal (or designee) shall notify the student's parent or legal guardian and request that person make the necessary correction.

TEXTBOOKS

It is the responsibility of each student to take care of the books issued. Students and/or parents are required to pay for books that are damaged or stolen. A student whose textbook record is not clear will not be issued any additional textbooks until subsequent charges have been collected. Students can be charged for damaged books. Cost is determined by the severity of the damage.

VISITORS

Students are not to bring visitors to school. Visitors will not be allowed at lunch time.

STUDENT PASSES

Students will not be allowed outside the classroom without obtaining a pass from the teacher.

CLASS DISMISSAL

Students will be dismissed by the teacher, not the bell.

STUDENT MESSAGES

Due to staff limitations, telephone messages to students will be limited to emergencies only.

LEAVING CAMPUS

Summer school observes a closed campus. Students may not leave campus for lunch.

Note to All Students: Students must leave campus when class is dismissed at the end of the school day.

EMERGENCY PROCEDURES

Inclement Weather and disasters

Listed below are several radio and TV stations and telephone numbers where information may be received to determine if school will be held in the event of inclement weather or disasters:

KTRH Radio (AM 740)	www.ktrh.com
Channel 2 TV	www.click2houston.com
Channel 11 TV	www.khou.com
Channel 13 TV	www.abc13.com

Tornado and Disaster Preparations

Classrooms with windows: Move into the hall or inner rooms that have no windows.

Other classrooms: Rooms with no windows, students remain in the classroom.

FIRE DRILL SIGNALS AND INSTRUCTIONS

Fire: High pitched pulsating tone (Exit from building in single file to your designated area and stay with your teacher)

Return Signal: from appropriate administrator.

Lock-Out Signal: Announcement over the PA- Follow the instructions of the classroom teacher

Lock-Down Signal: Announcement over the PA- Follow the directions of the classroom teacher

STUDENT CODE OF CONDUCT 2021

All rules and guidelines will be followed from the most recent Code of Conduct. The CISD Code of Conduct is posted online at <https://www.conroeisd.net/wp-content/uploads/2019/07/FINAL-Secondary-Student-Handbook-19-20.pdf>

CAMPUS DISCIPLINE PERSONNEL

The campus discipline persons on each campus are the principal and assistant principal(s). In implementing the Code, an administrator will make determinations between minor, persistent, and more serious student violations of the Code and determine the appropriate disciplinary action consistent with the Code. Discipline shall be administered when necessary to protect students, school employees, or property and maintain essential order and discipline. Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case including:

- Seriousness of the offense.
- Student's age.
- Frequency of violations.
- Potential effect of the misconduct on the school environment.
- State and federal legal requirements.

SUMMER SCHOOL DISCIPLINE

Any students receiving two or more Discipline Level I Referrals or one Discipline Level II Referral may be removed from Summer School, receive an “F” on their transcript, and forfeit tuition.

LEVEL I VIOLATIONS

Level I violations include student behavior that results in the teacher sending the student to the principal’s office in order for the teacher to maintain effective discipline in the classroom.

Just as violations and their seriousness vary, so do the disciplinary options available to the principal. The following are examples of Level I violations:

- Teacher Removal from the Classroom
- Food and Drinks in the Classroom
- Dress Code Violation
- Level I Bus Referral
- Cell Phone Use in classroom
- Electronic Devices (CD players, camera, MP3 players, etc.)
- Obscene Language/Gestures to Other Students.
- Dishonesty/Deception/Cheating/Not Following Testing Procedures

LEVEL II VIOLATIONS

Level II violations include but are not limited to the following examples:

- Repeated Level I Violation
- Level II Bus Referral
- Forgery/Unauthorized use of School Forms, Computers or Equipment
- Damage to Property
- Fighting/Assault/False Alarm/Major School Disruption
- Obscene Language/Gestures to Teachers/Staff/Parents
- Smoking/Possession of Tobacco
- Possession/Distribution/Selling/Consumption of Alcohol, Drugs, Drug Paraphernalia/Fake Drugs.
- Possession of Weapons/Look-a-Like Weapons

Please note: School administrators will report crimes as required by law and will call CISD Police when an administrator suspects that a crime has been committed on campus.

TEACHER REMOVAL OF THE STUDENT FROM CLASSROOM

A teacher may remove a student who repeatedly interferes with the teacher’s ability to communicate effectively with the students in the class or with the ability of the student’s classmates to learn; or when the teacher determines that a student’s behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher’s ability to communicate effectively with the students in the class or with the ability of the student’s classmates to learn.

MASK

*Effective 2020-2021 – students are required to follow all current CISD rules & protocols when it comes to wearing a face mask. This will help to mitigate the spread of COVID-19 while at school, attending class, and as directed at other activities until further notice.

LUNCH

Students will be allowed to eat lunch in the cafeteria or large courtyard located next to the cafeteria. Students will not be allowed to eat in any other areas on campus.

NURSE/MEDICATIONS

All prescribed medications must be stored with the nurse. Students can check in with Nurse Eakin in the clinic to drop off or to get more information.

Summer School Program Rules and Regulation Agreement 2021

I have the Student Guidelines for
Conroe Independent School District Summer School Program.
I am aware of the contents including discipline and attendance requirements.

Name of Student: _____

Check one (classification as of the fall of 2018)

- 7th 9th 11th
 8th 10th 12th

Home Campus: _____

Name of Summer School Teacher: _____

Student Signature: _____

Parent Signature: _____

Date: _____