



Conroe Independent School District Board of Trustees
Official Notice and Agenda
Regular Meeting
6:00 PM Tuesday, March 21, 2023

A Regular Meeting of the Board of Trustees of the Conroe Independent School District will be held on Tuesday, March 21, 2023, beginning at 6:00 PM in the CISD Administration Building, 3205 W. Davis, Conroe, TX 77304. The meeting may be accessed virtually at <http://tiny.conroeisd.net/R78KV> *

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- I. **Opening**
 - A. Invocation
 - B. Pledge of Allegiance
- II. **Special District Recognitions**
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 - B. 2023 UIL 6A Girls' 107lb Weight Class Wrestling State Champion Riley Rayome, The Woodlands High School 5
 - C. 2023 UIL 6A Girls' 1-Meter Diving State Champion Chloe Sharpe, College Park High School 6
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*** Virtual Link**

Any meeting not livestreamed will be made available via recording in accordance with Tex. Gov't Code Section 551.128(b-2), (b-4)

**** Executive Session Authorization during Meeting**

The Board of Trustees may conduct a closed or executive meeting or session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. The Board of Trustees may convene in closed or executive session or meeting as authorized by the Texas Open Meetings Act, under the following Texas Government Code Sections:

§551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law including board governance; to discuss *Andrew Geiser v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 457th District Court of Montgomery County, Texas, Cause No. 22-02-02120; *Randall Peery v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 284th District Court of Montgomery County, Texas, Cause No. 21-12-16461; *Jose Soto v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 11th District Court of Harris County, Texas, Cause No. 2021-47285.

§551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property;

§551.073 – For the purpose of considering a negotiate contract for a prospective gifts or donations;

§551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employee(s)/officer(s) including board governance and/or to hear complaints or charges against public employee(s)/public official(s).

§551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices;

§551.082 – For the purpose of considering discipline of a public school child or children or to hear a complaint for an employee against another employee;

§551.0821 – For a matter regarding a public school student if personally identifiable information about the student will be revealed by the deliberation;

§551.084 – For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness

§551.089 – Deliberation regarding security devices or security audits

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision or final vote shall be at either:

a) the open meeting covered by this notice upon the reconvening of the public meeting; or

b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Posted in compliance with the Texas Open Meetings Act on _____ at _____.

Dr. Curtis Null, Superintendent of Schools
for the Board of Trustees

Special District Recognition
2023 UIL 6A Girls' 138lb Weight Class Wrestling State Champion
Anna Vogt, College Park High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Anna Vogt, a sophomore at College Park High School, as submitted by Sarah Blakelock, Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

College Park High School's Anna Vogt won the 2023 UIL 6A Girls' 138lb Weight Class Wrestling State Championship at the Berry Center in Cypress on Saturday, February 18, 2023.

College Park High School Principal Dr. Mark Murrell will introduce Coach Erik Spjut who will present this talented and deserving young woman to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Special District Recognition
2023 UIL 6A Girls' 107lb Weight Class Wrestling State Champion
Riley Rayome, The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Riley Rayome, a sophomore at The Woodlands High School, as submitted by Sarah Blakelock, Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Riley Rayome won the 2023 UIL 6A Girls' 107lb Weight Class Wrestling State Championship at the Berry Center in Cypress on Saturday, February 18, 2023.

The Woodlands High School Principal Dr. Ted Landry will introduce Coach Rayome who will present this talented and deserving young woman to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Special District Recognition
2023 UIL 6A Girls' 1-Meter Diving State Champion
Chloe Sharpe, College Park High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to Chloe Sharpe, a senior at College Park High School, as submitted by Sarah Blakelock, Director of Communications, and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

College Park High School's Chloe Sharpe won the 2023 UIL 6A Girls' 1-Meter Diving State Championship at the Lee & Joe Jamail Texas Swimming Center in Austin on Saturday, February 18, 2023.

College Park High School Principal Dr. Mark Murrell will introduce Coach Banes who will present this talented and deserving young woman to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Special District Recognition
2023 UIL Class 6A Boys' 200-Yard Medley Relay State Champions
The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to the 2023 UIL Class 6A Boys' 200-Yard Medley Relay State Champions as submitted by Sarah Blakelock, Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Boys' 200-Yard Medley Relay team won the 2023 6A Boys' 200-Yard Medley Relay State Championship at the Lee & Joe Jamail Texas Swim Center in Austin on Saturday, February 18, 2023. The team finished the race in 1:29.81 seconds setting a new State record.

Members of the relay team are Ryan Rautenbach, Tyler Tannenberger, Roberto Bonilla Flores, and CJ Sorensen.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Special District Recognition

2023 UIL Class 6A Girls' 200-Yard Freestyle Relay State Champions
The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to the 2023 UIL Class 6A Girls' 200-Yard Freestyle Relay State Champions as submitted by Sarah Blakelock, Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Girls' 200-Yard Freestyle Relay team won the 2023 6A Girls' 200-Yard Freestyle Relay State Championship at the Lee & Joe Jamail Texas Swim Center in Austin on Saturday, February 18, 2023. The team finished the race in 1:33.67 to clinch the victory.

Members of the relay team are Sophia Cristal, Chloe Corbin, Mary Nordmann, and Zoe Nordmann.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Special District Recognition
2023 UIL Class 6A Girls' Swimming State Champions
The Woodlands High School

Recommendation:

That the Conroe Independent School District Board of Trustees give special recognition to the 2023 UIL Class 6A Girls' Swimming State Champions as submitted by Sarah Blakelock, Director of Communications, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Woodlands High School's Girls Swim Team competed in the 2023 6A Girls' State Championship at the Lee & Joe Jamail Texas Swimming Center in Austin on Saturday, February 18, 2023. The team competed against 60 6A teams and won the 2023 UIL Class 6A Girls' Swimming State Championship with a total of 300 points.

The Woodlands High School Principal, Dr. Ted Landry, will introduce Coach Jeremy Wade who will present the team to the Board.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Sarah Blakelock
Director of Communications

Citizen Participation

Recommendation:

That the Conroe Independent School District Board of Trustees accept as information the presentations made by citizens, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Citizens will have the opportunity to address the Board in accordance with Board Policy BED.

Board Policy: BED

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

Consider Approval of Minutes

Recommendation:

That the Conroe Independent School District Board of Trustees approve the minutes of recent board meetings listed below, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Attached are the minutes from the February 21, 2023 Regular Board Meeting, February 21, 2023 Public Hearing, March 7, 2023 Special Board Meeting, and the March 7, 2023 Board Workshop. These minutes will become official upon your approval.

Policy Reference: Legal and Local Board Policy BE

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

**Conroe Independent School District
Board of Trustees Regular Board Meeting
February 21, 2023**

OPENING

A regular meeting of the Conroe Independent School District Board of Trustees was held Tuesday, January 17, 2023, in the Board Room of Deane L. Sadler Administration Building located at 3205 W. Davis, Conroe, TX 77304. Superintendent Dr. Curtis Null and a quorum of the Board of Trustees were in attendance: Skeeter Hubert, Theresa Wagaman, Datren Williams, Stacey Chase, Tiffany Nelson, Melissa Dungan, and Misty Odenweller. Board President Skeeter Hubert called the meeting to order at 6:01 p.m. Mr. Williams led the invocation and Mrs. Dungan led the pledges.

AWARDS AND RECOGNITIONS

Special Board Recognition: 2023 Texas Music Educators Association All-State:

The Conroe Independent School District Board of Trustees gave special recognition to 38 students named 2023 Texas Music Educators Association (TMEA) All-State musicians.

Conroe ISD All-State Musicians are:

Brook Abraham, Daniel Alvarez, Santiago Amieva Sanchez, Emma Barnard, Logan Bass, Liam Bustos, Jaxon Clough, Drew Cole, Alice Di Mauro, Maren Eaton, Lindsay Glaccum, Arturo Gonzalez, Cristian Gonzalez, Santino Hallare, Tyler Hedgepeth, Georgia Sophia Hickman-Chow, Rhett Hollier, Justin Huang, Rachel Jimenez, Charlotte Juneau, Rusetsa Karamagi, Mack Khambatta, Nathan Khambatta, Sarah Kozlowsky, Lindsay LaFollette, Greta Lamb, Kayla Lewis, Kaitlyn Maresca, Lyle Moore, Claire Persyn, Caitlyn Pratt, Alex Ross, Wiley Sadlier, Skyler Schenck, Daniel Vasquez, Aldo Villanueva, McLain Weaver, and Zoe Winn.

CITIZEN PARTICIPATION

The following citizen(s) addressed the Board:

- | | |
|--------------------------|--------------------|
| • Sara White | • Christie Jameson |
| • Marlo Saucedo | • Holly Moore |
| • Melissa Grissom | • Amy Butler |
| • Riley Oberg | • Duncan McGinnis |
| • Sydney Jackson | • Paul Laskoski |
| • Abigail Chapman | • Luis Pedraza |
| • Dede Fox | • Amber Fusca |
| • Theresa Neman | • Rachel Walker |
| • Morgan Salinas | • Carolyn Nini |
| • Melanie Bush | • Amber Sullivan |
| • Courtney McNall | • Susan Scruggs |
| • Evan Berlin | • Dawn Bednarz |
| • Diane Daniels | • Cathy Galyen |
| • Missy and Wyatt Sowell | • Tina Orebaugh |
| • Alexander Harris | • Terri Bonin |
| • Emily Kress | • Sarafin Farias |
| • Psalm Lawrence | • Linda Long |
| • Justin Doud | • Robert LaBelle |
| • Erin Bingham | |

CONSENT AGENDA

Motion #7231

Datren Williams, seconded by Theresa Wagaman, moved: That the Board of Trustees approve the following items on the consent agenda:

- Consider Approval of Minutes
- Consider Amendment to the 2022-2023 Budget
- Receive Human Resources Report and Consider Employment of Professional Personnel
- Consider Approval of Texas Teacher Evaluation and Support System (T-TESS) Appraisers

- Review and Confirm Approval of Memorandum of Understanding with the Montgomery County Juvenile Probation Board
- Consider Approval of Submission of a Class Size Waiver Application to the Texas Education Agency

7-0 Motion Carried.

HUMAN RESOURCES

Name Assistant Superintendent for Middle Schools:

Motion #7232

Datren Williams, seconded by Theresa Wagaman, moved: That the Board of Trustees approve to name Dr. Jeffrey Stichler as Assistant Superintendent for Middle Schools. Dr. Stichler is currently principal for Caney Creek High School.

7-0 Motion Carried.

With no objection from the Board, President Hubert moved the following legal items up on the meeting's agenda.

LEGAL

Receive Information Regarding Local Policy Manual Update 120 and Revisions to Board Policies DC Employment Practices, DEC Compensation and Benefits - Leaves and Absences, FFAC Wellness and Health Services - Medical Treatment, and GKD Community Relations - Nonschool Use of Facilities, and GKDA Nonschool Use of School Facilities - Distribution of Nonschool Literature:

The Board of Trustees received Local Policy Manual Update 120 for review along with recommended revisions to Local Board Policies DC, DEC, FFAC, and GKD. General Counsel Carrie Galatas will submit this item for the Board's approval at the March Board of Trustees Regular meeting.

Review and Consider Amending Board Policy EFB Local - Instructional Resources - Library Materials Consider Trustee's Request to be a Standing Member on all Book Reconsideration Committees:

Motion #7233

Datren Williams seconded by Stacey Chase moved: That the Board of Trustees reject administration's proposed revisions to Board Policy EFB *Instructional Resources – Library Materials*.

3-4 Motion Failed.

Yay: Datren Williams, Stacey Chase, Theresa Wagaman

Nay: Skeeter Hubert, Misty Odenweller, Tiffany Nelson, Melissa Dungan

Motion #7234

Melissa Dungan moved: That the Board of Trustees compare current Board Policy EFB *Instructional Resources – Instructional Materials* to a sample policy issued by the Texas Education Agency in April 2022. Motion failed for lack of a second.

Motion #7235

Datren Williams seconded by Stacey Chase moved: That the Board of Trustees adopt administration's proposed revisions to Board Policy EFB *Instructional Resources – Library Materials*, but make no revisions to the current *Access to Library Materials Consent* form.

Motion to Amend

Stacey Chase seconded by Datren Williams moved: That the motion be amended to add that Board members shall not serve on reconsideration committees, making the motion that the Board of Trustees adopt administration's proposed revisions to Board Policy EFB *Instructional Resources*

– *Library Materials*, add that Board members shall not serve on reconsideration committees, and make no revisions to the current *Access to Library Materials Consent* form.

4-3 Amendment Carried.

Yay: Skeeter Hubert, Datren Williams, Stacey Chase, Theresa Wagaman

Nay: Misty Odenweller, Tiffany Nelson, Melissa Dungan

Motion to Amend

Stacey Chase seconded by Datren Williams moved that the motion be amended to add that a “mature theme” designation for library books not be created making the motion that the Board of Trustees adopt administration’s proposed revisions to Board Policy EFB *Instructional Resources – Library Materials*, add that Board members shall not serve on reconsideration committees, make no revisions to the current *Access to Library Materials Consent* form, and not create a “mature theme” designation for library books.

5-2 Amendment Failed.

Nay: Skeeter Hubert, Theresa Wagaman, Misty Odenweller, Tiffany Nelson, Melissa Dungan

Yay: Datren Williams, Stacey Chase

The Board then voted on Mr. Williams’s motion to adopt administration’s proposed revisions to Board Policy EFB *Instructional Resources – Library Materials*, add that Board members shall not serve on reconsideration committees, and make no revisions to the current *Access to Library Materials Consent* form.

6-1 Motion Failed.

Nay: Datren Williams, Stacey Chase, Skeeter Hubert,

Misty Odenweller, Tiffany Nelson, Melissa Dungan

Yay: Theresa Wagaman

Motion #7236

Datren Williams seconded by Stacey Chase moved that Board Policy EFB *Instructional Resources – Library Materials* be amended to make clear that no Board member can serve on a reconsideration committee.

Datren Williams withdrew his motion to amend Board Policy EFB *Instructional Resources – Library Materials* to prohibit a Board member from serving on a reconsideration committee.

Motion #7237

Datren Williams seconded by Stacey Chase moved: That the Procedure EFB *Instructional Resources – Library Materials* include a provision prohibiting a Board member from serving on a reconsideration committee.

4-3 Motion Carried.

Yay: Skeeter Hubert, Datren Williams, Stacey Chase, Theresa Wagaman

Nay: Misty Odenweller, Tiffany Nelson, Melissa Dungan

ADMINISTRATION

Receive Information Regarding the Campus Mascot and School Colors for Veterans Memorial Intermediate School and Christopher J. Hines Elementary School:

Assistant Superintendent for Elementary Schools Dr. Shellie Winkler, and Assistant Superintendent for Middle Schools Dr. Bethany Medford presented the school colors and information regarding the mascot selection process for Christopher J. Hines Elementary and Veterans Memorial Intermediate.

Receive Information on the Rollout of the Smart Tag Bus Monitoring System:

Mr. Chris McCord, Assistant Superintendent for Operations presented information on the rollout

of the Smart Tag Bus Monitoring System.

Receive Information Regarding Districtwide Intruder Detection Audit Report Findings:

Assistant Superintendent for Operations Mr. Chris McCord reported one finding regarding the status of the Districtwide Intruder Detection Audits conducted by the Texas School Safety Center and that required training has been scheduled in accordance with that finding.

President Hubert recessed the regular meeting at 10:11p.m. A public hearing was held to review the 2021-2022 Texas Academic Performance Report. The regular meeting re-convened at 10:28 p.m.

PLANNING AND CONSTRUCTION

Consider Approval of the Guaranteed Maximum Price Amendment for the New Bartlett Elementary (Flex 23) Project and Authorize the Superintendent to Negotiate and Execute the Contract Documents:

Motion #7238

Datren Williams, seconded by Theresa Wagaman, moved: That the Board of Trustees approve the Guaranteed Maximum Price Amendment with Durotech, Inc. for the New Bartlett Elementary (Flex 23) Project and authorize the Superintendent to negotiate and execute the contract documents. Based on Durotech, Inc.'s proposal for this work, the District has negotiated a guaranteed maximum price for the project of \$37,933,268.00.

7-0 Motion Carried.

Consider and Approve the Selection of a Construction Manager-at-Risk for the Campus Renovations 2024 Project and Authorize the Superintendent to Negotiate and Execute the Construction Manager-at-Risk Documents:

Motion #7239

Stacey Chase, seconded by Theresa Wagaman, moved: That the Board of Trustees approve the selection of G.T.T. General Contractors, Inc. as construction manager-at-risk for the Campus Renovations 2024 Project and authorized the Superintendent to negotiate and execute the construction manager-at-risk documents.

7-0 Motion Carried.

Receive Capital Improvements Update:

The Board of Trustees received information regarding the progress and status of current capital improvement projects by Easy Foster, Director of Planning and Construction.

BUSINESS / PURCHASING

Consider Award of RFQ# 22-11-04 Furniture for Moorhead Jr. High School:

Motion #7240

Stacey Chase, seconded by Tiffany Nelson, moved: That the Board of Trustees award RFQ# 22-11-04 Furniture for Moorhead Jr. High School to Educator's Depot, Inc. and Indeco Sales, Inc. for an estimated expenditure not to exceed \$ 1,400,000 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

7-0 Motion Carried.

Consider Award of RFQ# 22-11-05 Furniture for Hines Elementary School:

Motion #7241

Theresa Wagaman, seconded by Misty Odenweller, moved: That the Board of Trustees award RFQ# 22-11-05 Furniture for Hines Elementary School to Educator's Depot, Inc. for an estimated expenditure not to exceed \$900,000 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

7-0 Motion Carried.

