



**Conroe Independent School District Board of Trustees
Official Notice and Agenda
Special Meeting
6:15 PM Tuesday, August 3, 2021**

A Special meeting of the Board of Trustees of the Conroe Independent School District will be held on Tuesday, August 3, 2021, beginning at 6:15 PM in the CISD Administration Building, 3205 W. Davis, Conroe, TX 77304.

Members of the public may access the meeting virtually at <http://tiny.conroeisd.net/R78KV>

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- I. Opening**
 - A. Invocation
 - B. Pledge of Allegiance
- II. Citizen Participation** - Those who have registered will be allowed to address the Board only on the items posted on this agenda, in accordance with Board Policy BED **3**
- III. Consent Agenda**
 - A. Consider Approval of Minutes **4**
 - B. Receive Human Resources Report and Consider Employment of Professional Personnel **9**
- IV. Business / Finance**
 - A. Consider Adoption of Resolution to Provide Additional Paid Local Leave Days to Employees **14**
- V. Adjourn**

Executive Session Authorization during Meeting

The Board of Trustees may conduct a closed or executive meeting or session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. The Board of Trustees may convene in closed or executive session or meeting as authorized by the Texas Open Meetings Act, under the following Texas Government Code Sections:

- §551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law;
- §551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property;
- §551.073 – For the purpose of considering a negotiate contract for a prospective gifts or donations;
- §551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee;
- §551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices;
- §551.082 – For the purpose of considering discipline of a public school child or children or to hear a complaint for an employee against another employee;
- §551.0821 – For a matter regarding a public school student if personally identifiable information about the student will be revealed by the deliberation;
- §551.084 – For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of the public meeting; or
- b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Posted in compliance with the Texas Open Meetings Act on _____ at _____.

Dr. Curtis Null, Superintendent of Schools
For the Board of Trustees

Citizen Participation

Recommendation:

That the Conroe Independent School District Board of Trustees accept as information the presentations made by citizens, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Citizens will have the opportunity to address the Board in accordance with Board Policy BED.

Board Policy: BED

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

Consider Approval of Minutes

Recommendation:

That the Conroe Independent School District Board of Trustees approve the minutes of recent board meetings listed below, as submitted and recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

Attached are the minutes from the July 20, 2021 Regular Board Meeting. These minutes will become official upon your approval.

Policy Reference: Legal and Local Board Policy BE

Submitted and Recommended by:

Dr. Curtis Null
Superintendent of Schools

**Conroe Independent School District
Board of Trustees Regular Board Meeting
July 20, 2021**

OPENING

A Regular meeting of the Board of Trustees of the Conroe Independent School District was held on Tuesday, July 20, 2021. Superintendent Dr. Curtis Null and a quorum of the Board was present: Ray Sanders, Skeeter Hubert, Datren Williams, Stacey Chase, Scott Moore, and Dale Inman. Trustee Theresa Wagaman did not attend the meeting. Board President Skeeter Hubert called the meeting to order at 6:00 p.m. Mr. Moore led the invocation and Mr. Sanders let the pledges.

AWARDS AND RECOGNITIONS

Special District Recognition: Patrons Influencing Education Award, Local Health Entities:

The Board of Trustees recognized the following local health entities with the Patrons Influencing Education (PIE) Award for their thoughtful actions to support the students and employees of Conroe ISD along with the greater Montgomery County community.

- Ms. Alicia Williams, Montgomery County Public Health District
- Dr. Syed Ibrahim, Montgomery County Public Health District
- Dr. Charles Sims, Montgomery County Public Health District
- Mr. Randy Johnson, Montgomery County Hospital District
- Ms. Melissa Miller, Montgomery County Hospital District
- Chief James Campbell, Montgomery County Hospital District
- Dr. Robert Dickson, Montgomery County Hospital District
- Ms. Karen Harwell, Lone Star Family Health Center
- Mr. Justin Kendrick, Memorial Hermann The Woodlands Medical Center
- Ms. Linda Nelson, Memorial Hermann The Woodlands Medical Center
- Mr. Jason Glover, Memorial Hermann The Woodlands Medical Center
- Ms. Kate Willis, Memorial Hermann The Woodlands Medical Center

Special Board Recognition: Ambassador Awards District, Support Staff:

The Conroe Independent School District Board of Trustees honored the following outstanding employees in District Support Departments with Ambassador Awards. These employees exemplify excellence and provide exceptional service to the District:

