



I request that my home address , home telephone number, and social security number
 may be released may not be released to the public.

Please note: The district can release your name, address, and telephone number to those requesting it if you indicate this information “may be” released.

Employee Signature

Date Signed

Print Full Name

Campus/Location

Employee Identification Number

Position/Employment Date

Under Section 55.024 of the Governmental Code, each employee of a governmental body shall choose whether to allow public access to the information in the custody of the governmental body relating to the person’s home address and home telephone number. Should the employee fail to make a choice within the period established, the person’s home address and home telephone number are subject to public access.

This form must be returned to the Human Resources Department within 14 days of your employment if you elect to protect your name, home address, and telephone number from public release.