Consider Award of RFQ# 22-12-01 Musical Instruments and Supplies:**Motion #7242**

Stacey Chase, seconded by Melissa Dungan, moved: That the Board of Trustees award RFQ# 22-12-01 Musical Instruments and Supplies to the following twenty-three (23) recommended vendors for an annual estimated expenditure of \$735,000.00 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

99 Violin Shop (Vio Strings Inc), Lyon & Healy Harps, Sweetwater Sound, LLC, Alamo Music Center, Mariachi Supplies Express, Taylor Music, Inc., American Band Accessories, McCormick's Group, LLC (Slabaugh), The String and Horn Shop, Calido Guitars, Midwest Musical Imports , Washington Music Center , Fort Bend Music Center, Music & Arts (Guitar Center), Wenger Corporation, H&H Music (Universal Melody Services), Romeo Music, West Music, Jim Melhart, Piano & Organ Co, Shar Products Company, Woodwind & Brasswind, Inc., Lisle Violin Shop, Steve Weiss Music

7-0 Motion Carried.

Consider Award of CSP# 22-11-02 Maintenance, Repair, and Operations Job Order Contract Program: Water Well Service & Replacement:**Motion #7243**

Tiffany Nelson, seconded by Stacey Chase, moved: That the Board of Trustees award CSP# 22-11-02 Maintenance, Repair, and Operations Job Order Contract Program: Water Well Service & Replacement to O'Day Drilling Company, Inc., GC Electric, and Texas Operations & Professional Services for an estimated annual expenditure of \$60,000, and authorize the Superintendent to execute the necessary contract documents.

7-0 Motion Carried.

Consider Award of CSP# 22-11-03 Maintenance, Repair, and Operations Job Order Contract Program: Generator Service & Replacement:**Motion #7244**

Stacey Chase, seconded by Tiffany Nelson, moved: That the Board of Trustees award CSP# 22-11-03 Maintenance, Repair, and Operations Job Order Contract Program: Generator Service & Replacement to GC Electric, Generator & Controls Services, LLC for an estimated annual expenditure of \$150,000, and authorize the Superintendent to execute the necessary contract documents.

7-0 Motion Carried.

Consider Approval of RGV Mariachi Warehouse for the Purchase of Mariachi Uniforms and Authorize the Superintendent to Negotiate and Execute any Documents Necessary to Effectuate Purchases:**Motion #7245**

Theresa Wagaman, seconded by Stacey Chase, moved: That the Board of Trustees approve RGV Mariachi Warehouse for the Purchase of Mariachi Uniforms for an estimated expenditure of no more than \$70,000.00 and authorize the Superintendent to negotiate and execute any documents necessary to effectuate purchases.

7-0 Motion Carried.

BUSINESS / FINANCE***Receive Financial Reports:***

Director of Finance Karen Garza presented the financial report.

EXECUTIVE SESSION

The Open Session recessed at 10:55 p.m.

The Board Of Trustees Conducted A Closed or Executive Meeting or Session in Accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before the Closed Meeting Convened, the Presiding Officer Publicly Identified the Following Sections of the Act Authorizing the Closed Meeting: Tex Govt Code Sections 551.071, 551.072, 551.074, 551.076, and 551.089.

The Open Session reconvened at 12:23 a.m.

LEGAL

Consider Purchase of a School Site in the Southeastern Area of the Conroe High School Feeder Zone:

Motion #7246

Misty Odenweller, seconded by Datren Williams, moved: That the Board Trustees approve the purchase of a school site as discussed in executive session located in the southeastern area of the Conroe High School feeder zone and authorize the Superintendent to negotiate and execute the documents necessary to effectuate the transaction.

7-0 Motion Carried.

TAKE REQUESTS FROM TRUSTEES REGARDING FUTURE BOARD AGENDA ITEMS

President Hubert received no requests regarding future board meeting agenda item topics.

ADJOURNMENT

Motion #7247

With no objection from the Board, President Hubert adjourned the meeting at 12:24 a.m.

Approved: March 21, 2023 by:

President, Board of Trustees

Secretary, Board of Trustees

**CONROE INDEPENDENT SCHOOL DISTRICT
PUBLIC HEARING
2021-2022 TEXAS ACADEMIC PERFORMANCE REPORT
FEBRUARY 21, 2023**

Superintendent of Schools Dr. Curtis Null and members of the Board of Trustees Skeeter Hubert, Datren Williams, Stacey Chase, Theresa Wagaman, Misty Odenweller, Tiffany Nelson, and Melissa Dungan were present to review the 2021-2022 Texas Academic Performance Report on the above date. Dr. Null opened the hearing at 10:11p.m.

Dr. Tamika Taylor, Assistant Superintendent for Student Support Services, reviewed and discussed the 2021-2022 Annual Performance Report for Conroe Independent School District. Dr. Taylor presented a comprehensive overview of the Annual Performance Report, explaining the requirements for districts by the Texas Education Agency and presenting a comparison of Conroe ISD with state scores and local school districts.

PUBLIC COMMENT:

No citizen(s) provided input.

ADJOURNMENT:

The hearing concluded at 10:28 p.m.

Skeeter Hubert
President, Board of Trustees

Datren Williams
Secretary, Board of Trustees

**Conroe Independent School District
Board of Trustees Special Board Meeting
March 7, 2023**

OPENING

A special meeting of the Conroe Independent School District Board of Trustees was held Tuesday, March 7, 2023 in the Board Room of Deane L. Sadler Administration Building located at 3205 W. Davis, Conroe, TX 77304. Superintendent Dr. Curtis Null and a quorum of the Board of Trustees were in attendance: Skeeter Hubert, Theresa Wagaman, Datren Williams, Stacey Chase, Melissa Dungan, Misty Odenweller, and Tiffany Nelson. Board President Skeeter Hubert called the meeting to order at 6:00 p.m. Mr. Hubert led the invocation and Mrs. Wagaman let the pledges.

CITIZEN PARTICIPATION

No citizens registered to address the Board of Trustees.

HUMAN RESOURCES

Name Principal for Houston Elementary:

Motion #7248

Datren Williams seconded by Theresa Wagaman moved: That the Board of Trustees name Mrs. Chelsea Fuller as principal for Sam Houston Elementary School.

Carried unanimously 7-0.

Name Principal for Powell Elementary:

Motion #7249

Stacey Chase seconded by Tiffany Nelson moved: That the Board of Trustees name Mrs. Erin Anderson as principal for Powell Elementary School.

Carried unanimously 7-0.

Name Principal for Bozman Intermediate:

Motion #7250

Datren Williams seconded by Melissa Dungan moved: That the Board of Trustees name Mr. Joe T. Roland IV as principal for Bozman Intermediate School.

Carried unanimously 7-0.

Name Principal for Grangerland Intermediate:

Motion #7251

Stacey Chase seconded by Misty Odenweller moved: That the Board of Trustees name Dr. Serena Pierson as principal for Grangerland Intermediate School.

Carried unanimously 7-0.

ADJOURNMENT

Motion #7252

Datren Williams seconded by Theresa Wagaman moved: That the special meeting be adjourned at 6:21 p.m.

Carried unanimously 7-0.

Approved: March 21, 2023 by:

President, Board of Trustees

Secretary, Board of Trustees

**CONROE INDEPENDENT SCHOOL DISTRICT
BOARD WORKSHOP
MARCH 7, 2023 – 6:30 P.M.**

Opening

A workshop for the Conroe Independent School District Board of Trustees took place Tuesday, March 7, 2023 in the Deane L. Sadler Administration Building located at 3205 W. Davis Street, Conroe, Texas 77304. All members of the Board of Trustees were present: Skeeter Hubert, Theresa Wagaman, Datren Williams, Stacey Chase, Melissa Dungan, Misty Odenweller, and Tiffany Nelson. Superintendent of Schools Dr. Curtis Null began the Workshop at 6:30 p.m.

Citizen Participation

No citizens registered to address the Board of Trustees regarding items posted on the workshop agenda.

Bond Planning Committee Update

The Board of Trustees received an overview of the first four (4) bond planning committee meetings. The Board discussed topics presented.

Presenters included:

Sarah Blakelock, Director of Communications

Easy Foster, Director of Planning and Construction

Darrin Rice, Chief Financial Officer

Chris McCord, Assistant Superintendent for Operations

Dr. Shellie Winkler, Assistant Superintendent for Elementary Schools

Adjournment

Dr. Null adjourned the Board Workshop at 8:08 p.m.

Approved March 21, 2023 by:

President, Board of Trustees

Secretary, Board of Trustees

Consider Amendment to the 2022-2023 Budget

Recommendation:

That the Conroe Independent School District Board of Trustees approve an amendment to the 2022-2023 Official Budget, as reflected in the summary below and detailed in the following pages, as submitted by Darrin Rice, Chief Financial Officer, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Revenues:

	<i>Current Budget</i>	<i>Amendment</i>	<i>Amended Budget</i>
<u>General Fund</u>	\$ 627,655,168.80	\$ -	\$ 627,655,168.80
Total Revenue Increase, General Funds	<u>627,655,168.80</u>	<u>-</u>	<u>627,655,168.80</u>
<u>All Other Funds</u>			
IDEA-B Formula	10,623,592.00	5,923,770.00	16,547,362.00
IDEA-B Discretionary Deaf	90,188.00	39,206.00	129,394.00
IDEA-B Preschool	122,951.00	9,330.00	132,281.00
IDEA-B Formula-ARP	2,640,906.18	(41,985.18)	2,598,921.00
School Safety Standards Formula Grant	-	2,822,939.00	2,822,939.00
Total Revenue Increase, All Funds	<u>\$ 641,132,805.98</u>	<u>\$ 8,753,259.82</u>	<u>\$ 649,886,065.80</u>

Appropriations:

<u>General Fund</u>	\$ 635,704,929.79	\$ -	\$ 635,704,929.79
Portable Buildings	-	3,000,000.00	3,000,000.00
Total Appropriation Increase, General Funds	<u>635,704,929.79</u>	<u>3,000,000.00</u>	<u>638,704,929.79</u>
<u>All Other Funds</u>			
IDEA-B Formula	10,623,592.00	5,923,770.00	16,547,362.00
IDEA-B Discretionary Deaf	90,188.00	39,206.00	129,394.00
IDEA-B Preschool	122,951.00	9,330.00	132,281.00
IDEA-B Formula-ARP	2,640,906.18	(41,985.18)	2,598,921.00
School Safety Standards Formula Grant	-	2,822,939.00	2,822,939.00
Total Appropriation Increase, All Funds	<u>\$ 649,182,566.97</u>	<u>\$ 11,753,259.82</u>	<u>\$ 660,935,826.79</u>

Increases requested for All Other Funds account for new or revised state, federal and local grant allocations and the debt service fund.

Policy Reference: Legal and Local Board Policy CE

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

March 21, 2023

Budget Amendment Executive Summary

The budget amendment for the month of March includes both budget amendments and budget transfers.

Budget Amendment

The budget amendment for the month of March totals \$8,753,259.82 in revenues and \$11,753,259.82 in appropriations. The budget amendment is broken down into two categories, 1) General Fund (the district's operating fund), and 2) All Other Funds.

- 1) The budget amendment in the General Fund for the month of March includes an amendment of \$3,000,000 needed to fund the necessary expenses for the purchase and set up of portable buildings to accommodate student enrollment growth.
- 2) The budget amendment in All Other Funds of \$8,753,259.82 includes amounts for new or revised state, federal and local grant allocations. Revised funding may be due to federal reallocations, roll forward and maximum entitlements. The roll forward is the unspent portion of the previous year's federal allocation. The maximum entitlement is the final distribution of total unallocated funding by the federal government.

The budget amendment contains roll forward amounts for the 2022-2023 special education federal grants as follows: IDEA-B Formula for \$5,923,770; IDEA-B Discretionary Deaf for \$39,206; IDEA-B Preschool for \$9,330; and IDEA-B Formula-ARP for (\$41,985.18). Lastly, the March budget amendment includes the 2022-2025 School Safety Formula Grant in the amount of \$2,822,939. Conroe ISD was awarded this grant to assist in meeting the new school safety standards including the procurement and installation of fencing at campuses within Conroe ISD.

Budget Transfers

Budget transfers consist of funds transferred within the same fund but changing functions. These transfers are found within the General Fund and All Other Funds. The total amount of all transfers is \$968,414.41. Approximately 76% or \$731,474.61 of the transfers is found in the general fund. The remaining \$236,939.80 is located within the District's grant funds.

Policy Reference: Legal and Local Board Policy CE

PENTAMATION ENTERPRISES INC.
DATE: 03/06/2023
TIME: 16:55:09

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET SUMMARY REPORT

PAGE NUMBER: 1
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MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
NONE	00			
OTHER USES	8900	7,770.21	.00	7,770.21
		7,770.21	.00	7,770.21
INSTRUCTION	11			
TOTAL PAYROLL	6100	411,277,906.17	40,301.92	411,318,208.09
CONTRACTED SERVICES	6200	2,048,535.94	2,000,000.00	4,048,535.94
SUPPLIES AND MATERIALS	6300	38,715,768.83	-87,044.68	38,628,724.15
OTHER OPERATING EXPEND	6400	1,694,065.52	70,000.00	1,764,065.52
CAPITAL OUTLAY	6600	299,506.27	.00	299,506.27
		454,035,782.73	2,023,257.24	456,059,039.97
MEDIA SERVICES	12			
TOTAL PAYROLL	6100	5,881,170.60	.00	5,881,170.60
CONTRACTED SERVICES	6200	53,255.83	.00	53,255.83
SUPPLIES AND MATERIALS	6300	748,648.05	.00	748,648.05
OTHER OPERATING EXPEND	6400	8,994.00	.00	8,994.00
CAPITAL OUTLAY	6600	1,554.19	.00	1,554.19
		6,693,622.67	.00	6,693,622.67
CURR & INST STAFF DEV	13			
TOTAL PAYROLL	6100	17,754,392.44	-29,997.30	17,724,395.14
CONTRACTED SERVICES	6200	1,401,290.58	429,881.00	1,831,171.58
SUPPLIES AND MATERIALS	6300	922,179.38	59,500.00	981,679.38
OTHER OPERATING EXPEND	6400	545,587.75	25,714.17	571,301.92
CAPITAL OUTLAY	6600	.00	.00	.00
		20,623,450.15	485,097.87	21,108,548.02
INSTRUCTIONAL ADMIN	21			
TOTAL PAYROLL	6100	6,529,180.27	14,000.00	6,543,180.27
CONTRACTED SERVICES	6200	289,707.88	.00	289,707.88
SUPPLIES AND MATERIALS	6300	950,008.69	-74,884.29	875,124.40
OTHER OPERATING EXPEND	6400	388,541.90	30,000.00	418,541.90
CAPITAL OUTLAY	6600	.00	.00	.00
		8,157,438.74	-30,884.29	8,126,554.45
SCHL ADMINISTRATION	23			
TOTAL PAYROLL	6100	39,647,039.71	.00	39,647,039.71
CONTRACTED SERVICES	6200	43,366.19	.00	43,366.19
SUPPLIES AND MATERIALS	6300	275,977.59	.00	275,977.59
OTHER OPERATING EXPEND	6400	153,890.37	.00	153,890.37
CAPITAL OUTLAY	6600	75.00	.00	75.00
		40,120,348.86	.00	40,120,348.86
GUIDANCE & COUNSELING	31			
TOTAL PAYROLL	6100	28,667,356.21	3,000,000.00	31,667,356.21

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CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET SUMMARY REPORT

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MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
GUIDANCE & COUNSELING	31			
CONTRACTED SERVICES	6200	857,852.53	100,000.00	957,852.53
SUPPLIES AND MATERIALS	6300	1,316,288.74	70,000.00	1,386,288.74
OTHER OPERATING EXPEND	6400	174,702.26	55,000.00	229,702.26
CAPITAL OUTLAY	6600	.00	.00	.00
		31,016,199.74	3,225,000.00	34,241,199.74
SOCIAL WORK	32			
TOTAL PAYROLL	6100	1,641,181.96	.00	1,641,181.96
CONTRACTED SERVICES	6200	533,361.00	.00	533,361.00
SUPPLIES AND MATERIALS	6300	82,660.66	-439.06	82,221.60
OTHER OPERATING EXPEND	6400	47,467.20	.00	47,467.20
		2,304,670.82	-439.06	2,304,231.76
HEALTH	33			
TOTAL PAYROLL	6100	15,926,125.10	.00	15,926,125.10
CONTRACTED SERVICES	6200	161,828.94	.00	161,828.94
SUPPLIES AND MATERIALS	6300	229,183.84	.00	229,183.84
OTHER OPERATING EXPEND	6400	32,159.45	.00	32,159.45
CAPITAL OUTLAY	6600	.00	.00	.00
		16,349,297.33	.00	16,349,297.33
STUDENT TRANS	34			
TOTAL PAYROLL	6100	24,466,912.00	.00	24,466,912.00
CONTRACTED SERVICES	6200	702,575.31	.00	702,575.31
SUPPLIES AND MATERIALS	6300	5,666,415.15	.00	5,666,415.15
OTHER OPERATING EXPEND	6400	751,818.63	.00	751,818.63
CAPITAL OUTLAY	6600	686,204.70	-5,050.00	681,154.70
		32,273,925.79	-5,050.00	32,268,875.79
CHILD NUTRITION	35			
TOTAL PAYROLL	6100	9,430,000.00	.00	9,430,000.00
CONTRACTED SERVICES	6200	1,020,564.10	.00	1,020,564.10
SUPPLIES AND MATERIALS	6300	18,800,805.55	.00	18,800,805.55
OTHER OPERATING EXPEND	6400	80,000.11	.00	80,000.11
CAPITAL OUTLAY	6600	2,543,184.38	.00	2,543,184.38
		31,874,554.14	.00	31,874,554.14
COCURR ACTIVITIES	36			
TOTAL PAYROLL	6100	8,868,682.64	.00	8,868,682.64
CONTRACTED SERVICES	6200	784,017.55	.00	784,017.55
SUPPLIES AND MATERIALS	6300	1,517,521.85	.00	1,517,521.85
OTHER OPERATING EXPEND	6400	2,732,583.23	1,753.00	2,734,336.23
CAPITAL OUTLAY	6600	89,799.00	.00	89,799.00
		13,992,604.27	1,753.00	13,994,357.27

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CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET SUMMARY REPORT