- Ellen Cooper, Finance
- Jennifer Cox, Information Systems
- Tracy Petersen, Teaching & Learning
- Clay Shugart, Network Services
- Jessica Villarreal, Deputy Superintendent
- Brad Vollmer, Police Department
- Debra Walters, Communications

CITIZEN PARTICIPATION

The following citizen(s) addressed the Board:

- | | | |
|----------------------|---------------------|--------------------|
| • Edward Scruggs | • Carrie Bigford | • Chris Vollaro |
| • Rachel Walker | • Cathie Locetta | • Kristin Johnson |
| • Charles Montgomery | • Tom Reed | • Jon Bouche |
| • Jason Rocha | • John Wertz | • Virginia Young |
| • Ginger Russell | • Konner Earnest | • Joseph Liu |
| • Kristin Guarisco | • Nicole May | • Andy Liu |
| • Diane Daniels | • Jonathan Hullihan | • David Berka |
| • Debra Whitener | • Joe Locetta | • Kenneth Earnest |
| • John Manzewitsch | • Madison Jakovich | • Garrett Costello |
| • Elias Perez | • Ann-Marie Kennedy | |
| • Meta Rousseau | • Edgar Wingo | |

CONSENT AGENDA**Motion #7028**

Scott Moore, seconded by Datren Williams, moved: That the Board of Trustees approve the Consent Agenda as presented. At the request of Skeeter Hubert, Mr. Moore amended his motion to remove item IV-B *Consider Amendment to the 2020-2021 Budget* from the consent agenda to be voted on separately. The amended motion was seconded by Datren Williams.

The following Consent Agenda items were approved as presented:

- Consider Approval of Minutes
- Receive Human Resources Report and Consider Employment of Professional Personnel
- Consider Adoption of the Local Policies in Policy Update 117 and Revised Local Policy CB
- Consider Approval of the 2021-2022 Juvenile Justice Alternative Education Program Memorandum of Understanding
- Consider Approval of Interlocal Agreement between the University of Texas at Austin and Conroe ISD for the 2021-2022 OnRamps Program
- Consider Adoption of the 2021-2022 Student Code of Conduct
- Consider Award of RFP #20-11-02 Catering Services
- Consider Award of RFP #20-12-02 Supplemental Contracted Educational Services & Professional Development Services
- Consider Award of RFP #20-12-03 Instructional Supplies & Materials for the Classroom
- Consider Award of RFP #20-12-04 Career Technical Education (CTE) Materials, Supplies, & Equipment

Carried unanimously by a vote of 6-0.

Consider Amendment to the 2020-2021 Budget:**Motion #7029**

Datren Williams, seconded by Ray Sanders, moved: That the Board of Trustees approve the amendment to the 2020-2021 budget.

Carried unanimously by a vote of 6-0.

ADMINISTRATION***Receive Update Regarding the Safe Return to In-Person Instruction and Continuity of Services Plan:***

On March 11, 2021, Congress passed the American Rescue Plan Act of 2021. This law provides significant funding to assist schools in responding to the COVID 19 pandemic and the resulting student learning loss. As part of the grant application process to access these federal funds, the District must develop and post its *Safe Return to Instruction and Continuity of Services Plan* on the District website. The District must also revisit the plan each six months. Mr. Chris McCord, Assistant Superintendent for Operations, provided an update on this plan.

TEACHING AND LEARNING***Consider Approval of House Bill 3 Implementation: Early Childhood and College, Career and Military Readiness (CCMR) Board Adopted Plans and Goals:*****Motion #7030**

Ray Sanders, seconded by Scott Moore, moved: That the Board of Trustees adopt and post the District's early childhood literacy, mathematics proficiency and college, career and military readiness plans that set specific annual goals for the following five years to reach quantifiable goals for student performance on each campus.

Carried unanimously by a vote of 6-0.

Receive Information Regarding 2021 Preliminary STARR 3-8, and EOC Results:

The Board of Trustees received information regarding the District's 2021 preliminary State of Texas Assessments of Academic Readiness (STAAR) results for grades 3 through 8 and End-of Course (EOC) tests.

PLANNING AND CONSTRUCTION

Select Job Order Contracting as the Procurement Method for the 2021 District Administration Office Reconfiguration, Select Joeris General Contractors, Inc. as the Vendor to Provide the Materials and Services for this Project, and Authorize the Superintendent to Negotiate and Execute and Documents Necessary to Effectuate the Purchase:

Motion #7031

Ray Sanders, seconded by Datren Williams, moved: That the Board of Trustees approve to ratify the District's selection of Job Order Contracting as the procurement method that provides the best value for the District for the purchase of materials and services for the 2021 District Administration Office Reconfiguration project, select Joeris General Contractors, Inc. to provide both the materials and services for the Project, and authorize the superintendent to negotiate and execute any documents necessary to effectuate the transaction.

