



Employee Benefits Committee

Minutes of the Monthly Meeting of the Conroe ISD Employee Benefits Committee November 9, 2005

Susan Law called the Conroe ISD Employee Benefits Committee meeting to order at 4:00 p.m. The following members were present: Beth Blevins, Holly Boyet, Debbie Burns, Chris Camerino, Shelly Cartwright, Irma Causey, Betty Cowart, Dan Cox, Mark Cremeans, Mike Crowl, Janet Emmons, Roger Garvey, Todd Harris, Chris Kattner, Maria Koukas, Susan Law, Jennifer Margritz, Brenda Meadows, John Nabors, Darrin Rice, Janice Tantillo, John Tucker, Linda VanMatre and Donna Zoch.

The minutes were reviewed and a motion was made by Susan Law to accept the minutes of September 14, 2005. New members on the Benefits Committee were introduced and welcomed.

The Financial report on Self-Funded Health Insurance was presented by Darrin Rice. Darrin reported for the month of October, though we had a negative cash flow of approximately \$14,000 we are still averaging a positive cash amount of about \$17,000 for the plan year.

Terry Brown reported on the Request For Proposal (RFP) process for the upcoming year. The RFP process is necessary because we are in the third year of a three-year contract with Aetna as our plan administrator. The specifications for the RFP process will be put together by mid-January 2006; finalized by the first of February 2006; bid process by mid-February 2006; with a bid opening projected for late March 2006. The Board of Trustees will then approve of the final recommendation in April or May.

Thelma Banks, Aetna Representative, presented a detailed overview of the Aetna Navigator with handouts that included helpful information that committee members can share with employees on their campuses. Sabina Rahman-Garcia, Aetna Representative, reported the reimbursements for the prescription deductibles were mailed November 4, 2005. Conroe Urgent Care is now approved as an urgent care facility and will accept the co-payment of \$75. Aetna is willing to do Navigator fairs on campus for those who are interested in learning more about this feature.

Wayne Desselle and Karen Corr, Paragon Representatives, requested feedback from the committee about the enrollment process; and overall, the response from committee members was positive. Wayne and Karen also distributed a packet of information regarding Flexible Spending Accounts, the Cafeteria Plan document and directions on how to access the benefits reference center online through the enrollment website. They reminded the committee that CISD employees have year-round access to information on their benefits through the enrollment website, but they cannot make changes.

The next Employee Benefits Committee meeting will be held Wednesday, January 11, 2006, @ 4:00 p.m. in the Administration Building Large Conference Room.

The meeting adjourned at 4:55 p.m.