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MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
GENERAL ADMIN	41			
TOTAL PAYROLL	6100	8,150,710.36	.00	8,150,710.36
CONTRACTED SERVICES	6200	1,724,167.38	.00	1,724,167.38
SUPPLIES AND MATERIALS	6300	347,774.29	62,464.00	410,238.29
OTHER OPERATING EXPEND	6400	855,880.60	.00	855,880.60
CAPITAL OUTLAY	6600	7,500.00	.00	7,500.00
		11,086,032.63	62,464.00	11,148,496.63
MAINTENANCE & OPERATIONS	51			
TOTAL PAYROLL	6100	32,480,147.00	.00	32,480,147.00
CONTRACTED SERVICES	6200	26,648,800.70	3,384,402.02	30,033,202.72
SUPPLIES AND MATERIALS	6300	4,596,577.62	.00	4,596,577.62
OTHER OPERATING EXPEND	6400	3,169,633.45	.00	3,169,633.45
CAPITAL OUTLAY	6600	1,392,354.95	.00	1,392,354.95
		68,287,513.72	3,384,402.02	71,671,915.74
SECURITY	52			
TOTAL PAYROLL	6100	8,812,753.00	.00	8,812,753.00
CONTRACTED SERVICES	6200	238,288.97	.00	238,288.97
SUPPLIES AND MATERIALS	6300	496,952.27	.00	496,952.27
OTHER OPERATING EXPEND	6400	46,945.41	.00	46,945.41
CAPITAL OUTLAY	6600	447,637.55	.00	447,637.55
		10,042,577.20	.00	10,042,577.20
TECHNOLOGY	53			
TOTAL PAYROLL	6100	5,421,183.93	.00	5,421,183.93
CONTRACTED SERVICES	6200	2,617,143.72	.00	2,617,143.72
SUPPLIES AND MATERIALS	6300	740,033.83	105,051.81	845,085.64
OTHER OPERATING EXPEND	6400	42,375.58	.00	42,375.58
CAPITAL OUTLAY	6600	3,684,380.05	.00	3,684,380.05
		12,505,117.11	105,051.81	12,610,168.92
COMMUNITY SERVICES	61			
TOTAL PAYROLL	6100	490,382.84	-46,697.09	443,685.75
CONTRACTED SERVICES	6200	18,000.00	.00	18,000.00
SUPPLIES AND MATERIALS	6300	101,998.44	-1,310.68	100,687.76
OTHER OPERATING EXPEND	6400	26,849.13	.00	26,849.13
		637,230.41	-48,007.77	589,222.64
DEBT SERVICES	71			
DEBT SERVICE	6500	130,166,253.00	.00	130,166,253.00
		130,166,253.00	.00	130,166,253.00
FACILITIES ACQ	81			
CONTRACTED SERVICES	6200	285,204.98	.00	285,204.98

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CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET SUMMARY REPORT

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MAJOR OBJECT DESCRIPTION	MAJOR OBJECT CODE	APPROVED BUDGET	PROPOSED AMENDMENTS	PROPOSED AMENDED BUDGET
FACILITIES ACQ	81			
SUPPLIES AND MATERIALS	6300	8,238,270.25	.00	8,238,270.25
OTHER OPERATING EXPEND	6400	.00	.00	.00
CAPITAL OUTLAY	6600	352,205,891.41	2,550,615.00	354,756,506.41
		360,729,366.64	2,550,615.00	363,279,981.64
OTHER INTERGOVERNMENTAL	99			
CONTRACTED SERVICES	6200	4,100,000.00	.00	4,100,000.00
		4,100,000.00	.00	4,100,000.00
DO NOT USE	ZZ			
CAPITAL OUTLAY	6600	.00	.00	.00
		.00	.00	.00
TOTAL EXPENSES		1,255,003,756.16	11,753,259.82	1,266,757,015.98

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CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET AMENDMENTS DETAIL LISTING

PAGE NUMBER: 1
MODULE NUM: DBUDRPT1

SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 11						
6100	2243112287723000-6125	35,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	35,000.00				
6200	2243112287723000-6299	2,000,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	2,000,000.00				
6300	2243112287723000-6399	13,770.00	MARCH APPROVED AMENDMENT	A3		H
	2253112287723000-6399	9,330.00	MARCH APPROVED AMENDMENT	A4		H
	3153112787723000-6399	39,206.00	MARCH APPROVED AMENDMENT	A6		H
	MAJOR OBJECT TOTAL	62,306.00				
6400	2243112287723000-6411	70,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	70,000.00				
	FUNCTION TOTAL	2,167,306.00				
FUNCTION 13						
6100	2842132287723000-6119	-36,935.18	MARCH APPROVED AMENDMENT	A5		H
	MAJOR OBJECT TOTAL	-36,935.18				
6200	2243132287723000-6299	500,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	500,000.00				
6400	2243132287723000-6411	50,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	50,000.00				
	FUNCTION TOTAL	513,064.82				
FUNCTION 21						
6400	2243212287723000-6411	30,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	30,000.00				
	FUNCTION TOTAL	30,000.00				
FUNCTION 31						
6100	2243312287723000-6119	3,000,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	3,000,000.00				
6200	2243312287723000-6299	100,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	100,000.00				
6300	2243312287723000-6339	35,000.00	MARCH APPROVED AMENDMENT	A3		H
	2243312287723000-6399	35,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	70,000.00				

PENTAMATION ENTERPRISES INC.
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CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET AMENDMENTS DETAIL LISTING

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SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 31						
6400	2243312287723000-6411	55,000.00	MARCH APPROVED AMENDMENT	A3		H
	MAJOR OBJECT TOTAL	55,000.00				
	FUNCTION TOTAL	3,225,000.00				
FUNCTION 34						
6600	2842342287723000-6631	-5,050.00	MARCH APPROVED AMENDMENT	A5		H
	MAJOR OBJECT TOTAL	-5,050.00				
	FUNCTION TOTAL	-5,050.00				
FUNCTION 51						
6200	429351SS99999000-6246	2,822,939.00	MARCH APPROVED AMENDMENT	A2		H
	MAJOR OBJECT TOTAL	2,822,939.00				
	FUNCTION TOTAL	2,822,939.00				
FUNCTION 81						
6600	19938100999990PB-6625	3,000,000.00	MARCH APPROVED AMENDMENT	A1		H
	MAJOR OBJECT TOTAL	3,000,000.00				
	FUNCTION TOTAL	3,000,000.00				
	TOTAL EXPENSES	11,753,259.82				

PENTAMATION ENTERPRISES INC.
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CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 1
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SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 11						
6100	2553110087424000-6112	-45,000.00	TSF-STAFF DEVELOPMENT/CU	MAR 23	T 7-18	H
	2553110087424000-6112	-2,000.00	TSF-STAFF DEVELOPMENT/CU	MAR 23	T 7-19	H
	2553113987424000-6112	-2,500.00	TSF-JETT MAKER SPACE SUP	MAR 23	T 7-16	H
	25531178874240EL-6112	12,200.00	TSF-SUBS CONTENT LEADERS	MAR 23	T 7-4	H
	2821110001124000-6118	32,904.83	TSF-AFTER SCHOOL TUTORIA	MAR 23	T 7-1	H
	2821110001424000-6118	-10,000.00	TSF-TUTORIALS EXT DUTY P	MAR 23	T 7-9	H
	2821110005124000-6119	-20,000.00	TSF-STAFF DEVELOPMENT PL	MAR 23	T 7-3	H
	2821110005424000-6119	39,697.09	TSF-INTERVENTIONIST SALA	MAR 23	T 7-12	H
	MAJOR OBJECT TOTAL	5,301.92				
6300	1993110022011000-6399	-500.00	TSF-STAFF DEVEL TRAINING	MAR 23	T 7-14	H
	1993110099811000-6399	-109,070.86	TSF-PIPE DAMAGE-FREEZE	MAR 23	T 7-21	H
	1993110099811000-6399	-90,639.00	TSF-TECH PORTABLE SUCHMA	MAR 23	T 7-22	H
	1993112101425000-6399	-242.78	TSF-LAS LINK LICENSES	MAR 23	T 7-8	H
	1993113001611000-6399	-1,750.00	TSF-COCURR ART TRAVEL	MAR 23	T 7-10	H
	1993119001611000-6399	-3.00	TSF-YEARBOOK AWARDS	MAR 23	T 7-15	H
	199311AF12311000-6399	-3,007.16	TSF-CLASSROOM MINIBLINDS	MAR 23	T 7-13	H
	2113110006830000-6399	7,000.00	TSF-INSTRUCTIONAL SUPPLI	MAR 23	T 7-17	H
	2113110011930000-6399	-450.00	TSF-STAFF DEVELOP TRAVEL	MAR 23	T 7-5	H
	2821110007324000-6317	-937.88	TSF-STAFF DEVEL PLANNING	MAR 23	T 7-11	H
	2821110011124000-6399	7,000.00	TSF-INSTRUCTIONAL SUPPL	MAR 23	T 7-7	H
	2821110013024000-6399	43,250.00	TSF-STUDENT TECHNOLOGY	MAR 23	T 7-2	H
	MAJOR OBJECT TOTAL	-149,350.68				
	FUNCTION TOTAL	-144,048.76				
FUNCTION 13						
6100	2553130087424000-6118	10,000.00	TSF-STAFF DEVELOPMENT/CU	MAR 23	T 7-18	H
	263313IM87425000-6119	-14,000.00	TSF-SALARIES FUNCTION CO	MAR 23	T 7-6	H
	2821130001424000-6118	10,000.00	TSF-TUTORIALS EXT DUTY P	MAR 23	T 7-9	H
	2821130007324000-6118	937.88	TSF-STAFF DEVEL PLANNING	MAR 23	T 7-11	H
	MAJOR OBJECT TOTAL	6,937.88				
6200	25531378874240EL-6299	-7,200.00	TSF-SUBS CONTENT LEADERS	MAR 23	T 7-4	H
	2821130001124000-6299	-19,669.00	TSF-AFTER SCHOOL TUTORIA	MAR 23	T 7-1	H
	2821130013024000-6299	-43,250.00	TSF-STUDENT TECHNOLOGY	MAR 23	T 7-2	H
	MAJOR OBJECT TOTAL	-70,119.00				
6300	2553130087424000-6325	2,000.00	TSF-STAFF DEVELOPMENT/CU	MAR 23	T 7-19	H
	2553130087424000-6399	35,000.00	TSF-STAFF DEVELOPMENT/CU	MAR 23	T 7-18	H
	2553133987424000-6399	2,500.00	TSF-JETT MAKER SPACE SUP	MAR 23	T 7-16	H
	2821130005124000-6399	20,000.00	TSF-STAFF DEVELOPMENT PL	MAR 23	T 7-3	H
	MAJOR OBJECT TOTAL	59,500.00				
6400	1993130022011000-6411	500.00	TSF-STAFF DEVEL TRAINING	MAR 23	T 7-14	H
	2113130006830000-6411	-7,000.00	TSF-INSTRUCTIONAL SUPPLI	MAR 23	T 7-17	H

PENTAMATION ENTERPRISES INC.
 DATE: 03/06/2023
 TIME: 16:54:22

CONROE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 2
 MODULE NUM: DBUDRPT1

SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 13						
6400	2113130011930000-6411	450.00	TSF-STAFF DEVELOP TRAVEL	MAR 23	T 7-5	H
	25531378874240EL-6411	-5,000.00	TSF-SUBS CONTENT LEADERS	MAR 23	T 7-4	H
	2821130001124000-6411	-13,235.83	TSF-AFTER SCHOOL TUTORIA	MAR 23	T 7-1	H
	MAJOR OBJECT TOTAL	-24,285.83				
	FUNCTION TOTAL	-27,966.95				
FUNCTION 21						
6100	263321IM87425000-6125	14,000.00	TSF-SALARIES FUNCTION CO	MAR 23	T 7-6	H
	MAJOR OBJECT TOTAL	14,000.00				
6300	1993210099899000-6399	-60,714.26	TSF-HR ID BADGES/SURV/LE	MAR 23	T 7-20	H
	1993210099899000-6399	-14,412.81	TSF-TECH PORTABLE SUCHMA	MAR 23	T 7-22	H
	1993212187425000-6339	242.78	TSF-LAS LINK LICENSES	MAR 23	T 7-8	H
	MAJOR OBJECT TOTAL	-74,884.29				
	FUNCTION TOTAL	-60,884.29				
FUNCTION 32						
6300	1993320099899000-6399	-439.06	TSF-HR ID BADGES/SURV/LE	MAR 23	T 7-20	H
	MAJOR OBJECT TOTAL	-439.06				
	FUNCTION TOTAL	-439.06				
FUNCTION 36						
6400	1993363001699000-6412	1,750.00	TSF-COCURR ART TRAVEL	MAR 23	T 7-10	H
	1993369001699000-6498	3.00	TSF-YEARBOOK AWARDS	MAR 23	T 7-15	H
	MAJOR OBJECT TOTAL	1,753.00				
	FUNCTION TOTAL	1,753.00				
FUNCTION 41						
6300	1993410099899000-6399	62,464.00	TSF-HR ID BADGES/SURV/LE	MAR 23	T 7-20	H
	MAJOR OBJECT TOTAL	62,464.00				
	FUNCTION TOTAL	62,464.00				
FUNCTION 51						
6200	1993510099899000-6246	558,455.86	TSF-PIPE DAMAGE-FREEZE	MAR 23	T 7-21	H
	199351AF12399000-6246	3,007.16	TSF-CLASSROOM MINIBLINDS	MAR 23	T 7-13	H
	MAJOR OBJECT TOTAL	561,463.02				
	FUNCTION TOTAL	561,463.02				

PENTAMATION ENTERPRISES INC.
DATE: 03/06/2023
TIME: 16:54:22

CONROE INDEPENDENT SCHOOL DISTRICT
PROPOSED BUDGET TRANSFERS DETAIL LISTING

PAGE NUMBER: 3
MODULE NUM: DBUDRPT1

SELECTION CRITERIA: ALL

MAJOR OBJECT	BUDGET CODE	AMENDMENT AMOUNT	DESCRIPTION	CONTROL NUMBER	TRANSFER NUMBER	ST
FUNCTION 53						
6300	1993530099899000-6399	105,051.81	TSF-TECH PORTABLE SUCHMA	MAR 23	T 7-22	H
	MAJOR OBJECT TOTAL	105,051.81				
	FUNCTION TOTAL	105,051.81				
FUNCTION 61						
6100	282161PT05424000-6125	-39,697.09	TSF-INTERVENTIONIST SALA	MAR 23	T 7-12	H
	282161PT11124000-6125	-7,000.00	TSF-INSTRUCTIONAL SUPPL	MAR 23	T 7-7	H
	MAJOR OBJECT TOTAL	-46,697.09				
6300	1993610099899000-6399	-1,310.68	TSF-HR ID BADGES/SURV/LE	MAR 23	T 7-20	H
	MAJOR OBJECT TOTAL	-1,310.68				
	FUNCTION TOTAL	-48,007.77				
FUNCTION 81						
6600	1993810099899000-6625	-449,385.00	TSF-PIPE DAMAGE-FREEZE	MAR 23	T 7-21	H
	MAJOR OBJECT TOTAL	-449,385.00				
	FUNCTION TOTAL	-449,385.00				
	TOTAL EXPENSES	.00				

**Receive Human Resources Department Report and Consider
Employment of Professional Personnel
March 21, 2023**

Recommendation:

That the Conroe Independent School District Board of Trustees approve the Human Resources report as submitted by Paula Green, Director of Human Resources, and as recommended by Dr. Curtis Null, Superintendent of Schools:

Explanation:

As follows, you will find personnel resignations, retirements, employment of professional personnel, and employment of substitute teachers:

Personnel Resignations (*Information Only*)

Armstrong Elementary School

Ashley Bourgeois, Campus Instructional Coach
Amanda Kaminski, Second Grade

Bradley Elementary School

Marsha Crawshay, First Grade

Broadway Elementary School

Briana Jones, First Grade

Bush Elementary School

Vanessa Murdock, Third Grade

Caney Creek High School

James Cammack, Social Studies
Linda Ezech, Assistant Principal

Clark Intermediate School

Charlotte Thomas, District Reading Interventionist

Collins Intermediate School

Bonnie Szalmasagi, Campus Instructional Coach

Conroe High School

Walker Lindemann, CTE Criminal Justice

Cox Intermediate School

Stephanie Keil, Art
Veronica Whited, Science/Social Studies

Creighton Elementary School

Sthefania Duca De Rosa, Bilingual Fourth Grade
Alondra Silva, Bilingual Kindergarten

Deretchin Elementary School

Alissandra Celia, Band/General Music

Ford Elementary School

Erik Marter, Counselor
Anastasia Yonkaitis, Bilingual Speech Language Pathologist

Grand Oaks High School

Brandon Winter, Math

Grangerland Intermediate School

Michelle Washington, Instructional Coach

Houston Elementary School

Darla Davis, Second Grade

Irons Junior High School

James Hale, Investigating Careers: Technology

Cassandra Hinds, Math

Alissa Tupa, Language Arts

Lamar Elementary School

Morgan King, Third Grade

Moorhead Junior High School

Ashley Bicknell, Language Arts

Reaves Elementary School

Megan Hammond, Special Education

Runyan Elementary School

Sarah McGough, Pre-Kindergarten

Carlene Thomas, Third Grade

San Jacinto Elementary School

Alexandra Fernandez Riveros, Bilingual Speech Language Pathologist Assistant

Snyder Elementary School

Maria Collins, Kindergarten

Megan Ludwig, First Grade

Special Education Department

Meredith Burg, Special Education Coordinator

Suchma Elementary School

Victoria Hancock, Special Education

Technology Department

Ashton Boyt, Security Architect

The Woodlands College Park High School

Michael Brown, Social Studies

Lonnie Madison, Head Football Coach/Campus Athletic Director

The Woodlands High School

Sherrilyn Smith, Licensed Specialist in School Psychology

York Junior High School

Laine Thomas, Language Arts

Personnel Retirements (*Information Only*)**Finance Department**

Rebecca Davis, Director of Payroll

Grand Oaks High School

Jimmy Burleson, Physical Education

Houston Elementary School

Mary Neal, First Grade

Paula Nicolini, Principal

Irons Junior High School

Laura Fritz, Language Arts

San Jacinto Elementary School
Nelly Reyes Coello, Bilingual First Grade

The Woodlands College Park High School
Julie Lowe, CTE Marketing

The Woodlands High School
Tracie Turner, Counselor

Wilkerson Intermediate School
Joyce Turner, Special Education

Employment of Professional Personnel

Broadway Elementary School
Angela Gorman, First Grade

Conroe High School – Ninth Grade Campus
Travis Pace, Math

Moorhead Junior High School
Clayton Nelson, History

Special Education Department
Madeline Huddleston, Speech Language Pathologist

The Woodlands College Park High School
Kyle Coats, Head Football Coach/Campus Athletic Director