Carried unanimously by a vote of 6-0.

Receive Capital Improvements Update:

The Board of Trustees received information regarding the progress and status of current capital improvement projects by Easy Foster, Director of Planning and Construction.

BUSINESS / FINANCE

Consider Award of RFP #21-03-09 Toner & Inkjet Cartridges:

Motion #7032

Datren Williams, seconded by Ray Sanders, moved: That the Board of Trustees award RFP #21-03-09 Toner & Inkjet Cartridges to The Tree House and V-Quest Office Machines & Supplies for an estimated annual expenditure of \$450,000 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

Carried unanimously by a vote of 6-0.

Consider Award of RFP #21-04-07 Medical Stop Loss Coverage:

Motion #7033

Ray Sanders, seconded by Datren Williams, moved: That the Board of Trustees award RFP #21-04-07 Medical Stop Loss Coverage to HM Insurance Group for an estimated annual expenditure of \$2,491,538 and authorize the Superintendent to execute any documents necessary to effectuate the purchase.

Carried unanimously by a vote of 6-0.

Receive Financial Reports:

The Board accepted the year-to-date financial report for information as presented by Karen Garza, Business and Accounting Manager.

LEGAL

Select Delegate to the TASB Delegate Assembly:

Motion #7034

Datren Williams, seconded by Ray Sanders, moved: That the Board of Trustees select First Vice President Scott Moore to represent Conroe ISD at the 2021 Texas Association of School Boards' Delegate Assembly.

Carried unanimously by a vote of 6-0.

Nominate Candidate to the TASB Board of Directors:

Motion #7035

Datren Williams, seconded by Ray Sanders moved: That Board of Trustees nominate First Vice President Scott Moore to serve on the TASB Board of Directors.

Carried unanimously by a vote of 6-0.

ADJOURNMENT

Motion #7036

Dale Inman, seconded by Datren Williams moved: that the meeting be adjourned. President Hubert adjourned the meeting at 9:26 p.m.

Skeeter Hubert
President, Board of Trustees

Ray Sanders
Secretary, Board of Trustees

**Receive Human Resources Department Report and
Consider Employment of Professional Personnel
August 3, 2021**

Recommendation:

That the Conroe Independent School District Board of Trustees approve the Human Resources report as submitted by Paula Green, Director of Human Resources, and as recommended by Dr. Curtis Null, Superintendent of Schools:

Explanation:

As follows, you will find personnel resignations and employment of professional personnel:

Personnel Resignations (Information Only)

Armstrong Elementary School

Raymond Conley, Third Grade

Birnhem Woods Elementary School

Kaitlyn Cazalas, Pathologist

Caney Creek High School

Judith Cook, Special Education

Conroe High School

Rachel Reed, Social Studies

Conroe High School – Ninth Grade Campus

Shawntel Coleman, Math

Shelby Leger Cox, Social Studies

Reid Rodriguez, Math

Grangerland Intermediate School

Herbchelle Plumber, Special Education

Wilkerson Intermediate School

April Stonebreaker, Math

York Junior High School

David Gatlin, Band

Employment of Professional Personnel

Armstrong Elementary School

Lori Looper, First Grade

Ivan Velasco, Music

Jesalyn Youngblood, First Grade

Athletics Department

Dina Graves, Athletics Specialist

Austin Elementary School

Juliet Holderread, Second Grade

Birnhem Woods Elementary School

Taohua Qiu, Preschool Program for Children with Disabilities

Bozman Intermediate School

Claudia Bedoya, Student Success Manager

Mary Flippo, Academic Interventionist

Lisbeth Montalvo, Bilingual
Sunny Smart, Special Education

Broadway Elementary School

Nicole Knapik, First Grade
Suzanne Nativi, Fourth Grade

Buckalew Elementary School

Arielle Tyner, Fourth Grade

Bush Elementary School

Kelsey Barnett, Fourth Grade
Tanea Perry, First Grade

Caney Creek High School

Hunter Berry, Math
Carrie Cannon, Biology
Paul Dellanno, Special Education
Hillary Evans, Art
Jim Gregory, Special Education
Joi Munoz, Special Education
Kelly Phillips, Physical Education
Julie Savage, Counselor

