



Minutes  
September 9, 2005

## Special Education Advisory Council

### Special Education Parent Advisory Council (SEPAC)

#### Minutes

**Welcome:**

The Director of Special Education called the meeting to order.

**Approval of Summary:**

The summary from the April 8, 2005, meeting was approved with no corrections.

Dates for SEPAC meetings were discussed and scheduled for November 11, 2005, February 10, 2006, and April 7, 2006.

**Membership 2005-2006:**

Returning council members were welcomed and three new members were introduced.

With the addition of The Woodlands High School College Park, a plan for adding an administrator and parents to this feeder zone was proposed. All members were in agreement.

**Campus Parent Liaisons:**

The council approved the formation of a group of campus parent liaisons. The purpose of the campus parent liaisons will be to educate parents, get suggestions from parents, help with special projects and to be a direct contact for the campus. Principals will seek volunteers to serve as the campus liaison. It was recommended that the parent be willing to make a one-year commitment. The principal will appoint the parent liaison for each campus. The plan is to have an organizational meeting prior to the November SEPAC meeting.

**Beginning of School Update:**

Summer staff development was presented and an update on the District Support Team. The District Support Team developed and conducted Teacher and Paraprofessional Academies. The content of the trainings provided useful information and ideas to take back to the classroom. It was proven to be a great success and has created positive feedback. The District Support Team members were praised for their dedication and tireless efforts.

**Transition Fair Update:**

The Transition Fair is scheduled for March 2, 2006, at The Woodlands College Park. All participants who were involved last year are onboard and excited about the upcoming year. The flyer is already circulating and more resources have been added.

The post card sent out last year brought great success and will be sent again.

#### Feeder System Maps:

The district services feeder charts for special education were reviewed.

**Parent Handbook:**

The parent handbook is being updated and translated into Spanish.

**Projects for 2005-2006:**

Project considerations for 2005-2006 were discussed and include campus parent liaisons, parent handbooks in Spanish, parent trainings, and monthly coffee/meetings for parents.

Parent Connections Newsletter service will be provided for parents and staff regarding issues for students with disabilities and will be personalized for CISD. There will be an update when more information is available.

**Adjournment:**

The meeting adjourned at 12:45pm.