Wilkerson Intermediate School
Ashley Cardoza, Language Arts

Two-Year Contract List

Joshua Algaze	Amber Debeaumont
Lee Allen	Clinton Dulworth
Jamie Almond	Kimberly Earthman
Shawn Almond	Jeffrey Eldridge
Lindsay Ardoin	Tami Eldridge
Amy Barber	Julie English
Mikia Barnes	Chris Feris
Carlos Barron	Jeffrey Fuller
Ethan Barton	Roberto Garcia II
Kristen Belcher	Lisa Garrison
Jamie Bone	Paola Gorman
Dana Boyer	Denise Griffin
Hartwell Brown Jr.	Paula Green
Melanie Bujnoch	Cedric Hardeman
Shalanda Burks	Mindy Harding
Megan Burnham	Viviana Harris
James Bush	Christa Haymark
Christine Butler	Christopher Haymark
Susan Caffery	Lauren Helfer
Matthew Campbell	Sharon Henry
Dayren Carlisle	Cassandra Hertzenberg
Rodrigo Chaves	Lauren Hickman
Denise Coello	Sheryl Hime
Shannon Conley	Kendall Hineman
Donny Daw	Tracy Horne
Jennifer Daw	Robert Horton

Jill Houser
 Joshua Hughes
 Terral Jackson
 Christina Julien
 Paula Klapesky
 Elizabeth Koehler
 Christopher Kuempel
 Ted Landry
 Shelli Leblanc
 Amy Longaker
 Gilberto Lozano
 Robert MacFarlane
 Erin Mathe
 Tiffany Mayes
 John McClendon
 Robert McCord
 Bethany Medford
 Kevin Meyer
 Mamie Miller Prejean
 Kristen Mraz
 Mark Murrell
 Tina Oliver
 Michael Papadimitriou
 Serena Pierson
 Crystal Poncho
 Christopher Povich
 Jill Price
 Laura Quinones Acevedo
 Melissa Ralston
 James Rapp
 Christina Reichelt

Eoma Rivera
 Barbara Robertson
 Anel Salas
 Mark Schmid
 Deborah Shepard
 Charita Smith
 Mark Smith
 Rotasha Smith
 Deborah Spoon
 Malinda Stewart
 Jeffrey Stichler
 Tally Stout
 Tamika Taylor
 Patricia Thacker
 Elizabeth Thompson
 Wendy Tisdell
 Carlton Todd
 Christina Upshaw
 Hedith Upshaw
 Tara Vandermark
 Elizabeth Villalta
 Nicole Walker
 Theresa Waller
 Kendra Wiggins
 Denae Wilker
 Laura Willard
 Cortnie Williams
 John Williams
 Shellie Winkler
 Tammy Zunker

Employment of Substitute Teachers (*Information Only*)

Dana Adams
 Diana Adams
 Lanni Adams-Jones
 Marcela Alvarez De Gonzalez
 Angela Archie
 Penny Bain
 Aksana Baranava
 Tonya Baughman
 Kirsten Beasley
 Tashia Beaty
 Jennifer Berte
 William Blair
 Kyleen Blanchard
 Liliana Bongino
 Austin Bouley
 Monica Braden
 Bailey Brinker
 Samuel Cable
 Anabel Castellanos Ramos
 Abraham Castro
 Amy Coffman-Welton
 Marisa Cook
 Marisa Crider
 Damaris Cruz
 Shannon Daniels
 Maria De La Cruz
 Mimi Devereaux

Savannah Dorr
 Sandra Dyer
 Kyle Earnest
 Elizabeth Edwards
 Michael Ellien
 Angie Escalante Reyes
 Samantha Evrard
 Gillian Fannin
 Caitlin Fell
 Anna Feller McCullough
 Rita Felton
 Katrina Fore
 Krystie Frederick
 Stacey Grauberger
 Corrie Guynes
 Brittany Haddad
 Wohn Harden Jr.
 Adel Harrison Brown
 Jordan Harvey
 Linda Hawthorne
 Curt Hentrich
 Karen Hernandez
 Nicole Hightower
 Britney Hines
 Simonette Hoefer
 Teresa Irvin
 Darby Kaminski

Andrea Kartalia
Fanni Kozma
Kalyani Kulkarni
Monika Kumari
Arif Law
Jesse Lay
Victoria Linder
Heather Lock
Janie Lopez
Alexis Lucius
Lauren Lunsford
Betty Luther
Julia Mattingly
Rebekah McCabe-Seiler
Maggie McInnis
Kameron Mills
Michele Minshew
Anjali Mishra
Gabriela Monzon
Mabel O’Neal
Rylie Pargmann
Joseph Pennington
Camille Petry
Tyler Phillips
Cynthia Ping
Emily Pomeroy
Kaitlin Quarles
Elena Radu
Kala Rhodes
Kari Richey
Rebecca Risner
Jenessa Rivas
Susan Ro
Rolan Roberts
Molly Russell

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Miranda Schultz
Heather Schwartz
Jonathan Schwartz
Melissa Sciba
Justin Scott
Jennifer Shirley
Evelyn Simunek
Tracy Soetaert
Jessica Soulliere
Joshua Stevens
Jodi Stowell
Tessa Stuckey
Jessica Telebelsarfi
Sangita Thapa
Ashaki Thompson
Keneshia Tinniehill
Hunter Todd
Jennifer Travis Groll
Melike Turan
Jenna Vallejo
Sidney Vance
Suchitra Vasuki
Rachel Walker
Wynette Walker
Robin Wang
Dimetria Warren
Ashton Washington
Eldon West
Lance West
Ayana Wiley
Brandy Woody
Emily Work
Angela Yeh
Xhuljeta Zina

Submitted by:

Paula Green
Director of Human Resources

Adopt the Local Policies in Update 120 - Board Policy BBB Board Members-Elections, CKC Safety Program/Risk Management – Emergency Plans, FNG Student Rights and Responsibilities – Student and Parent Complaints/Grievances, and FO Student Discipline, along with Revisions to Board Policies DC Employment Practices, DEC Compensation and Benefits - Leaves and Absences, FFAC Wellness and Health Services - Medical Treatment, and GKD Community Relations - Nonschool Use of School Facilities, and GKDA Nonschool Use of School Facilities – Distribution of Nonschool Literature

Recommendation:

That the Conroe Independent School District Board of Trustees adopt the revised local policies included in Update 120 (BBB, CKC, FNG, and FO) along with recommended revisions to Local Board Policies DC, DEC, FFAC, and GKD as submitted by Carrie Galatas, General Counsel and Dr. Curtis Null, Superintendent of Schools.

Explanation:

Update 120 was primarily an update to Legal policies effected by recent updates to the Texas Administrative Code. However. Included in Update 120 were recommendations for revisions to four local policies. In addition to these local policies, administration is also recommending revisions to five additional local policies. The recommended revisions to each policy are explained below:

BBB Board Members – Elections: For clarity it is recommended that the term “position” be replaced with “seat” and election cycles have been updated.

CKC Safety Program/Risk Management – Emergency Plans: The change to this policy is required by Texas Education Code §37.108(d), which requires the District’s Multihazard Emergency Operations Plan include responding to a train derailment. The District’s MEOP does address this situation. However, the requirement must be included in Local policy.

DC Employment Practices: This recommended revision delegates hiring authority to the superintendent during the summer months. This revision is recommended to help the District hire qualified candidates more expeditiously reducing the chance for those candidates to accept jobs in other District that have delegated this authority to their superintendent.

DEC Compensation and Benefits - Leaves and Absences: The changes recommended to this policy eliminate language included in DEC Legal and clarify eligibility requirements for a sick leave pool. The provision addressing payment for leave without providing sufficient notice has been clarified.

FFAC Wellness and Health Services - Medical Treatment: To bring the District’s opioid antagonist medication plan into compliance with state requirements, language allowing the District to purchase and administer opioid antagonist medication is recommended for inclusion.

FNG *Student Rights and Responsibilities – Student and Parent Complaints/Grievances:* The recommended revisions make clear that special education and Section 504 complaints are addressed in different policies, as are complaints relating to free and reduced lunch program eligibility and initial complaints regarding instructional resources.

FO *Student Discipline:* The recommended changes to this policy eliminate as a reason to restrain a student that the student is irrational. A reference to Policy FOF Legal concerning restraints of special education students has also been added.

GKD *Community Relations: Nonschool Use of School Facilities:* Administration recommends revising this policy to give the Superintendent the authority, when circumstances warrant, to allow parent/teacher/employee organizations additional complimentary use of school buildings beyond the two currently granted.

GKDA *Community Relations: Nonschool Use of School Facilities: Distribution of Nonschool Literature:* This policy sets out the circumstances under which non-school literature can and cannot be distributed on school property. Administration recommends specifically adding a prohibition against materials relating to political campaigns as a type of literature that is not allowed to be distributed on District property.

Policy Reference: BF Local

Submitted by:

Dr. Curtis Null
Superintendent of Schools

Carrie Galatas
General Counsel

BOARD MEMBERS
ELECTIONS

BBB
(LOCAL)

Membership	The Board shall consist of seven members.
Method of Election	Election of Board members shall be at large.
Election Date	General election of board members shall be on the November uniform election date.
Terms and Election Schedule	<p>Board members shall be elected for four-year terms, with elections conducted biennially, as follows:</p> <p>The election of four Board members shall be held in 2024, 2028, 2032, and in four-year intervals thereafter.</p> <p>The election of three Board members shall be held in 2026, 2030, 2034, and in four-year intervals thereafter.</p>
Method of Voting Plurality	The candidates receiving the highest number of votes for the number of seats with expiring terms shall be elected.

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SAFETY PROGRAM/RISK MANAGEMENT
EMERGENCY PLANS

CKC
(LOCAL)

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

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EMPLOYMENT PRACTICES

DC
(LOCAL)

Personnel Duties	The Superintendent or designee shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	<p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>
Employment of Contractual Personnel	<p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.</p> <p>However, from the day following the last regular Board meeting in March until the day of the first regular Board meeting in the following school year, the Board delegates to the Superintendent the authority to employ contractual personnel in positions up to and including coordinator. The Superintendent shall inform the Board of staff hired under this authority.</p> <p>The Board retains final authority for employment of contractual personnel. [See DCA, DCB, DCC, and DCE as appropriate]</p>
Employment of Noncontractual Personnel	The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]
Employment Assistance Prohibited	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

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COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Leave
Administration**

The Superintendent shall develop administrative procedures addressing employee leaves and absences to implement the provisions of this policy.

Definitions

Immediate Family

The term "immediate family" for purposes of determining eligibility for leave under this policy means:

1. Spouse.
2. Son or daughter as defined by 29 CFR 825.122.
3. Parent as defined by 29 CFR 825.122.
4. Sibling, and stepsibling.

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, use, or recording of leave shall mean the number of hours per day equivalent to the employee's usual assignment.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

**Catastrophic Illness
or Injury**

The term "catastrophic illness or injury" is defined as a severe medical condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family. Conditions relating to pregnancy or childbirth shall be considered "catastrophic" if they meet the requirements of this section.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

**State and Local
Leave Proration**

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave and local leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave and local leave the employee used beyond his or her pro rata entitlement for the school year.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Medical Certification	<p>An employee shall submit medical certification of the need for leave if:</p> <ol style="list-style-type: none">1. The employee is absent five consecutive workdays because of personal illness or illness in the immediate family.2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent.3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave; or4. The employee requests leave for the serious health condition health condition of the employee or the employee's immediate family.
<p>In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]</p>	
State Personal Leave	<p>The Board requires employees to differentiate the manner in which state personal leave is used.</p>
Nondiscretionary Use	<p>Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]</p>
Discretionary Use	<p>Discretionary use of leave is at the individual employee's discretion, subject to the limitations set out below.</p>
Request for Leave	<p>In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.</p>
Local Leave	<p>Each employee shall earn a maximum of five paid local leave days per school year in accordance with administrative procedures.</p> <p>Local leave shall accumulate without limit.</p> <p>Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]</p>
<hr/> <p>Note: See DED(LOCAL) for provisions addressing vacation days for eligible employees.</p> <hr/>	

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COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Off-Duty Days for
Eligible Employees**

Eligible exempt employees who work on a 12-month schedule may take off-duty days from July 1 of the calendar year through August 31 of the following calendar year. This constitutes a 14-month period of time for the use of off-duty days.

Eligible non-exempt employees who work on a 12-month schedule may take off-duty days from July 1 of the calendar year through June 30 of the following calendar year.

The employee and his or her supervisor shall be responsible for the scheduling of leave and recordkeeping.

The District shall not reimburse an employee for any unused off-duty days upon his or her separation from employment with the District.

Nothing in this policy or provision shall alter the at-will status of an employee.

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Extended Sick Leave

Extended sick leave shall be available for eligible employees through the 2022–2023 school year; beginning with the 2023–2024 school year the District shall no longer provide extended sick leave.

After all available paid leave days and any applicable compensatory time or off-duty days have been exhausted, a full-time employee who has worked, in a full-time capacity, for the District for the 12 consecutive months preceding the need for leave shall be granted in a school year a maximum of 30 workdays of extended sick leave in accordance with administrative procedures. Eligibility for extended sick leave shall not affect eligibility for leave under the FMLA. An employee shall be permitted to use extended sick leave for:

1. Absences related to the birth of a child and to care for the newborn child.
2. Absences related to the adoption or foster care placement of a child as defined by 29 CFR 825.122.
3. Absences related to caring for an immediate family member with a serious health condition as defined by 29 CFR 825.113.
4. Absences related to the employee's serious health condition as defined by 29 CFR 825.113 that makes the employee unable to perform essential job functions.

Non-FMLA Leave

A full-time employee who has been employed with the District for less than 12 months, or who has been employed with the District for at least 12 months but has less than 1,250 hours of service during the 12 months immediately preceding the commencement of

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

leave, and who has not exhausted FMLA leave may take up to six weeks of unpaid leave in a 12-month period for:

1. Absences related to the birth of a child and to care for the newborn child.
2. Absences related to the adoption or foster care placement of a child as defined by 29 CFR 825.122.
3. Absences related to caring for an immediate family member with a serious health condition.
4. Absences related to the employee's serious health condition as defined by 29 CFR 825.113 that makes the employee unable to perform essential job functions.

Non-FMLA leave shall run concurrently with any applicable paid leave and compensatory time.

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The District shall permit non-FMLA leave days to be taken intermittently for the same condition, so long as the employee provides the District with supporting documentation from the treating physician.

For purposes of an employee's entitlement to non-FMLA leave, the 12-month period shall be July 1 through June 30.

Sick Leave Pool

Any employee who is unable to perform the essential job functions due to a serious health condition as defined by 29 CFR 825.113 or who is absent to care for an immediate family member who has a serious health condition as defined by 29 CFR 825.113, and has exhausted all approved paid leave as well as any applicable compensatory time may request the establishment of a sick leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee.

The Superintendent shall develop procedures for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool.
2. The maximum number of days an employee may donate to a sick leave pool.
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

Appeal

All decisions regarding the establishment or implementation of the District's sick leave pool may be appealed in accordance with DGBA(LOCAL).

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Mental Health Leave

An employee who experiences a traumatic event in the scope of employment shall be granted a maximum of three days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop procedures regarding mental health leave that address the following:

1. Circumstances or reasons under which an employee may use mental health leave.
2. Procedures for requesting mental health leave and maintaining the anonymity of the requester.
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

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Peace Officers

Quarantine Leave

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the Superintendent to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative procedures and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop procedures regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave.
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

Family and Medical Leave

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be July 1 through June 30.

Combined Leave for Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

	total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.	
Intermittent or Reduced Schedule Leave	The District shall not permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.	
Certification of Leave	When an employee requests leave, the employee shall provide certification, in accordance with FMLA procedures, of the need for leave.	
Fitness-for-Duty Certification	In accordance with administrative procedures, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.	
Leave at the End of Semester	When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.	47
Temporary Disability Leave	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of the need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>	
Workers' Compensation	<hr/> <p>Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.</p> <hr/>	
	An absence due to a work-related injury or illness shall be designated as non-FMLA leave, FMLA leave, temporary disability leave, and/or assault leave, as applicable.	
Paid Leave Offset	The District shall permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]	
Court Appearances	Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.	

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Annual Payment for
Unused Leave**

Each employee may request annual payment for unused local leave to a maximum of five days per school year.

An employee who wishes to receive payment for unused local leave must submit his or her written request in accordance with administrative procedures.

The rate established by the Board shall be in effect until a new rate is adopted. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Payment for
Accumulated Leave
Upon Retirement**

Administrative and
Professional
Personnel

Administrative and professional personnel employed prior to July 1, 1988, who retire under the eligibility provisions of the Texas Teacher Retirement System (TRS) shall be paid according to the employee's last daily rate of pay, to a maximum of 60 accumulated days of state sick leave accumulated prior to May 31, 1995, and state personal leave, as evidenced by service records. This provision shall apply only to leave earned while employed in the District. Payment shall be made as compensation and shall be paid at the time of the final contract salary check immediately prior to retirement. The District may require proof of actual retirement.

If an administrative or professional employee dies while employed by the District, his or her estate shall be paid any accumulated state sick or personal leave, to a maximum of 60 days as evidenced by service records. This provision shall apply only to leave earned while employed in the District.

The District shall record on the employee's service record any state days paid upon retirement.