Clark Intermediate School

Shelby McMullen, Special Education

Collins Intermediate School

Daria Clark, Special Education

Conroe High School

Hillary Britton, Dance
Aaron Hernandez, Assistant Band
Kendall Hollas, Science
Ronald Page, Social Studies
Melba Smith, Special Education
Virginia Vogel, Spanish
Michael Williams, Leadworthy the Course

Conroe High School – Ninth Grade Campus

Rose Cervantes, Family Liaison
Jacqueline Kleen, Math

Cox Intermediate School

Valentina Majeski, Assistant Principal
Michael Owens, Science/Social Studies

Creighton Elementary School

Lydiana Culbertson, Special Education
Katie McKinney, Second Grade

Cryar Intermediate School

Ashley Harris, Language Arts
Kahla Reidy, Math/Science

David Elementary School

Tylee Cobb, Second Grade

Deretchin Elementary School

Lauren Hudson, Fifth Grade
Amanda Sheppard, Second Grade

Finance Department

Karen Garza, Director

Glen Loch Elementary School
Tammara Guy, Instructional Coach

Grand Oaks High School
Stephanie Barrientos, Athletic Trainer
James Burks, Physical Education
Blair Davis, English
Lenora Engebretson, Social Studies
Kathryn Fuller, Dance
Ann Gollapudi, Science
Jayden Holden, Math
Shelly Keele, Math
Sarah Murray, German
Stephanie Scarberry, Consumer Science
Hadung Truong, Science
Lois White, Biology
Paul Womack, Math

Grangerland Intermediate School
Teri Constable, Bilingual Sixth Grade
Lynn Frechou, Special Education
Ruben Gomez, Physical Education

Health Services Department
Alison Whiddon, Nurse

Houser Elementary School
Shelley Wells, Academic Interventionist

Houston Elementary School
Jessica Holmes, Second Grade
Cody Tucker, Positive Behavior Support Liaison

Human Resources Department
Laurene Wistner, Substitute Manager

Irons Junior High School
Steven Cunigan, Health
Trecia Deleon, Language Arts
Gwen Graham, Choir
Stef Groves, Science
Megan Heatherly, Language Arts
Alisha Wilcox, Academic Interventionist

Knox Junior High School
Kimberly Jordan, Language Arts
Tyronda Redmond, Nurse

McCullough Junior High School
Michelle Bannon, Dyslexia
Kuljit Dhaliwal, Academic Interventionist
Mary Katherine Hudgins, Language Arts
Royshunda Misher, Special Education
Ashley Ouellette, Science

Moorhead Junior High School
Ja'Keia Brooks, Language Arts
Kyleigh Crim, Math
Ginger Eales, Special Education
Lora James, Language Arts

Oak Ridge Elementary School
Rhita Benton, Special Education
Sydney Parsons, Fourth Grade

Oak Ridge High School

Stephanie Cain, Special Education
Bonnie Guess Mazock, Science
Danny Mays, Orchestra
Shobi Parker, Social Studies
Jenna Skillern, Agricultural Science

Oak Ridge High School – Ninth Grade Campus

Jessica Cortez, English

Patterson Elementary School

Yvonne Albarran, Bilingual Fourth Grade
Jennifer Guillot, Art
Holly Patin, First Grade
Karsyn Salvaggio, Special Education

Peet Junior High School

Cheryl McCoy, Science
Amy Street, Computer Science
Amanda Turco, Counselor

Powell Elementary School

Lora Sims, Assistant Principal

Rice Elementary School

Yureli Carreon, Bilingual Third Grade
Amber Dunagan, Special Education
Ashlyn French, Kindergarten
Delia Ramirez De Ponce, Academic Interventionist
Donald Teater, Special Education

Runyan Elementary School

Mary Adler, Art
Lauren Cypher, Second Grade
Avery Jones, Special Education

Snyder Elementary School

Juliet Herrera, Third Grade
Ashley Leach, Special Education
Michelle MacLean, Counselor
Michelle Mann, First Grade
Maria Rendon, Second Grade
Paola Vargas, Second Grade

Special Education Department

Emily Hay, Speech Language Pathologist

Stewart Elementary School

Priscilla Myers, Art

Stockton Junior High School

Nidia Bustamante, Language Arts
Natica Jones, Special Education
Nate Morris, History

Tough Elementary School

Erika Chavez, Kindergarten
Laura Hughes, Third Grade
Hunter Keuthan, Band
Taylor Paul, Third Grade

