

Application for Elementary Intra-District Transfer

Transfer applications must be renewed each school year.

Date: _____

1. Transfer request for school year _____

2. Student ID number _____

3. Legal name of student _____ last first middle

4. Student's date of birth ____/____/____ Age ____ Sex male female

5. Present address/phone number of parent or legal guardian

street city zip phone #

6. With whom does the student live as a permanent resident? Both Parents Father Mother Other

7. Address/phone where student resides

street city zip phone #

8. Father's name _____ Business telephone _____

9. Mother's name _____ Business telephone _____

10. From which school and grade is transfer requested? school _____ grade _____

11. To which school is the transfer requested?

PEG transfer options from Houston Elementary: Anderson Elementary, Armstrong Elementary, or Runyan Elementary

1st choice _____ 2nd choice _____

12. Please initial your agreement of each statement.

_____ Transfers will be processed as staffing, space availability, and programs are available.

_____ I understand that my child can continue this transfer until the student completes the highest grade on the receiving campus, the school from which the child transferred is no longer identified as PEG, or the assignment of the student to a campus that is not on the PEG list as a result of redrawn attendance boundaries or student movement into a different attendance area.

_____ I agree that transportation to and from the requested transfer campus will be my responsibility.

Received and Forwarded _____ Signature of Home Campus Principal _____ Date _____

Approved Not Approved _____ Signature of Assistant Superintendent for Elementary Education _____ Date _____

Transfer Code PEG _____ Campus assigned _____

The Conroe Independent School District (District) as an equal opportunity educational provider and employer does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in educational programs or activities that it operates or in employment matters. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, as well as Board policy not to discriminate in such a manner.

For information about Title IX rights or Section 504/ADA rights, contact the Title IX Coordinator or the Section 504/ADA coordinator at 3205 W. Davis, Conroe, TX 77304; (936) 709-7752.