Paraprofessional and
Auxiliary Personnel

Paraprofessional and auxiliary personnel employed prior to July 1, 1988, who retire under the eligibility provisions of TRS shall be paid according to the employee's last daily rate of pay, to a maximum of 30 accumulated days of local sick leave, state sick leave earned prior to May 31, 1995, and state personal leave, as evidenced by service records. This provision shall apply only to leave earned while employed in the District. Payment shall be made as compensation and shall be paid at the time of the final paycheck immediately prior to retirement. The District may require proof of actual retirement.

If a paraprofessional or auxiliary employee dies while employed by the District, his or her estate shall be paid for any accumulated local sick leave, to a maximum of 30 days as evidenced by service records. This provision shall apply only to leave earned while employed in the District.

The District shall record on the employee's service record any state days paid upon retirement.

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COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Payment for
Accumulated Leave
Upon Separation**

The following leave provisions shall apply to local leave accumulated beginning on the original effective date of this program. For purposes of this provision, the original effective date shall be the 2021–2022 school year.

An employee who has not been issued a final paycheck and who separates from employment with the District shall be eligible for payment for accumulated local leave when the employee's separation from employment is voluntary, i.e., the employee is retiring or resigning and is not being discharged or nonrenewed.

The employee shall receive payment for each day of accumulated local leave at the current standard substitute certified teacher rate for professional staff or the substitute paraprofessional rate for paraprofessional and auxiliary staff, to a maximum of \$5,000. The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

If the employee is reemployed with the District, local leave days accrued prior to separation are no longer available.

If an employee dies while employed by the District, the employee's estate shall receive the payment in accordance with this provision and administrative procedures.

**Neutral Absence
Control**

Prompt and regular attendance is an essential function of every District position. To assist employees, the District offers a comprehensive leave program that provides paid and unpaid leave to employees. Excessive absenteeism or abuse of any leave policy shall result in immediate disciplinary action that could include discharge. If an employee is unable to return to work after all approved leave has been exhausted, employment shall be terminated in accordance with District policy [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination.

An employee must return to work for at least 30 days to be considered as having returned to work.

If medical certification is required to authorize leave for an employee's personal illness or the employee's serious health condition, the employee must provide medical certification indicating that the employee is fit for duty and is able to perform the essential functions of his or her position, with reasonable accommodations if necessary.

An employee who is absent from work for three or more consecutive working days without notice or approval, and who cannot be

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

reached by the immediate supervisor, may be separated from the District for job abandonment in accordance with District policy.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided
by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

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**Medication Provided
by District**

Except as provided by this policy, the District shall not purchase medication to administer to a student. However, the District may stock medication for emergency situations including, but not limited to opioid antagonists such as Naloxone.

**Opioid Antagonist
Medication**

Only a registered nurse or other designated and trained District employee shall be authorized to administer, in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas, an opioid antagonist to a person who is believed to be in a life threatening drug related emergency on a school campus, at an off-campus school event, or while in transit to or from a school event. (*Health and Safety Code Sec, 483.104*).

The Superintendent shall develop administrative procedures addressing acquisition, maintenance, expiration, disposal, and availability of opioid antagonist medication in the District as well as employee training and emergency notification requirements.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

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STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

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STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

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Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint on the District's form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

**Scheduling
Conferences**

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

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Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

**Consolidating
Complaints**

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Untimely Filings All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice. Such appeal shall be limited to the issue of timeliness.

Costs Incurred Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

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A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the District's legal office.

If the complaint is not filed with the District's legal office, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the District legal office.

The Level One hearing officer shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The hearing officer may set reasonable time limits for the conference.

Absent extenuating circumstances, the hearing officer shall provide the student or parent a written response within ten days following the conference. In reaching a decision, the hearing officer may consider information provided at the Level One conference and

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

any other relevant documents or information the hearing officer believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District's legal office, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One hearing officer shall prepare and forward a record of the Level One complaint to the legal office and the Level Two hearing officer. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One hearing officer in reaching the Level One decision.

The Level Two hearing officer shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Level Two hearing officer may set reasonable time limits for the conference.

The hearing officer shall provide the student or parent a written response within ten days following the conference. In reaching a decision, the hearing officer may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the hearing officer believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The appeal notice must be filed in writing, on a form provided by the District's legal office, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The legal office shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The legal office shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the Level Two hearing officer in reaching the Level Two decision.

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The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

STUDENT DISCIPLINE

FO
(LOCAL)

**Student Code of
Conduct**

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

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Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

**Extracurricular
Standards of
Behavior**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

STUDENT DISCIPLINE

FO
(LOCAL)

"Parent" Defined

Throughout the Student Code of Conduct and discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student's behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student's age;
 - c. The frequency of misconduct;
 - d. The student's attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.

Physical Restraint

Note: A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.

STUDENT DISCIPLINE

FO
(LOCAL)

2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

	<p>The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or this policy.</p>
Scheduling Priorities	<p>The campus principal and/or the District facilities manager shall have authority to cancel a scheduled nonschool use if conflict arises with a District activity.</p>
Approval of Use	<p>An individual or organization desiring use of a District building shall obtain and complete a written building use application and submit it to the campus principal.</p> <p>The campus principal or other appropriate administrator shall review the application and determine whether the requested building is available for use. If the building is available, the principal or administrator shall note the availability on the application and shall forward the application to the District facilities manager, who shall determine if the proposed use is consistent with District policy. Upon approval by the facilities manager, arrangements for the collection of fees, scheduling of personnel, verification of insurance, and compliance with all other administrative requirements shall be made.</p> <p>Building use applications may be obtained from the District facilities manager or online through the District's Web site.</p>
Release of Liability	<p>In applying for use of District facilities, an organization or individual using shall agree to release the District from liability for personal injury and/or damages to personal property. Any group using school building or facilities shall be responsible for the cost of damages incurred during use. Damages and the cost associated with repairs shall be determined solely by the District and borne by the user.</p> <p>Approval shall not be granted for any purpose that would damage school property or to groups that are known to have damaged other rented property.</p> <p>[See CNB regarding nonschool use of District vehicles and FNAB regarding student group use of school facilities]</p>
Private Lessons, Clinics, and Summer Athletic Leagues	<p>Private lessons, clinics, and summer athletic leagues serve an important school purpose because they enable students to be more proficient; therefore, a separate fee schedule for these activities shall be established by the Board. Criminal history checks shall be required of all persons providing individualized instruction. The fine arts department or the athletic department shall be responsible for obtaining and monitoring these criminal history checks.</p>
Special Provisions	<p>The following shall apply:</p>

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COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

1. All rental agreements shall be reviewed annually.
2. The District reserves the right to cancel a rental agreement at any time use would interfere with school activities or when the wear and tear to the building or facility becomes too great. Determinations regarding interference with school activities or regarding excessive wear shall be within the sole discretion of the District.
3. District buildings and facilities shall not be rented on Christmas Day, Thanksgiving Day, New Year's Day, Independence Day, or Labor Day, unless a waiver is granted by the Superintendent or designee.
4. Any use of District kitchen facilities shall require the presence of a District cafeteria manager.
5. The District athletic director shall approve all sports-related activities, and the District fine arts coordinator shall approve all fine arts-related activities.
6. An organization using a District building or facility shall be required to show liability coverage unless a waiver is granted by the Superintendent or designee. [See RELEASE OF LIABILITY, above]
7. The District reserves the right to charge any appropriate fee that is deemed necessary for use of District buildings or facilities. The District, when it deems necessary, reserves the right to require an administrator or police presence for any building or facility rental at the sole cost of the user.

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Usage Fees

Users shall be charged a fee to pay for operation, supervision, or cleanup costs at District buildings and facilities. The Board shall publish a schedule of fees for the use of District buildings and facilities.

All users shall be charged a usage fee except as set out below.

**Complimentary,
Reduced, or
Waived Fees**

Parent/teacher/employee organizations and other adult groups organized for the express purpose of supporting District activities and/or programs, such as PTA/PTO, booster clubs, and employee organizations, shall be permitted to use school buildings for meeting purposes without charge during normal business hours. [See DGA, GE]

Complimentary use shall not include the use of Districtwide facilities such as stadiums and the natatorium.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

Building fees shall not apply when school buildings are used as polling places for public elections, for precinct and county conventions, or for public meetings sponsored by state or local governmental agencies.

Each organization that qualifies for complimentary use of a school building shall be allowed two free functions per year at the school building during nonschool hours. These functions may be activities such as fund-raisers, meetings, or special events.

All individuals or groups that qualify for complimentary use of a school building that request use beyond the two nonschool-hour functions provided by this policy shall be required to pay usage fees. However, the Board delegates to the Superintendent or designee the authority to approve additional complimentary use of school buildings to such groups, when the Superintendent or designee determines such complimentary use is in the best interests of and benefits the students who attend school at the requested building.

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School employees who conduct nonschool camps, clinics, workshops, or lessons for District students shall pay reduced building/facility use fees in accordance with the District's fee schedule.

Except as noted above, only the Board can waive all fees associated with the use of District facilities or school buildings.

Fee waiver requests shall be handled in accordance with administrative procedure GKD.

**Emergencies or
Disasters**

The Superintendent or designee may authorize the use of school buildings or District facilities by civil defense officials in case of emergencies or disasters.

**Public Meetings of
State or Local
Governments**

Fees shall not be charged when school buildings or facilities are used for public meetings sponsored by state or local governmental agencies.

Required Conduct

Organizations using school buildings or facilities shall:

1. Conduct their business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products on school property.
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

**Applicability of
Policy**

This policy shall apply to the use of all District facilities and school buildings unless this policy is specifically superseded by another policy, rule, or contract.

NONSCHOOL USE OF SCHOOL FACILITIES
DISTRIBUTION OF NONSCHOOL LITERATURE

GKDA
(LOCAL)

**Distribution of
Nonschool Literature
Permitted**

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District, except in accordance with this policy.

The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed on any District premises.

[See CPAB regarding use of the District's internal mail system and FNAA regarding distribution of nonschool literature by students]

**Limitations on
Content**

Nonschool literature shall not be distributed on District property if:

1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
2. The materials endorse actions endangering the health or safety of students.
3. The materials promote illegal use of drugs, alcohol, or other controlled substances.
4. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
5. The materials contain defamatory statements about public figures or others.
6. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
7. The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence, and the materials would materially and substantially interfere with school activities or the rights of others.
8. There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others.
9. The materials are for political campaigns, except as allowed on election day at polling places.

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Prior Review

All nonschool literature intended for distribution on school campuses or other District premises under this policy shall be submitted to the campus principal and/or the District communications department for prior review in accordance with the following:

NONSCHOOL USE OF SCHOOL FACILITIES
DISTRIBUTION OF NONSCHOOL LITERATURE

GKDA
(LOCAL)

1. Materials shall be submitted to each campus principal for review if the materials are intended for the students and/or staff of that school.
2. Materials shall be submitted to the District communications department for review if the materials are intended for distribution to the employees at any other District facility other than a school campus.
3. Materials shall include the name of the person or organization sponsoring the distribution.
4. Using the standards found in this policy at Limitations on Content, the campus principal and/or the District communications department shall approve or reject submitted materials within five school days of the time the materials were received.

**Exceptions to Prior
Review**

Prior review shall not be required for distribution of nonschool literature in the following circumstances:

1. Distribution of materials by an attendee to other attendees at a school-sponsored meeting intended for adults and held after school hours;
2. Distribution of materials by an attendee to other attendees at a community group meeting held in accordance with GKD(LOCAL) or a noncurriculum-related student group meeting held in accordance with FNAB(LOCAL); or
3. Distribution for electioneering purposes during the time a school facility is being used as a polling place in accordance with state law [see BBBA].

All nonschool literature distributed under these exceptions shall be removed from District property immediately following the event at which the materials were distributed.

Even when prior review is not required, all other provisions of this policy shall apply.

**Time, Place, and
Manner Restrictions**

Except as provided at FNAA(LOCAL), classrooms and hallways shall not be used during the school day for the distribution of any nonschool literature over which the District does not exercise control.

Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed to students or others at the principal's campus.

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NONSCHOOL USE OF SCHOOL FACILITIES
DISTRIBUTION OF NONSCHOOL LITERATURE

GKDA
(LOCAL)

The District communications department shall designate times, locations, and means for distribution of nonschool literature at District facilities other than school campuses, in accordance with this policy.

Violations of Policy

Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials and/or suspension of use of District facilities. Appropriate law enforcement officials may be called if a person refuses to comply with this policy or fails to leave the premises when asked. [See GKA]

Appeals

Decisions made by the administration in accordance with this policy may be appealed in accordance with the appropriate District complaint policy. [See DGBA or GF]

69

**Consider Approval of Humble Elevator Service, Inc. for the Purchase of
Elevator Repairs and Installation and Authorize the Superintendent to
Negotiate and Execute All Documents Necessary to Effectuate Purchases**

Recommendation:

That the Conroe Independent School District Board of Trustees approve the selection of Humble Elevator Service, Inc. for an estimated expenditure of \$90,000.00, and authorize the Superintendent to negotiate and execute any documents necessary to effectuate the purchases as submitted by Mr. Darrin Rice, Chief Financial Officer, and, Mr. Rick Reeves, Director of Procurement Services, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Humble Elevator Service, Inc. is an elevator service company whose services include assembling, installation, maintenance, modernization and repair of elevators and other related equipment. The approval of this vendor, under the supervision of the CISD Maintenance Department, will allow them to repair and modernize the elevator located at Woodforest Bank Stadium. Funding will be provided from the General Fund.

Texas Education Code Section 44.031(a) requires that contracts for the purchase of certain goods and services valued at \$50,000 or more in the aggregate for each 12-month period, be made by the method that provides the best value for the District. Local Board Policy CH Purchasing and Acquisition, delegates to the superintendent the authority to determine the method of purchase.

The Board retains the authority to approve purchases for which the cost or aggregate cost is \$50,000 or more to a single vendor over the course of the fiscal year. Procuring these services through the District's interlocal agreement with the EPIC 6 cooperative, (Contract#2023-3710 RFP 1.23) who selected vendors through the competitive proposal process, was determined to be the method of purchase that provided the best value for the District.

The Board is asked to approve the use of this vendor and to give the Superintendent the authority to authorize payment to the vendor of up to \$90,000.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Rick Reeves
Director of Procurement Services

Name Principal of Austin Elementary School

Recommendation:

Information will be presented at the meeting.

Name Principal of Caney Creek High School

Recommendation:

Information will be presented at the meeting.

Consider Approval of the Campus Mascot and School Colors for Christopher J. Hines Elementary School

Recommendation:

That the Conroe Independent School District Board of Trustees approve the campus mascot and school colors for Christopher J. Hines Elementary School as submitted by Dr. Shellie Winkler, Assistant Superintendent of Elementary Schools, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District implemented a mascot selection process that included future students and families of Hines Elementary. Students and families were asked to submit nominations for a potential mascot. Top nominations were presented to students and families for their feedback through an online form.

Mascot Recommendation: Hines Huskies

School Colors: Navy Blue and Yellow

Policy Reference: Local Board Policy CW

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Dr. Shellie Winkler
Assistant Superintendent for Elementary Schools

Consider Approval of the Campus Mascot and School Colors for Veterans Memorial Intermediate School

Recommendation:

That the Conroe Independent School District Board of Trustees approve the campus mascot and school colors for Veterans Memorial Intermediate School as submitted by Dr. Bethany Medford, Assistant Superintendent for Middle Schools, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District implemented a mascot selection process that included future students and families of Veterans Memorial Intermediate. Students and families were asked to submit nominations for a potential mascot. Top nominations were presented to students and families for their feedback through an online form.

Mascot Recommendation: Eagles
School Colors: Red and Blue

Policy Reference: Local Board Policy CW

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Dr. Bethany Medford
Assistant Superintendent for Middle Schools

Receive Information Regarding the Purchase and Acquisition of Portable Classrooms and Related Items for the 2023-2024 School Year

Recommendation:

That the Conroe Independent School District Board of Trustees receive information regarding the purchase of portable buildings and related costs for the 2023-2024 school year, as submitted by Mr. Chris McCord, Assistant Superintendent of Operations and Dr. Curtis Null, Superintendent of Schools.

Explanation:

To prepare for the start of the 2023-2024 school year, the District has started the process to purchase, move, and install portable buildings on campuses without adequate space for their anticipated enrollment. Information regarding the costs and timeline for this project will be provided.

Policy Reference: CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Mr. Chris McCord
Assistant Superintendent for Operations

Receive Information Regarding Districtwide Intruder Detection Audits

Recommendation:

That the Conroe Independent School District Board of Trustees receive information regarding the Districtwide Intruder Detection Audits conducted by the Texas School Safety Center as submitted by Mr. Chris McCord, Assistant Superintendent for Operations and as recommended by Dr. Curtis Null, Superintendent.

Explanation:

To promote school safety, the Texas Education Agency is requiring that all Texas school districts undergo have random unannounced intruder detection audits throughout the 2022-2023 school year. The Texas School Safety Center located at Texas State University oversees these audits.

The Texas Education Agency also requires that each school district present any intruder detection audit findings to the district's board of trustees at the board's next regularly scheduled meeting after an audit takes place. To comply with this requirement, the District will present this reoccurring item to the Board and the community at the Board's regularly scheduled meetings as the audits continue throughout this school year.

In the future, should any campus have an audit finding, that information along with any corrective action taken will be shared with the Board in closed session due to the safety sensitive nature of this information.

Policy Reference: CKC Legal and Local

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Chris McCord
Assistant Superintendent for Operations

Consider Selecting Job Order Contracting as the Procurement Method for the 2023 Summer Kitchen Renovations Project, G.T.T. General Contractors, Inc. as the Vendor to Provide the Materials and Services for this Project, and Authorizing the Superintendent to Negotiate and Execute any Documents Necessary to Effectuate the Transaction

Recommendation:

That the Conroe Independent School District Board of Trustees select Job Order Contracting as the procurement method that provides the best value for the District for the purchase of materials and services for the 2023 Summer Kitchen Renovations Project, as well as selecting G.T.T. General Contractors, Inc. to provide both the materials and services for the Project, and authorize the superintendent to negotiate and execute any documents necessary to effectuate the transaction as submitted by Easy Foster, Director of Planning and Construction and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The Board is asked to approve the use of the Job Order Contract (JOC) procurement method to procure the materials and services necessary to perform the needed renovations as part of the 2023 Summer Kitchen Renovations Project. CISD's JOC program, through a competitive process, created a pool of contractors who are on call for small projects such as this. Because this is a small project, and because the District has successfully used the JOC program for projects of this type in the past, the District believes this is the procurement method that provides the best value to the District.