Travis Intermediate School

Krystal Luna, Language Arts

The Woodlands College Park High School

Maureen Harcourt, Math
Christina Rabson, Consumer Science

The Woodlands High School

Theresa Lee, German
Charles Leierer, Social Studies
Matthew Madonia, Orchestra
Mitchell Neal, Athletic Trainer
Kara Police, Spanish

The Woodlands High School – Ninth Grade Campus

Ryan Killian, Geography
Dawn Melancon, Social Studies

Vogel Intermediate School

Tiffani Fortune, Fifth Grade
Katie Fowler, Language Arts/Social Studies
Jessie Slaughter, Band

Wilkerson Intermediate School

Nancy Boyd, Special Education
Victoria Phillips, Math

Wilkinson Elementary School

Camree Ulbricht, Second Grade

York Junior High School

Julieta Flores, Science
Mario Rivera, Math
Juan Rosales Jr., Health
Raquel Stevenson, Math
Jacob Tunstall, Assistant Band

Board Acceptance is requested:

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Paula Green
Director of Human Resources

Consider Adoption of Resolution to Provide Additional Paid Local Leave Days to Employees

Recommendation:

That the Conroe Independent School District Board of Trustees adopt a resolution authorizing the District to provide employees three additional paid local leave days for the 2021-2022 school year as submitted by Darrin Rice, Chief Financial Officer, and as recommended by Dr. Curtis Null, Superintendent of Schools.

Explanation:

The District is committed to keeping its schools open during the 2021-2022 school year even as the COVID-19 pandemic continues to be pervasive in the community, state, and nation. In order to allow the District's schools to remain open, the District will require employees who test positive for COVID-19 to complete the recommended isolation period of ten days from the onset of symptoms before they can return to work.

Currently, CISD employees receive up to two paid local leave days and up to five paid state leave days per year. The District believes allocating employees three additional local paid leave days will minimize any financial impact for employees who are required to isolate to protect the District's students and staff from being exposed to COVID-19, thus allowing our schools to remain open.

The granting of three additional local leave days only applies to the 2021-2022 school year, unless, in the future, the Board decides to extend the resolution or modify Board Policy DEC to grant employees additional local leave.

Funding comes from ESSER funds.

Policy Reference: BAA Legal

Recommended by:

Dr. Curtis Null
Superintendent of Schools

Submitted by:

Darrin Rice
Chief Financial Officer

Resolution of the Conroe Independent School District Board of Trustees Regarding Additional Local Leave Days for the 2021-2022 School Year

WHEREAS, on the 3rd day of August 2021, the Conroe Independent School District Board of Trustees adopted the following findings and resolutions, and took the following action:

WHEREAS, the Board of Trustees is committed to keeping its schools open during the ongoing COVID-19 pandemic to provide the essential function of educating the District's students;

WHEREAS, in order to provide the District's students the education to which they are entitled, the District must have a workforce that is healthy and present at work to safely meet the needs of its students;

WHEREAS, to ensure a healthy workforce, the District requires any employee who tests positive for COVID-19 to isolate the required ten days from the onset of symptoms before the employee can return to work;

WHEREAS, employees annually receive two days of paid local leave and five days of paid state leave;

WHEREAS, the Board acknowledges that during a pandemic, District employees may exhaust available state and local leave days;

WHEREAS, the District does not have paid COVID-19 leave available to assist employees who are required to isolate the required amount of time necessary to protect the District's students and staff from contracting COVID-19;

WHEREAS, the Board finds that a need exists to address additional leave in the circumstance of the COVID-19 pandemic;

WHEREAS, the Board is authorized by Texas Education Code section 45.105 to expend funds of the Conroe Independent School District for purposes necessary in the conduct of the public schools as determined by the Board; and

WHEREAS, the Board concludes that providing three (3) additional local paid leave days to all regular employees—contractual and noncontractual, salaried and non-salaried serves the public purposes of protecting students and staff, and allowing the District's schools to remain open.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Conroe Independent School District authorizes providing three (3) additional paid local leave days to all regular employees—contractual and noncontractual, salaried and non-salaried who have exhausted available state and local leave to protect the health and safety of its students and staff and ensure the District's school remain open during the 2021-2022 school year.

The authority granted by this resolution to provide additional paid leave days expires on June 1, 2022 unless the Board takes action to authorize leave for a longer duration.

Adopted this 3rd day of August, 2021, by the Board of Trustees.

Skeeter Hubert, Board President

Ray Sanders, Board Secretary