

**Minutes of the Monthly Meeting of the
Conroe ISD Employee Benefits Committee
September 12, 2007**

The Conroe ISD Employee Benefits Committee Meeting was called to order by Susan Law at 4:00 pm. The following members were present: Beth Blevins, Debbie Burns, Shelly Cartwright, Irma Causey, Ki Clarke, Dan Cox, Lee Dowden, Janet Emmons, Helia Fischer, Donna Fisher, Miriam Floyd, Michael Flynn, Michelle Forrest, Roger Garvey, Todd Harris, Charlanna Hooker, Chris Kattner, Susan Law, Brenda Meadows, Jan Protteau, Olivia Ramon, Darrin Rice, Janice Tantillo and Rhonda Tate.

Chris Kattner welcomed the new committee members and had committee members introduce themselves.

Darrin Rice reported there was an error on the financial report. The report will be amended and resent to committee members.

Mack Almendarez, (First Financial Representative) ask for feedback on open enrollment. Some issues that were mentioned by committee members were: the inability of not seeing family members on the final review page; receipt of Flex Card prior to September 1st; clarification of appointment times in booklet; and training enrollers to better assist employees. Other concerns were there is only one flex card per family and the inability to use the flex card at Sam's Club which requires a pin number. In addition to feedback from committee members, First Financial distributed solutions to some of the enrollment issues to be improved for the 2008 enrollment process.

Brian George (Aetna Representative) reported there will be changes in the mail order service location from Kansas City to Florida. Aetna is currently working on data transfer of employee information to the Florida location. There are new additions to the services available through Aetna, the Aetna Help Connection which is a behind the scene medical management program. This new management program is more proactive, outreach calls have now been implemented to both members and Physicians. This new service started September 1st.

There will be no October meeting, the next Employee Benefits Committee meeting will be held Wednesday, November 7, 2007 at 4:00 pm. in room B225. Any items for discussions should be emailed to Chris Kattner.

The meeting adjourned at 4:55 pm.

Respectfully Submitted,

Diana J White