The project involves the kitchen at Veteran's Memorial Intermediate School and includes renovations to replace equipment and serving lines and renovations in the kitchen area.

In addition to approving the JOC procurement method, the District asks for approval of G.T.T. General Contractors, Inc. as the vendor to provide both the materials and services for this project. The District obtained quotes from three JOC program vendors. G.T.T. General Contractors, Inc. was recommended because their quote was the best price for a complete scope of work.

The estimated cost for the materials and services for this project is \$675,181.00. Funding for this project comes from Child Nutrition.

Policy Reference: Legal and Local Board Policy CH, CV, CVF

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Director of Planning & Construction

Receive Capital Improvements Update

Recommendation:

That the Conroe Independent School District Board of Trustees accept as information a capital improvements update, as submitted by Easy Foster, Director of Planning and Construction, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Information regarding progress and the status of completed and current capital improvement projects will be provided at the meeting.

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Easy Foster
Director Planning & Construction

March 2023
Capital Improvements Update

Campus	Architect/ Engineer	Contractor	Project(s)	Status % Complete
New Moorhead JrHS Caney Creek Feeder	PBK Architects	Joeris	New Construction	87% May 2023
CHS Master Plan	PBK Architects	Ellisor Constructors	Renovation/Addition	55% August 2025
ORHS Overhaul & South County CTE	IBI Group	Durotech	Renovation/Addition	79% July 2023
Safety & Security 2022	PBK Architects	Ellisor Constructors	Renovation/Addition	96% September 2022
Flex 22 - Hines Elementary in GOHS Feeder	IBI Group	Durotech	New Construction	73% May 2023
CCHS 6A Upgrades	PBK Architects	Joeris	Renovation/Addition	80% June 2023
New Central Maintenance	IBI Group	GTT Contractors	New Construction	76% August 2023
Collins Intermediate PE Classroom Addition	DLR Group	GTT Contractors	Renovation/Addition	66% July 2023
North & East Transportation Centers	PBK Architects	Joeris	Renovation/Addition	15% December 2023
Campus Renovations 2023	IBI Group	GTT Contractors	Renovation/Addition	4% April 2024
Safety & Security 2023 & 2024	PBK Architects	Ellisor Constructors	Renovation/Addition	14% December 2024
Flex 23 - Bartlett Elementary in Conroe Area	IBI Group	Durotech	New Construction	9% May 2024

Consider Award of RFP #22-11-01 Pharmacy Benefit Management Services

Recommendation:

That the Conroe Independent School District Board of Trustees award RFP #22-11-01 Pharmacy Benefit Management Services to Blue Cross Blue Shield of Texas to provide the pharmacy network, formulary and administration for The CISD self-funded insurance pharmacy benefit program and authorize the Superintendent to execute any documents necessary to effectuate the purchase, as submitted by Mr. Darrin Rice, Chief Financial Officer, Mr. Rick Reeves, Director of Procurement Services, and as recommended by Dr. Curtis Null, Superintendent of Schools:

Explanation:

With assistance from the district's employee benefits consultant, Gallagher Benefit Services, requests for proposals pertaining to the procurement of pharmacy benefit management services for the District's existing Pharmacy Benefit plan were emailed to registered vendors through the electronic CISD e-Bidding system and advertised on the CISD Purchasing Website and multiple times in *The Courier*. Vendors were asked to provide pharmacy benefit management quotes based on the district's current plan. Eight (8) vendors submitted proposals.

A five-member sub-committee of the Employees Benefits Committee (EBC) was created to perform initial evaluations of all bids received. This committee consisted of employees from Finance, Human Resources, the employee benefits committee, and Gallagher. The subcommittee met two times to evaluate the proposals. Members of the subcommittee completed a PBM evaluation sheet for each bid proposal. A Tabulation of the Combined Summary Results is attached. Three finalists, OptumRx, Blue Cross Blue Shield of Texas and CVS Health were selected to make their best and final offer to the EBC subcommittee. Upon final evaluation of the best and final offers the subcommittee recommended Blue Cross Blue Shield of Texas to the full EBC. The Employee Benefits Committee voted 29-1 to recommend Blue Cross Blue Shield of Texas for their PBM services to the Board for its consideration.

Financial savings that will be realized are approximately \$2.07 million annually or \$6.2 million over the 3-year contract, as compared to our current PBM contract. These savings will be achieved through BCBS's Pharmacy rebate program.

The contract will be effective for three years beginning September 1, 2023, through August 31, 2026, with an option to renew annually for two (2) additional one-year terms through August 2028. Funds are provided in the Self-Funded Health Insurance Fund.

Gallagher will be at the Board Meeting to answer any questions.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Mr. Darrin Rice
Chief Financial Officer

Mr. Rick Reeves
Director of Procurement Services

RFP# 22-11-01 - Pharmacy Benefit Management Services

Supplier	Rank	Score 100	Price	Reputation of the Bidder or the Bidder's goods or services	Quality of Goods or Services	Extent to which the goods or services meet the needs of the District	Bidder's past relationship with the District	Historically Underutilized Business Certification	Total long-term cost to the District to acquire the goods or services	Bidders principal place of business in Texas	Ability to service the District's accounts with proper staffing and insurance requirements
Blue Cross Blue Shield of Texas	1	98.60	35.00	5	5	24	5	0	15.00	0	10
OptumRx	2	92.23	32.08	5	5	23	5	0	13.75	0	10
CVS Health	3	90.81	31.79	5	5	22	4	0	13.62	0	9

Supplier	Total 3 Year Cost
Blue Cross Blue Shield of Texas	\$ 32,360,967.00
OptumRx	\$ 35,630,523.00
CVS Health	\$ 35,301,780.00

Year 1: 9/1/2023 - 8/31/2026		Baseline	OptumRx Pass-Through Broad Premium	OptumRx Pass-Through Broad Premium BAFO	BCBS TX Pass-Through Broad Balanced	BCBS TX Pass-Through Broad Balanced- BAFO	CVS Traditional Broad Standard Control Opt In	CVS Traditional Broad Standard Control Opt In BAFO
Drug Costs	Retail	\$15,382,679	\$15,266,039	\$15,266,039	\$16,115,939	\$16,115,939	\$15,328,259	\$15,328,259
	Retail 90	\$10,512,992	\$10,417,628	\$10,417,628	\$10,553,012	\$10,553,012	\$10,842,159	\$10,842,159
	Mail	\$1,691,914	\$1,705,382	\$1,705,382	\$1,848,659	\$1,848,659	\$1,714,828	\$1,714,828
	Specialty Retail	\$872,190	\$869,917	\$869,917	\$875,031	\$869,349	\$949,021	\$949,021
	Specialty Mail	\$24,314,621	\$24,251,260	\$24,251,260	\$24,393,821	\$24,235,420	\$25,373,490	\$25,373,490
	Total Drug Costs	\$52,774,396	\$52,510,227	\$52,510,227	\$53,786,462	\$53,622,379	\$54,207,757	\$54,207,757
Rebates	Retail	(\$3,740,264)	(\$4,420,312)	(\$4,420,312)			(\$4,359,184)	(\$4,359,184)
	Retail 90	(\$3,514,240)	(\$3,974,605)	(\$3,974,605)			(\$2,857,435)	(\$2,857,435)
	Mail	(\$784,363)	(\$880,997)	(\$880,997)			(\$749,336)	(\$749,336)
	Specialty Retail	(\$195,708)	(\$261,113)	(\$261,113)			(\$352,527)	(\$352,527)
	Specialty Mail	(\$4,955,957)	(\$6,612,205)	(\$6,612,205)			(\$8,927,941)	(\$8,927,941)
	Total Rebates	(\$13,190,532)	(\$16,149,232)	(\$16,149,232)	(\$20,727,852)	(\$20,909,624)	(\$17,246,422)	(\$17,246,422)
Administrative Fee		\$261,943	\$261,943	\$261,943	\$905,257	\$540,990	\$0	\$0
Total Administrative Fee		\$261,943	\$261,943	\$261,943	\$905,257	\$540,990	\$0	\$0
Manufacturer Coupon Program		(\$1,321,158)	(\$1,321,158)	(\$1,321,158)	(\$1,161,900)	(\$892,778)	(\$1,439,694)	(\$1,330,812)
Total Manufacturer Coupon Program (1)		(\$1,321,158)	(\$1,321,158)	(\$1,321,158)	(\$1,161,900)	(\$892,778)	(\$1,439,694)	(\$1,330,812)
Total Net Cost		\$38,524,649	\$35,301,780	\$35,301,780	\$32,801,967	\$32,360,967	\$35,521,641	\$35,630,523
Net Cost Savings Over Baseline (\$)			(\$3,222,869)	(\$3,222,869)	(\$5,722,682)	(\$6,163,682)	(\$3,003,008)	(\$2,894,126)
Net Cost Savings Over Baseline (%)			-8.4%	-8.4%	-14.9%	-16.0%	-7.8%	-7.5%
BAFO Improvement				\$0		(\$441,000)		\$108,882

Consider Award of RFP #23-01-06 Ballistic Shields for Conroe ISD Police Department

Recommendation:

That the Conroe Independent School District Board of Trustees consider awarding RFP #23-01-06 Ballistic Shields for Conroe ISD Police Department to Body Armor Outlet, listed on the attached tabulation, for an estimated \$200,000 and authorize the Superintendent to execute any documents necessary to effectuate purchases, as submitted by Mr. Darrin Rice, Chief Financial Officer, and Mr. Rick Reeves, Director of Procurement Services, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Requests for proposals pertaining to the purchase of Level III ballistic shields for the Conroe ISD Police Department were emailed to registered vendors through the electronic eBidding system, as well as advertised on the CISD Purchasing Website and twice in The Courier; eight (8) responded with proposals. Contracts will remain firm through March 31, 2024, automatically renewing for two additional one-year terms unless either party requests to cancel, through March 31, 2026. Proposals were evaluated by the Conroe ISD Police Department and reviewed by the Purchasing Department. Recommendation for award is highlighted on the attached list. Funds to be provided by the State of Texas Bullet-Resistant Shield Grant Program.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Rick Reeves
Director of Procurement Services

EVALUATION POINTS

The bid proposals were evaluated based on the following scale:

TE Code	Description	Points
1	Purchase price;	40
2	Reputation of the Bidder or the Bidder's goods or services;	15
3	Quality of the Bidder's goods or services;	20
4	Extent to which the goods or services meet the needs of the District;	20
5	Bidder's past relationship with the District;	0
6	The impact on the ability of the District to comply with laws and rules relating to historically underutilized businesses;	0
7	Total long-term cost to the District to acquire the goods or services;	0
8	Bidder has its principal place of business in Texas; or employs at least 500 persons in Texas;	0
9	Any other relevant factors: Warranty and service of bidder	5
	Total Points	100

CONROE ISD TABULATION
RFP# 23-01-06 - Ballistic Shields for Cisd Police Department

Vendor	Rank	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	Criteria 6	Criteria 7	Criteria 8	Criteria 9	Total Evaluation Score
Body Armor Outlet	1	40	8	19	20	0	0	0	0	5	92
GALLS, LLC	2	32	15	20	20	0	0	0	0	3	90
MPAK INC	3	33	13	20	20	0	0	0	0	1	87
Primary Arms LLC	4	36	8	10	12	0	0	0	0	3	69
Mig Equipment LLC	5	38	8	10	8	0	0	0	0	4	68
Con10gency Consulting LLC	6	33	8	10	12	0	0	0	0	4	67
Dana Safety Supply	7	29	14	10	10	0	0	0	0	1	64
Atomic Defense	8	33	8	10	9	0	0	0	0	1	61

Supplier	UOM	Unit Price	Manufacturer	Manufacturer #	Current Lead Time
<i>Ballistic Shield, Level III, approximately 20" x 30" and 15 lbs, with view port, no light</i>					
[ALT1] Body Armor Outlet	EA	\$4,325.00	Aden Combat Systems	AS-APEXIII-2030VP	Six Weeks
[ALT1] Mig Equipment LLC	EA	\$4,599.00	Armor Upfitters LLC	OLS-XL-NTR-SHL	6-12 Weeks
[ALT1] Primary Arms LLC	EA	\$4,867.19	Blueridge Armor	VENGEANCE III+ WMX3RFT	Delivery ARO 60 days
MPAK INC	EA	\$5,238.88	Point Blank Enterprises, Inc	Vanguard VS or approved equal	Approximately 90-120 days
[ALT1] Atomic Defense	EA	\$5,200.00	Atomic Defense	SB-ID-02	Agreed to supply current lead time once PO is received.
[ALT1] Con10gency Consulting LLC	EA	\$5,241.56	Kell Systems	STRYKERVVP	6-8 weeks
GALLS, LLC	EA	\$5,419.00	Point Blank Enterprises, Inc	Vanguard VS or approved equal	56 to 70 days
[ALT1] Dana Safety Supply (Dana Safety Supply, Inc.)	EA	\$5,990.00	Slate Solutions	WMX3RF	12-15 weeks aro

Consider Award of RFQ #23-02-10 Portable Buildings

Recommendation:

That the Conroe Independent School District Board of Trustees consider awarding RFQ #23-02-10 Portable Buildings to Palomar Modular Buildings, LLC, for an estimated expenditure of \$1,358,200.00, and authorize the Superintendent to execute any documents necessary to effectuate purchases, as submitted by Mr. Darrin Rice, Chief Financial Officer, and Mr. Rick Reeves, Director of Procurement Services, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Requests for quotes pertaining to the purchase of new portable buildings for Conroe ISD campuses were emailed to registered, cooperative-awarded vendors through the electronic eBidding system; four (4) vendors submitted responses. Contracts will remain firm through July 31, 2023. Proposals were evaluated by the Maintenance Department and reviewed by the Purchasing Department. Recommendation for award is highlighted on the attached list.

Policy Reference: Legal and Local Board Policy CH

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Rick Reeves
Director of Procurement Services

**Conroe ISD
Portable Buildings
RFQ# 23-02-10**

	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes / Alternate Description	Manufacturer	Manufacturer #	Vendor must supply current lead time for the product delivery once a PO is received.	Price to include delivery and setup.
	Portable Building, New approximately 24' x 64' - Double classroom with closets, HVAC and LED lighting. - Quantity requested up to 10 buildings									
*	Palomar Modular Buildings LLC	10	EA	\$112,345.00	\$1,123,450.00	This base price is for a standard 24'x64' double classroom with closets and standard industry finishes.			60-90 days	Price includes delivery and setup
**	Shultz House Moving, LLC	10	EA	\$117,995.00	\$1,179,950.00				Current lead time is 100 days.	Price includes, Delivery, block, level, anchors, and skirting to grade.
***	[ALT1] Palomar Modular Buildings LLC	10	EA	\$135,820.00	\$1,358,200.00	New approximately 24' x 64'- Double classroom with closets.	Palomar Modular Buildings LLC	PMB Conroe ISD 2022	60-90 days	Price includes delivery and setup
	Mobile Modular (McGrath Rent Corp)	10	EA	\$139,456.00	\$1,394,560.00				14 weeks	\$139,456 per building, this includes delivery, install, and skirting
	TSG Industries LLC.	10	EA	\$141,545.16	\$1,415,451.60				6-10 weeks	Yes

- * Option not selected because the quoted item meets specifications on bid but lacks important safety features per Maintenance Dept.
- ** Cooperative bid award expired; quoted item meets specifications on bid but lacks important safety features per Maintenance Dept.
- *** Based on the current Conroe ISD Specifications for buildings that the district recently purchased from Palomar Modular Buildings LLC in 2022.

Receive Financial Reports

Recommendation:

That the Conroe Independent School District Board of Trustees accept the attached year-to-date financial reports for information as submitted by Darrin Rice, Chief Financial Officer, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Each month we provide you with copies of various year-to-date financial reports for your perusal and filing.

Policy Reference: Legal and Local Board Policy CFA

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Karen Garza
Director of Finance

CONROE INDEPENDENT SCHOOL DISTRICT
BALANCE SHEET
GENERAL FUND, DEBT SERVICE, CHILD NUTRITION, AND SELF FUNDED
FEBRUARY 28, 2023

	General Fund	Debt Service Fund	Child Nutrition Fund	Self Funded Insurance
ASSETS				
Cash and Investments	\$ 445,554,320	\$ 51,080,429	\$ 13,842,272	\$ 9,490,342
Property Taxes	32,738,290	9,614,229	-	-
Allowance for Uncollectible Taxes	(1,533,889)	(304,601)	-	-
Due From Other Governments	-	-	-	-
Accrued Interest	8,678	-	-	-
Due From Other Funds	-	-	-	-
Sundry Receivables	925,391	-	290	128,480
Inventories, at Cost	3,480,302	-	1,131,337	-
Total Assets	\$ 481,173,092	\$ 60,390,057	\$ 14,973,899	\$ 9,618,822
LIABILITIES				
Accounts Payable	\$ 682,050	\$ -	\$ 363,120	\$ 3,516,349
Payroll Deductions and Withholdings Payable	3,601,636	-	-	-
Due to Other Funds	-	-	-	-
Due to Other Governments	-	-	-	-
Deferred Revenue	31,296,478	9,093,856	810,187	-
Total Liabilities	35,580,164	9,093,856	1,173,307	3,516,349
FUND BALANCES				
Nonspendable:				
Inventory	3,480,302	-	1,131,337	-
Restricted for:				
Food Service Operations	-	-	12,669,255	-
Debt Service	-	51,296,201	-	-
Committed:	-	-	-	6,102,473
Assigned:	13,285,009	-	-	-
Unassigned:	428,827,617	-	-	-
Total Fund Balances	445,592,928	51,296,201	13,800,592	6,102,473
Total Liabilities and Fund Balances	\$ 481,173,092	\$ 60,390,057	\$ 14,973,899	\$ 9,618,822

CONROE INDEPENDENT SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GENERAL FUND, DEBT SERVICE, CHILD NUTRITION, AND SELF FUNDED
FOR THE MONTH ENDED FEBRUARY 28, 2023

	General Fund	Debt Service Fund	Child Nutrition Fund	Self Funded Insurance
REVENUES				
Local and Intermediate Sources	\$ 428,199,873	\$ 128,948,924	\$ 4,850,264	\$ 26,796,226
State Program Revenues	88,954,715	4,061,097	-	-
Federal Program Revenues	1,344,236	-	10,084,344	-
Total Revenues	518,498,824	133,010,021	14,934,608	26,796,226
EXPENDITURES				
Current:				
Instruction	153,826,320	-	-	-
Instructional Resources & Media Service	2,556,131	-	-	-
Curriculum & Instructional Staff Development	3,651,159	-	-	-
Instructional Administration	2,697,188	-	-	-
School Administration	15,572,893	-	-	-
Guidance and Counseling	9,056,040	-	-	-
Social Work Services	545,456	-	-	-
Health Services	308,397	-	-	-
Student (Pupil) Transportation	15,122,292	-	-	-
Food Services	-	-	13,777,320	-
Cocurricular/Extracurricular Activities	6,678,154	-	-	-
General Administration	4,956,809	-	-	26,916,112
Plant Maintenance and Operations	29,783,493	-	100,945	-
Security and Monitoring Services	3,875,380	-	-	-
Data Processing Services	4,350,990	-	-	-
Community Services	470	-	-	-
Debt Service	-	101,111,777	-	-
Facilities Acquisition and Construction	138,142	-	-	-
Other Intergovernmental Charges	1,928,208	-	-	-
Total Expenditures	255,047,522	101,111,777	13,878,265	26,916,112
Excess of Revenues Over (Under) Expenditures	263,451,302	31,898,244	1,056,343	(119,886)
OTHER FINANCING SOURCES AND (USES)				
Refunding Bonds Issued	-	-	-	-
Premium or Discount on Issuance of Bonds	-	-	-	-
Capital-Related Debt Issuance	-	-	-	-
Other (Uses), Sources	-	-	-	-
Payment to Bond Refunding Escrow Agent	-	-	-	-
Total Other Financing Sources and (Uses)	-	-	-	-
 Net Change in Fund Balances	 263,451,302	 31,898,244	 1,056,343	 (119,886)
Fund Balance - Beginning	182,141,626	19,397,957	12,744,249	6,222,359
Fund Balance - Ending	\$ 445,592,928	\$ 51,296,201	\$ 13,800,592	\$ 6,102,473

Conroe Independent School District
 Projected Annual Revenues, Expenditures and Fund Balance
 General Funds, Debt Service, and Child Nutrition
 Projected to August 31, 2023

	General Fund			Debt Service			Child Nutrition		
	Amended Budget	Projected To 8-31-23	Variance	Amended Budget	Projected To 8-31-23	Variance	Amended Budget	Projected To 8-31-23	Variance
Revenues									
5700 Local Revenues	\$ 453,025,047	\$ 455,443,677	\$ 2,418,630	\$ 135,550,381	\$ 133,189,373	\$ (2,361,008)	\$ 4,281,777	\$ 7,690,785	\$ 3,409,008
5800 State Revenues	170,374,314	174,983,189	4,608,875	1,473,226	3,195,391	1,722,165	-	100,000	100,000
5900 Federal Revenues	4,250,002	9,972,063	5,722,061	-	-	-	19,718,223	21,390,397	1,672,174
Total Revenues	627,649,363	640,398,929	12,749,566	137,023,607	136,384,764	(638,843)	24,000,000	29,181,182	5,181,182
Expenditures									
6100 Payroll	560,958,282	566,360,743	(5,402,461)	-	-	-	9,430,000	9,789,739	(359,739)
6200 Contracted Services	37,433,740	33,690,366	3,743,374	-	-	-	2,341,007	2,403,933	(62,926)
6300 Supplies	24,588,293	20,883,049	3,685,244	-	-	-	14,142,420	16,045,704	(1,903,284)
6400 Other Operating	9,372,993	8,154,504	1,218,489	-	-	-	40,000	38,584	1,416
6500 Debt Service	-	-	-	130,166,253	133,725,185	(3,558,932)	-	-	-
6600 Capital Outlay	3,241,156	6,241,156	(3,000,000)	-	-	-	691,374	658,833	32,541
Total Expenditures	635,574,464	635,329,818	244,646	130,166,253	133,725,185	(3,558,932)	26,644,801	28,936,793	(2,291,992)
Other Financing Sources (uses)									
4999 Other Resources (uses)	-	-	-	-	-	-	-	-	-
Net Change in Fund Balance	(7,925,101)	5,069,111	12,994,212	6,857,354	2,659,579	(4,197,775)	(2,644,801)	244,389	2,889,190
Fund Balance September 1	181,095,089	182,141,626	1,046,537	17,694,374	19,397,957	1,703,583	12,744,249	12,744,249	-
Fund Balance August 31	\$ 173,169,988	\$ 187,210,737	\$ 14,040,749	\$ 24,551,728	\$ 22,057,536	\$ (2,494,192)	\$ 10,099,448	\$ 12,988,638	\$ 2,889,190

* Projected

**CONROE INDEPENDENT SCHOOL DISTRICT
SUMMARY
TAX COLLECTIONS AND COMPARISONS
February 2023**

	Monthly Collections	2022-23 Year-to-Date	2022-23 Percent Collected	2021-22 Year-to-Date	2021-22 Percent Collected	Year to Date Inc./Dec.)
Re-certified Tax Levy		581,094,058		507,037,499		
Current Collections	83,017,856.00	547,128,502.00	94.155%	481,468,071.57	94.957%	-0.8022%
Delinquent Collections	291,408.00	1,423,343.00		1,832,739.99		
Penalty & Interest	453,892.00	988,213.00		982,729.50		
Total	<u>83,763,156.00</u>	<u>549,540,058.00</u>	94.5699%	<u>484,283,541.06</u>	95.5124%	-0.9425%

**Self-Funded Health Insurance
Conroe ISD Self-Funded Health Insurance Fund
2022-2023**

	September 22	October 22	November 22	December 22	January 23	February 23	Total 2022-2023	Average 2022-2023
Revenues								
Premiums:								
District	\$ 2,642,550	\$ 2,661,282	\$ 2,653,254	\$ 2,654,592	\$ 2,659,498	\$ 2,662,620	\$15,933,796	\$ 2,655,633
Employee	1,689,329	1,764,396	1,788,669	1,740,013	1,790,285	1,772,881	10,545,573	1,757,596
Interest	12,478	19,804	23,835	37,606	32,140	21,840	147,703	24,617
Total Revenues	4,344,357	4,445,482	4,465,758	4,432,211	4,481,923	4,457,341	26,627,072	4,437,845
Expenses								
Claims	4,205,435	3,410,320	4,916,556	3,874,243	6,943,275	3,379,337	26,729,166	\$ 4,454,861
Pharmacy Rebate/Stop Loss	(246,839)	(311,699)	(844,435)	(1,490,649)	(2,075,703)	(322,447)	(5,291,772)	(881,962)
Admin/Stop Loss /Clinic	635,283	471,823	472,298	517,081	563,921	726,450	3,386,856	564,476
Total Expenses	4,593,879	3,570,444	4,544,419	2,900,675	5,431,493	3,783,340	24,824,249	4,137,375
Revenues Over (Under) Expenses	\$ (249,521)	\$ 875,038	\$ (78,661)	\$ 1,531,536	\$ (949,570)	\$ 674,001	\$ 1,802,823	\$ 300,471

Status of 2019 Bond Referendum & Capital Projects

As of 2/28/23

Project Description	Original Bond Budget	Budget Adjustments	Adjusted Budget	Funds Expended & Encumbered	Estimate to Complete	Expected Completion	% Complete
NEW CAMPUSES & ADDITIONS							
Hope Elementary - 134	\$ 35,079,000	\$ (2,321,500)	\$ 32,757,500	\$ 32,469,328	\$ -	May-21	100.0%
Gordon-Reed Elementary - 135	37,184,000	(1,434,000)	35,750,000	35,082,901	-	May-22	100.0%
Hines Elem- Flex 22- 136	39,415,000	3,000,000	42,415,000	39,340,438	3,074,562	May-23	73.0%
Bartlett Elem Flex 23 - 137	39,415,000	-	39,415,000	1,697,515	37,717,485	May-24	10.0%
Conroe HS 9th Additions	11,385,000	(500,000)	10,885,000	10,100,783	-	May-22	100.0%
Moorhead JHS- 056	80,630,000	-	80,630,000	69,867,212	10,762,788	May-23	87.0%
Caney Creek HS Additions/Upgrades	8,936,000	-	8,936,000	8,279,808	656,192	May-23	80.0%
South County CTE at Oak Ridge	10,516,000	-	10,516,000	9,813,361	702,639	May-23	79.0%
The Woodlands CP Addition	9,864,000	(1,000,000)	8,864,000	9,110,743	-	Jul-21	100.0%
The Woodlands HS Addition	11,192,000	(436,201)	10,755,799	10,755,799	-	Jul-21	100.0%
York JHS Addition	15,500,000	1,797,765	17,297,765	17,297,765	-	Jul-21	100.0%
Collins PE Addition	6,000,000	-	6,000,000	5,564,098	435,902	Jul-23	65.0%
Runyan PE Addition	4,700,000	(130,000)	4,570,000	4,565,481	-	Dec-20	100.0%
Wilkerson PE Addition	6,000,000	(746,773)	5,253,227	5,253,227	-	Dec-21	100.0%
CAMPUS RENOVATIONS							
Conroe HS Renovation	144,247,000	17,000,000	161,247,000	144,094,642	17,152,358	Aug-25	55.0%
Oak Ridge HS Systems Overhaul	45,100,000	-	45,100,000	42,122,708	2,977,292	May-23	79.0%
Multi-Campus Renovations	49,900,000	-	49,900,000	36,355,811	13,544,189	Aug-24	61.0%
OTHER DISTRICT NEEDS							
Safety & Security	44,472,000	-	44,472,000	42,883,180	1,588,820	Dec-24	67.0%
Transportation Center	11,500,000	-	11,500,000	10,400,990	1,099,010	May-24	15.0%
Buses	8,500,000	-	8,500,000	8,436,272	63,728	Dec-24	99.3%
Technology	5,000,000	-	5,000,000	3,671,075	1,328,925	Dec-24	73.4%
Land Purchases	10,000,000	-	10,000,000	7,455,242	2,544,758	Dec-24	74.6%
Totals	\$ 634,535,000	\$ 15,229,291	\$ 649,764,291	\$554,618,379	\$ 93,648,648		
Contingency							
Grand Total	19,035,000	(15,229,291)	3,805,709				
	\$ 653,570,000		\$ 653,570,000				

School Bonds Authorized	\$653,570,000
School Bonds Sold	\$653,570,000
Balance to Sell	\$0

CUSIP	Invest Number	Purchase Date	Valuation Method	Yield	Price Source	Beginning Unit Price	Per Value On	Reported Value	Purchase Cost	Sales Proceeds	Ending Unit Price	Per Value On	Price Source	Reported Value	Change in Fair Value	Interest	Net Investment	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
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977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
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977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
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977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-0016	07/30/20	Open	2.0088	FTI	0.983545	2,000,000	1,957,090.00	0.00	0.00	0.984869	2,000,000	FTI	1,957,090.00	2,648.00	700.00	3,348.00	
977123X52	20-00																	

Portfolio Position
Conroe I.S.D.
Effective Interest - Actual Life
Receipts in Period
02/01/23 - 02/28/23

CUSIP	Invest Number	Security Description	Purchase Date	Call Date	Par Value On 02/01/23	Par Value On 02/28/23	Market Val On 02/28/23	Market Val On 02/28/23	Purchase Cost	Sales Proceeds	Original Pmt/Cost	Amor Value On 02/01/23	Amor Value On 02/28/23
1-199-GENERAL FUND	23-0001	FHLB 3.25 09/13/24	10/04/22	Open	2,640,000.00	2,640,000.00	2,588,176.80	2,584,950.08	0.00	0.00	2,593,456.80	2,601,032.31	2,602,974.75
	23-0012	FHLB 1.375 02/17/23	10/04/22	Open	2,070,000.00	2,070,000.00	2,066,698.35	0.00	0.00	2,070,000.00	2,103,872.52	2,103,872.52	0.00
	23-0001	FHLB 0.51 09/20/24	10/20/21	Open	2,100,000.00	2,100,000.00	1,965,263.60	1,952,804.70	0.00	0.00	2,100,000.00	2,100,000.00	2,100,000.00
	23-0002	FHLB 5.00 02/06/26	02/17/23	Open	0.00	2,300,000.00	0.00	0.00	2,281,593.10	2,288,500.00	0.00	2,288,500.00	0.00
	AR-0047	Money Market	05/24/18	Open	6,610,000.00	7,040,000.00	6,621,138.75	6,799,347.88	2,288,500.00	2,070,000.00	9,065,829.32	6,771,547.27	6,991,616.86
	AR-0042	TD Ameritrade	02/28/16	Open	1,003,758.41	1,003,513.70	1,003,758.41	1,003,513.70	0.00	0.00	30,000,000.00	1,003,513.70	1,003,513.70
	AR-0057	Money Market	02/28/16	Open	22,352,136.78	22,352,136.78	22,352,136.78	22,352,136.78	0.00	0.00	3,500,000.00	252,136.78	77,864.84
			02/28/16	Open	22,352,136.78	22,352,136.78	22,352,136.78	22,352,136.78	0.00	0.00	22,574,052.75	73,223,811.20	73,223,811.20
			02/28/16	Open	24,237,738.88	24,237,738.88	24,237,738.88	24,237,738.88	0.00	0.00	96,074,052.75	24,237,738.88	24,237,738.88
			02/28/16	Open	1,500,000.00	1,500,000.00	1,479,866.00	1,484,655.00	0.00	0.00	1,500,000.00	1,500,000.00	1,500,000.00
			02/28/16	Open	500,000.00	500,000.00	491,591.00	496,493.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,000,000.00	1,000,000.00	984,730.00	989,493.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,000,000.00	1,000,000.00	999,177.00	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,250,000.00	1,250,000.00	1,233,026.25	1,233,921.25	0.00	0.00	2,123,668.00	2,022,614.62	2,022,614.62
			02/28/16	Open	1,900,000.00	1,900,000.00	1,921,238.20	1,909,395.50	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,900,000.00	1,900,000.00	1,979,250.00	1,980,752.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,000,000.00	1,000,000.00	1,085,772.60	1,088,059.50	0.00	0.00	1,059,130.00	1,008,120.24	1,008,120.24
			02/28/16	Open	1,000,000.00	1,000,000.00	993,672.00	992,734.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,000,000.00	1,000,000.00	967,189.00	966,608.00	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00
			02/28/16	Open	1,000,000.00	1,000,000.00	1,969,738.00	1,969,738.00	0.00	0.00	20,000,000.00	287,121,571.95	273,898,507.19
			02/28/16	Open	14,250,000.00	14,250,000.00	14,010,072.05	14,001,287.75	0.00	0.00	8,475,341.70	32,591.47	34,556.95
			02/28/16	Open	287,121,571.95	273,898,507.19	287,121,571.95	273,898,507.19	0.00	0.00	10,000,000.00	5,405,478.36	5,424,134.59
			02/28/16	Open	32,591.47	34,556.95	32,591.47	34,556.95	0.00	0.00	10,000,000.00	60,281,575.01	60,501,953.31
			02/28/16	Open	5,405,478.36	5,424,134.59	5,405,478.36	5,424,134.59	0.00	0.00	10,000,000.00	5,405,478.36	5,424,134.59
			02/28/16	Open	60,281,575.01	60,501,953.31	60,281,575.01	60,501,953.31	0.00	0.00	10,000,000.00	60,281,575.01	60,501,953.31
			02/28/16	Open	339,889,052.04	339,889,052.04	339,889,052.04	339,889,052.04	0.00	0.00	48,475,341.70	352,841,216.79	339,889,052.04
			02/28/16	Open	2,450,756.00	2,450,756.00	2,450,756.00	2,450,756.00	0.00	0.00	2,551,453.13	2,562,524.80	2,564,005.55
			02/28/16	Open	1,900,000.00	1,900,000.00	1,929,842.00	1,935,727.00	0.00	0.00	1,046,564.45	1,049,212.68	1,049,212.68
			02/28/16	Open	1,900,000.00	1,900,000.00	1,988,898.00	1,995,675.20	0.00	0.00	1,000,000.00	1,001,621.11	1,001,621.11
			02/28/16	Open	1,900,000.00	1,900,000.00	1,564,563.20	1,565,675.20	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
			02/28/16	Open	1,900,000.00	1,900,000.00	1,847,581.25	1,844,558.00	0.00	0.00	1,900,000.00	1,935,078.86	1,935,078.86
			02/28/16	Open	1,900,000.00	1,900,000.00	1,938,516.00	1,938,516.00	0.00	0.00	1,900,000.00	1,900,000.00	1,900,000.00
			02/28/16	Open	2,000,000.00	2,000,000.00	1,936,954.00	1,936,954.00	0.00	0.00	1,900,000.00	1,900,000.00	1,900,000.00
			02/28/16	Open	1,600,000.00	1,600,000.00	1,536,688.00	1,527,312.00	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00
			02/28/16	Open	1,600,000.00	1,600,000.00	1,741,640.40	1,701,280.80	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00
			02/28/16	Open	1,600,000.00	1,600,000.00	1,236,827.80	1,226,113.20	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00
			02/28/16	Open	1,100,000.00	1,100,000.00	1,046,546.60	1,037,480.40	0.00	0.00	1,066,355.47	1,075,144.92	1,075,144.92
			02/28/16	Open	800,000.00	800,000.00	765,781.60	766,031.20	0.00	0.00	795,187.50	798,335.14	798,335.14
			02/28/16	Open	2,000,000.00	2,000,000.00	2,106,585.80	2,106,585.80	0.00	0.00	2,164,671.88	2,198,297.58	2,198,297.58
			02/28/16	Open	1,300,000.00	1,300,000.00	1,235,559.40	1,232,917.40	0.00	0.00	1,299,342.53	1,299,342.53	1,299,342.53
			02/28/16	Open	1,700,000.00	1,700,000.00	1,612,276.60	1,612,276.60	0.00	0.00	1,701,125.44	1,701,125.44	1,701,125.44
			02/28/16	Open	1,700,000.00	1,700,000.00	1,603,445.10	1,597,602.20	0.00	0.00	1,689,640.63	1,695,168.88	1,695,168.88
			02/28/16	Open	1,300,000.00	1,300,000.00	1,226,163.90	1,221,695.80	0.00	0.00	1,289,437.50	1,295,136.54	1,295,136.54
			02/28/16	Open	2,300,000.00	2,300,000.00	2,161,100.70	2,149,782.40	0.00	0.00	2,297,664.06	2,298,796.72	2,298,796.72
			02/28/16	Open	1,300,000.00	1,300,000.00	1,300,000.00	1,300,000.00	0.00	0.00	1,595,125.00	1,597,213.93	1,597,213.93
			02/28/16	Open	1,300,000.00	1,300,000.00	1,300,000.00	1,300,000.00	0.00	0.00	1,595,125.00	1,597,213.93	1,597,213.93
			02/28/16	Open	32,200,000.00	32,200,000.00	30,885,231.55	30,770,312.15	0.00	0.00	32,225,453.14	32,197,383.74	32,197,383.74
			02/28/16	Open	430,338,955.77	467,564,261.78	428,595,398.12	465,735,319.58	2,288,500.00	2,070,000.00	16,000,000.00	467,731,651.57	467,731,651.57
			02/28/16	Open	8,734,263.57	8,766,139.47	8,734,263.57	8,766,139.47	0.00	0.00	8,734,263.57	8,766,139.47	8,766,139.47
			02/28/16	Open	8,734,263.57	8,766,139.47	8,734,263.57	8,766,139.47	0.00	0.00	8,734,263.57	8,766,139.47	8,766,139.47
			02/28/16	Open	103,362.98	103,739.62	103,362.98	103,739.62	0.00	0.00	20,000,000.00	103,362.98	103,739.62
			02/28/16	Open	87,172,746.10	33,538,487.21	87,172,746.10	33,538,487.21	0.00	0.00	10,000,000.00	87,172,746.10	33,538,487.21
			02/28/16	Open	87,172,746.10	33,538,487.21	87,172,746.10	33,538,487.21	0.00	0.00	10,000,000.00	87,172,746.10	33,538,487.21
			02/28/16	Open	87,172,746.10	33,538,487.21	87,172,746.10	33,538,487.21	0.00	0.00	10,000,000.00	87,172,746.10	33,538,487.21
			02/28/16	Open	9,977,596.05	10,014,009.52	9,977,596.05	10,014,009.52	0.00	0.00	122,500,000.00	9,977,596.05	10,014,009.52
			02/28/16	Open	9,977,596.05	10,014,009.52	9,977,596.05	10,014,009.52	0.00	0.00	122,500,000.00	9,977,596.05	10,014,009.52
			02/28/16	Open	17,001,821.51	15,559,459.80	17,001,821.51	15,559,459.80	0.00	0.00	189,000,000.00	17,001,821.51	15,559,459.80
			02/28/16	Open	17,001,821.51	15,559,459.80	17,001,821.51	15,559,459.80	0.00	0.00	239,000,000.00	17,001,821.51	15,559,459.80
			02/28/16	Open	17,001,821.51	15,559,459.80	17,001,821.51	15,559,459.80	0.00	0.00	239,000,000.00	17,001,821.51	15,559,459.80
			02/28/16	Open	83,649,699.96	70,927,428.51	83,649,699.96	70,927,428.51	0.00	0.00	177,000,000.00	83,649,699.96	70,927,428.51
			02/28/16	Open	83,649,699.96	70,927,428.51	83,649,699.96	70,927,428.51	0.00	0.00	177,000,000.00	83,649,699.96	70,927,428.51
			02/28/16	Open	83,649,699.96	70,927,428.51	83,649,699.96	70,927,428.51	0.00	0.00	177,000,000.00	83,649,699.96	70,927,428.51
			02/28/16	Open	113,310,663.70	113,724,193.80	113,310,663.70	113,724,193.80	0.00	0.00	160,000,000.00	113,310,663.70	113,724,193.80
			02/28/16	Open	50,863,537.14	51,049,484.82	50,863,537.14	51,049,484.82	0.00	0.00	50,000,000.00	50,863,537.14	51,049,484.82
			02/28/16	Open	164,174,200.84	164,773,678.42	164,174,200.84	164,773,678.42	0.00	0.00	215,070,000.00	164,174,200.84	164,773,678.42
			02/28/16	Open	164,174,200.84	164,773,678.42	164,174,200.84	164,773,678.42	0.00	0.00	202,000,000.00	164,174,200.84	164,773,678.42
			02/28/16	Open	0.00	0.00	0.00	0.00	0.00	0.00	202,000,000.00	0.00	0.00
			02/28/16	Open	0.00	0.00	0.00	0.00	0.00	0.00	202,000,000.00	0.00	0.00
			02/28/16	Open	5,523,704.31	5,543,863.20	5,523,704.31	5,543,863.20	0.00	0.00	5,523,704.31	5,543,863.20	5,543,863.20
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Earnings and Yields Summary

Conroe I.S.D.

Effective Interest - Actual Life

Receipts in Period

02/01/23 - 02/28/23

Security Description	02/01/23	02/08/23	02/15/23	02/22/23	02/01/23
	02/07/23	02/14/23	02/21/23	02/28/23	02/28/23
Combined Port					
FHLB	2,657.9700	2,657.9600	4,072.2600	5,963.1200	15,351.3100
Money Market	35,638.0700	68,836.3600	68,822.6600	68,853.9200	242,151.0100
Municipal Bon	1,422.0900	1,422.0900	1,422.0800	1,828.3900	6,094.6500
State Pool	702,332.5300	712,894.5100	617,344.1700	630,058.9600	2,662,630.1700
Treasury Note	7,451.1900	7,451.1900	7,454.1800	7,453.6800	29,810.2400
Port Total	749,501.8500	793,262.1100	699,115.3500	714,158.0700	2,956,037.3800
Combined Port					
FHLB	2.0194	2.0194	3.0259	3.4163	2.6820
Money Market	4.8093	4.8274	4.8381	4.8396	4.8312
Municipal Bon	0.5079	0.5079	0.5079	0.5079	0.5079
State Pool	4.7228	4.7611	4.7546	4.7737	4.7524
Treasury Note	1.2062	1.2062	1.2067	1.2067	1.2064
Port Total	4.5038	4.5515	4.5282	4.5276	4.5281

Maturity Aging
Conroe I.S.D.
 Effective Interest - Actual Life
 Receipts in Period
 2/28/2023

	CUSIP	Invest Number	Security Description	Purchase Date	Days to Maturity	Yield Matur
Cash / Money Market	199 Woodforest National Bank	AR-0047	Money Market	05/24/18	0	4.8600
	199-Lone Star COP	AR-0033	State Pool	05/22/13	0	4.7475
	199-Lone Star GOF	AR-0001	State Pool	04/25/00	0	4.3103
	199-TD Ameritrade	AR-0042	TD Ameritrade	02/29/16	0	3.9282
	199-TEXPOOL	AR-0026	State Pool	08/26/08	0	4.4991
	199-Texas Class	AR-0039	State Pool	12/16/13	0	4.7575
	199-Woodforest-IntraFi Network	AR-0057	Money Market	09/01/22	0	4.9600
	240-Lone Star COP	AR-0023	State Pool	08/31/06	0	4.7574
	511 Woodforest National Bank	AR-0049	Money Market	05/24/18	0	4.8600
	511-Lone Star COP	AR-0035	State Pool	05/22/13	0	4.7574
	6190 - Lone Star COP	AR-0051	State Pool	02/06/20	0	4.7574
	6291 - Lone Star COP	AR-0052	State Pool	11/17/20	0	3.2504
	6291-Texas Class	AR-0053	State Pool	12/07/20	0	4.7575
	6392 - Lone Star COP	AR-0054	State Pool	02/08/22	0	4.7574
	6492 - Lone Star COP	AR-0055	State Pool	07/07/22	0	4.7574
	6492 - Texas Class	AR-0056	State Pool	08/09/22	0	4.7575
	6537-Lone Star COP	AR-0046	State Pool	01/11/18	0	3.2504
	6990-Lone Star COP	AR-0012	State Pool	06/26/00	0	4.7574
	6996-Lone Star COP	AR-0044	State Pool	08/01/16	0	3.2504
	6999-Lone Star COP	AR-0050	State Pool	10/30/19	0	4.7574
	753-Lone Star COP	AR-0015	State Pool	09/07/00	0	4.7574
	Cash / Money Market Total				0	4.7715
91 - 180 Days	34153QUB0	21-0003	Florida St Brd Ed Pub Ed Taxabl 0.29 06/01/23	10/22/20	93	0.2900
	382529AC9	21-0014	Goodyear Ariz Excise Tax Rev Ta 0.36 07/01/23	05/06/21	123	0.3600
	446201AB1	21-0013	Huntington Beach Calif Pension 0.381 06/15/23	04/01/21	107	0.3810
	677765GU7	21-0006	Ohlone Calif Cmnty College Dis 1.744 08/01/23	10/15/20	153	0.4253
	798186N65	21-0009	San Jose Calif Uni Sch Dist Sa 0.221 08/01/23	01/20/21	153	0.2210
	91417NAY1	21-0012	University Colo Enterprise Sys 0.347 06/01/23	04/13/21	93	0.3470
	938429S24	21-0002	WASHINGTON CNTY ORE SCH DIST N 2.572 06/15/23	09/25/20	107	0.3862
	977123X52	20-0016	WISCONSIN ST 0.42 07/01/23	07/30/20	123	0.4200
	91 - 180 Days Total				118	0.3591
181 - 364 Days	467486XT8	22-0005	Jackson Cnty Mo Reorg Sch Dist 0.82 03/01/24	11/04/21	363	0.8200
	9128285U0	22-0018	Treasury Note 2.625 12/31/23	06/02/22	306	2.4440
	9128285U0	22-0017	Treasury Note 2.625 12/31/23	05/05/22	306	2.7089
	912828T26	22-0014	Treasury Note 1.375 09/30/23	02/08/22	214	1.1938
	912828T91	22-0015	Treasury Note 1.625 10/31/23	03/14/22	245	1.6368
	91282CBE0	21-0016	Treasury Note 0.125 01/15/24	07/01/21	321	0.3633
	91282CBE0	21-0010	Treasury Note 0.125 01/15/24	01/19/21	321	0.2063
	91282CDM0	22-0009	Treasury Note 0.50 11/30/23	01/11/22	275	0.8643
	968657JG2	21-0007	Will Cnty Ill Taxable Go Ref Bd 0.369 11/15/23	12/17/20	257	0.3690
	181 - 364 Days Total				284	1.1399
1 - 4 Years	010268CL2	22-0003	Alabama Fed Aid Hwy Fin Auth F 0.689 09/01/24	10/14/21	543	0.6890
	3130AFBC0	23-0001	FHLB 3.25 09/13/24	10/04/22	555	4.2041
	3130AP7G4	22-0001	FHLB 0.51 09/20/24	10/20/21	562	0.5100
	3130AUR55	23-0002	FHLB 5.00 02/06/26	02/17/23	1058	5.1832
	686053CP2	22-0006	Oregon Sch Brds Assn Ltd Tax Pe 5.63 06/30/24	11/26/21	482	1.0203
	9128283P3	22-0020	Treasury Note 2.25 12/31/24	07/01/22	672	3.0320
	912828W48	22-0002	Treasury Note 2.125 02/29/24	09/30/21	366	0.3781
	912828WJ5	22-0016	Treasury Note 2.50 05/15/24	04/06/22	442	2.5223
	912828Y87	22-0013	Treasury Note 1.75 07/31/24	02/08/22	519	1.4247
	912828YM6	22-0007	Treasury Note 1.50 10/31/24	11/04/21	611	0.7623
	912828YV6	22-0008	Treasury Note 1.50 11/30/24	12/14/21	641	0.9569
	912828YV6	22-0019	Treasury Note 1.50 11/30/24	06/02/22	641	2.7776
	91282CBV2	21-0018	Treasury Note 0.375 04/15/24	07/01/21	412	0.4173
	91282CBV2	21-0011	Treasury Note 0.375 04/15/24	04/21/21	412	0.3197
	91282CCG4	21-0017	Treasury Note 0.25 06/15/24	07/01/21	473	0.4578
	91282CCG4	21-0015	Treasury Note 0.25 06/15/24	06/21/21	473	0.5248
	91282CCT6	21-0019	Treasury Note 0.375 08/15/24	08/17/21	534	0.4092
	91282CDB4	22-0004	Treasury Note 0.625 10/15/24	10/19/21	595	0.7282
	1 - 4 Years Total				565	1.6404
	Investment Total				28	4.5429

Investment Report

Conroe I.S.D.

02/01/23 - 02/28/23

This report summarizes the investment position of Conroe I.S.D. for the period 02/01/23 to 02/28/23.

	01/31/23	02/28/23
Book Value	849,186,293.44	816,984,194.81
Market Value	847,343,932.57	814,987,562.80
Par Value	849,087,490.22	816,906,605.02
Change in Market Value		-163,984.57
Weighted Average Maturity (in Days)	26	28
Weighted Average Yield-to-Maturity of Portfolio	4.3568%	4.5429%
Yield-to-Maturity of 90 Day T-Bill	4.5100%	4.6380%
Accrued Interest		56,365.14

This report is presented in accordance with the Texas Government Code Title 10 Section 2256.023. The below signed hereby certify that, to the best of their knowledge on the date this report was created, Conroe I.S.D. is in compliance with the provisions of Government Code 2256 and with the stated policies and strategies of Conroe I.S.D..


 Digitally signed by
 Karen Garza
 Date: 2023.03.06
 07:59:38 -06'00'

Consider Approval of Settlement Agreement in Cause Numbers - *Andrew Geiser v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 457th District Court of Montgomery County, Texas, Cause No. 22-02-02120; *Randall Peery v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 284th District Court of Montgomery County, Texas, Cause No. 21-12-16461; *Jose Soto v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 11th District Court of Harris County, Texas, Cause No. 2021-47285.

Recommendation:

That the Conroe Independent School District Board of Trustees approve the mediated settlement agreement in the following matters - *Andrew Geiser v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 457th District Court of Montgomery County, Texas, Cause No. 22-02-02120; *Randall Peery v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 284th District Court of Montgomery County, Texas, Cause No. 21-12-16461; *Jose Soto v. Conroe ISD Self-Funded Medical Plan and UnitedHealthcare Services, Inc.*, 11th District Court of Harris County, Texas, Cause No. 2021-47285, as submitted by Carrie Galatas, General Counsel, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District participated in mediation on March 7, 2023. The mediation was successful with the parties reaching an agreement that will resolve three pending lawsuits to which the District is a party. The mediated settlement agreement is in the financial best interest of the District as it resolves any liability the District may have had, eliminates the uncertainty of trial, and the cost of any subsequent appeals.

Policy Reference: Legal Board Policy BAA

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Carrie Galatas
General Counsel

Take Requests from Trustees Regarding Future Board Agenda Items

Recommendation:

That the Conroe Independent School District Board of Trustees take requests from Trustees for agenda items for future Board meetings as submitted by Carrie Galatas, General Counsel, and as recommended by Dr. Curtis Null Superintendent of Schools.

Explanation:

Board Policy BE Local requires the Board President and Superintendent to prepare the agenda for all Board meetings. The policy states that any Board member may request an agenda item. The policy further requires that the Superintendent include on the preliminary agenda of the meeting all agenda items that have been timely submitted by a Board member.

When requesting an item to be placed on the agenda the requesting trustee must provide the Superintendent with the name of the person to be placed on the agenda, the subject, or issues to be presented, and the approximate length of time needed for the agenda item. Local Board Policy BE requires that before the official agenda is finalized for any meeting, the Superintendent must consult the Board President to ensure that the agenda and the agenda items included meet with the Board President's approval. The policy further requires the Board President in his or her review of the preliminary agenda, ensure that any agenda items the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. This could be at a future meeting of the Board or at a Board workshop. Policy BE Local does not give the Board President the authority to remove from an agenda item requested by a Board member without that Board member's specific authorization.

To allow the District's administration to prepare for future Board meetings, the President will take requests for agenda items from Board members and work with administration and the requesting Board member to schedule the item for a future Board meeting or Board workshop. Board members will continue to be able to submit agenda item requests directly to the Board President or Superintendent in accordance with Board Policy BE Local.

Policy Reference: BE Local

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Carrie Galatas
General Counsel

BOARD MEETINGS

BE
(LOCAL)

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the third Tuesday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

**Special or
Emergency Meetings**

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Agenda

Deadline

The deadline for submitting items for inclusion on the agenda is the fifth calendar day before regular meetings and the fifth calendar day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

In order for items to be placed on the agenda, the Superintendent must have the following information:

1. Name of the person to be placed on the agenda.
2. Subject or issues to be presented.
3. Approximate length of time needed.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

BOARD MEETINGS

BE
(LOCAL)

Notice to Members	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.
Closed Meeting	<p>Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.</p> <p>The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]</p>
Order of Business	The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
Rules of Order	The Board shall observe the parliamentary procedures as found in <i>Robert's Rules of Order, Newly Revised</i> , except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
Voting	Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]
Consent Agenda	When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
Minutes	<p>Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.</p> <p>The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.</p>
Discussions and Limitation	Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the

BOARD MEETINGS

BE
(LOCAL)

business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.